

## **On Approval of the Instruction on Maintenance of the Unified Register of the Special Economic Zone Participants**

### *Invalidated Unofficial translation*

Order No. 454 of the Deputy Prime Minister of the Republic of Kazakhstan – the Minister of Industry and New Technologies of the Republic of Kazakhstan dated December 12, 2011. Registered in the Ministry of Justice of the Republic of Kazakhstan on December 27, 2011 No. 7354. It became invalid by Order of the Minister of Industry and Infrastructure Development of the Republic of Kazakhstan No . 468 dated July 1, 2019.

**Footnote. Expired by Order of the Minister of Industry and Infrastructure Development of the Republic of Kazakhstan dated 01.07.2019 No. 468 (effective after ten calendar days after the date of its first official publication).**

For the purpose of implementing Article 6 of the Agreement on issues related to free (special) economic zones within the customs territory of the Customs Union and the customs procedure of free customs zone in St. Petersburg dated June 18, 2010 and the Law of the Republic of Kazakhstan dated July 21, 2011 “On special economic zones in the Republic of Kazakhstan” **I hereby ORDER:**

1. The attached Instruction on maintenance of the Unified Register of the SEZ participants shall be approved.

2. The Investment Committee of the Ministry of Industry and New Technologies of the Republic of Kazakhstan (A.Zh.Serikov) shall ensure:

1) state registration of this Order in the Ministry of Justice of the Republic of Kazakhstan;

2) official publication of this Order after its state registration;

3) this Order posting on the Internet resource of the Ministry of Industry and New Technologies of the Republic of Kazakhstan.

3. Supervision over implementation of this order shall be entrusted on the First Vice-Minister of Industry and New Technologies of the Republic of Kazakhstan A.P. Rau.

4. This Order shall be enforced upon its state registration in the Ministry of Justice of the Republic of Kazakhstan.

*Deputy Prime Minister of*

*The Republic of Kazakhstan*

*– Minister of Industry and New Technologies  
of the Republic of Kazakhstan*

*A. Issekeshov*

Approved  
by Order No. 454  
of the Deputy Prime Minister of  
the Republic of Kazakhstan–  
Minister of Industry and New  
Technologies of  
the Republic of Kazakhstan  
dated December 12, 2011

## **Instruction on Maintenance of the Unified Register of the Special Economic Zone participants**

### **1. General conditions**

1. This Instruction on Maintenance of the Unified Register of the SEZ participants (hereinafter referred to as the Instruction) has been developed in accordance with Article 6 of the Agreement on issues related to free (special) economic zones within the customs territory of the Customs Union and the customs procedure of free customs zone in St. Petersburg dated June 18, 2010, and the Law of the Republic of Kazakhstan dated July 21, 2011 “On special economic zones in the Republic of Kazakhstan” and shall detail the maintenance of the Unified Register of the SEZ participants (hereinafter referred to as the Register), as well as issue of the document certifying a person registration as the SEZ participant.

### **2. Register Maintenance**

2. The Register shall include the SEZ participants (hereinafter referred to as the SEZ) established in the territory of the Republic of Kazakhstan.

3. The Register shall be formed and maintained by the structural unit of the authorized state body dealing with the SEZ creation, functioning and abolition (hereinafter referred to as the responsible subdivision) in electronic format in the state and Russian languages according to the form and Annex 1 to this Instruction.

4. The responsible subdivision shall enter information into the Register within five working days after the day of receiving notifications on the conclusion or termination of the contract for activities carrying out as the SEZ participant, submitted by the SEZ management bodies.

The day when the contract on activities carrying out is concluded shall be the date when information on the person registration as the SEZ participant is entered into the Register.

**Reference. Paragraph 4 as amended by Order No. 15 of the Minister for Investments and Development of the Republic of Kazakhstan dated September 2, 2014 (shall be enforced upon expiry of ten calendar days after its first official publication).**

5. Maintenance of the Register shall include:

1) Entering (including) information on the SEZ participants;

2) updating information on the SEZ participants.

6. The Register shall contain the following information:

1) sequence number of the entry shall be indicated in column 1;

2) full name of the SEZ participant shall be entered into column 2 with indication of the organizational and legal form on the basis of the Certificate of Registration of the legal entity for residents, and on the basis of the legalized extract from the Trade Register or other legalized document certifying that the foreign legal body is a legal body under the legislation of a foreign state for non-residents;

3) abbreviated name of the SEZ participant shall be entered into column 3;

4) company name of the SEZ participant (if any) shall be entered into column 4;

5) legal address of the SEZ participant shall be entered into column 5;

6) registration number or business identification number of the SEZ participant shall be entered into column 6;

7) name of the SEZ on the territory of which the SEZ participant carries out priority activities shall be entered into column 7;

8) name of the project being implemented by the SEZ participant in accordance with the concluded agreement on activities carrying out as the SEZ participant in the SEZ territory shall be entered into column 8.

9) date of making an entry in the Register concerning the person registration as the SEZ participant or depriving a person of the SEZ participant status shall be indicated in column 9.

10) number of the certificate of the person registration as the SEZ participant shall be entered into column 10;

11) other information shall be indicated in column 11.

7. Information contained in the Register shall be provided at the request of persons concerned, shall be publicly available and posted on the Internet resource of the authorized state body dealing with the SEZ creation, functioning and abolition.

### **3. Issue of the document certifying the person registration as the SEZ participant**

8. The document certifying the person registration as the SEZ participant (hereinafter referred to as the Certificate) shall be issued by the responsible subdivision in the state and Russian languages according to the form and Appendix 2 to this Instruction.

9. The Certificate shall contain the following information:

1) name of the authorized state body dealing with the SEZ creation, functioning and abolition;

2) registration number and date of entry into the Register of information on the person registration as the SEZ participant;

3) date of the Certificate issue;



Ref No.	Full name of a legal body with the indication of the organizational legal form	Abbreviated name of a legal body	Corporate name of a legal body (if any)	Legal address	TRN (BIN)
1	2	3	4	5	6

Continued

Name of the SEZ, in the territory of which the SEZ participant carries out activities	Name of the project, implemented by the SEZ participant in accordance with the concluded agreement on carrying out activities in the SEZ territory	Date of making entry in the Register of the SEZ participants concerning the person registration as the SEZ participant or depriving of the SEZ participant status	Series and number of the certificate of registration of a body as the SEZ participant	Note
7	8	9	10	11

Annex 2  
to the Instruction on maintenance  
of the Register of the SEZ  
participants  
Form

Reference. Appendix 2 as amended by Order No. 15 of the Acting Minister for Investments and Development of the Republic of Kazakhstan dated September 2, 2014 (shall be enforced upon expiry of ten calendar days after its first official publication).

\_\_\_\_\_  
(name of authorized body) CERTIFICATE  
of the person registration as the special economic zone participant \_\_\_\_\_

\_\_\_\_\_  
(registration number)  
"\_\_" \_\_\_\_ 20\_\_\_\_ (date of making entry in the register on the person registration as the special economic zone participant)

\_\_\_\_\_  
" \_\_\_\_ " \_\_\_\_ 20 \_\_\_\_  
(date of issue of the Certificate)

\_\_\_\_\_  
(name of special economic zone)

\_\_\_\_\_  
(name of special economic zone participant)

— —  
*(location of special economic zone participant)*

Head of the Responsible Subdivision

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*(full name) (signature)*

L.S.

No. \_\_\_\_\_

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Justice of the Republic of Kazakhstan