



On approval of the Instructions for organization of activities of units of internal affairs bodies for control in the sphere of circulation of civil and service weapons

Unofficial translation

Order of the Minister of Internal Affairs of the Republic of Kazakhstan dated March 29, 2016 No. 313. Registered in the Ministry of Justice of the Republic of Kazakhstan on May 11, 2016 No. 13694.

Unofficial translation

In accordance with subparagraph 38) of paragraph 15 of the Regulation on the Ministry of Internal Affairs of the Republic of Kazakhstan, approved by the resolution of the Government of the Republic of Kazakhstan dated June 22, 2005 № 607, **I hereby ORDER:**

Footnote. Preamble – in the wording of the order of the Minister of Internal Affairs of the Republic of Kazakhstan dated 29.11.2023 № 859 (shall enter into force upon expiry of ten calendar days after the day of its first official publication).

1. To approve the enclosed Instruction for organization of activities of units of internal affairs bodies for control in the sphere of circulation of civil and service weapons in accordance with appendix 1 to this Order.

2. To recognize as invalid some of the orders of the Minister of Internal Affairs of the Republic of Kazakhstan in accordance with appendix 2 to this order.

3. The administrative police Committee of the Ministry of Internal Affairs of the Republic of Kazakhstan to ensure:

1) state registration of this order in the Ministry of Justice of the Republic of Kazakhstan;

2) within ten calendar days after the state registration of this order in the Ministry of Justice of the Republic of Kazakhstan, its sending for official publication in periodicals and in the legal information system "Adilet";

3) within five working days after the receipt of the conclusion of the state registration of this order in the Ministry of Justice of the Republic of Kazakhstan, sending its copy to the Republican state enterprise on the basis of the right of economic management "Republican Legal Information Center of the Ministry of Justice of the Republic of Kazakhstan" for placement in the Reference Control Bank of regulatory legal acts of the Republic Kazakhstan;

4) placement of this order on the Internet resource of the Ministry of Internal Affairs of the Republic of Kazakhstan;

5) within ten working days after the state registration of this order in the Ministry of Justice of the Republic of Kazakhstan, submission of information to the Legal Department of the Ministry of Internal Affairs of the Republic of Kazakhstan on implementation of measures provided for in subparagraphs 1), 2), 3) and 4) of this paragraph.

4. The Deputy Minister of Internal Affairs of the Republic of Kazakhstan, Major General of the Police E.Z. Turgumbayev and the administrative police Committee of the Ministry of Internal Affairs of the Republic of Kazakhstan (I.V. Lepekha) shall be authorized to oversee the execution of this order.

5. This order shall come into force ten calendar days after the day of its first official publication.

Minister
Colonel General of Police

K. Kasymov

Appendix 1
to the order of the Minister of
Internal Affairs of the
Republic of Kazakhstan
dated March 29, 2016 № 313

Instructions for organization of activities of units of internal affairs bodies for control in the sphere of circulation of civil and service weapon

Chapter 1. General provisions

Footnote. Title of chapter 1 is in the wording of the order of the Minister of Internal Affairs of the Republic of Kazakhstan dated 19.02.2018 № 133 (shall be enforced upon expiry of twenty-one calendar days after the day of its first official publication).

1. This Instruction defines the main directions and activities of the internal affairs bodies (hereinafter - the IAB) to control the circulation of civil, service and premium weapons registered in the IAB, as well as civil pyrotechnic substances and products with their use.

2. Organization and coordination of the activities of the IAB services to control the circulation of civil, service and premium weapons registered in the IAB, as well as civil pyrotechnic substances and products with their use, are carried out by the units for control over the circulation of civil and service weapons (hereinafter referred to as the CCCSW) that are part of the administrative police of the IAB.

Organization and coordination of the activities of the IAB services in detecting illicit arms trafficking is carried out by the criminal police departments of the IAB.

3. The unified system of control over the circulation of civil, service and award weapons registered with the IAB, as well as civil pyrotechnic substances and products with their use shall be formed by the CCCSW units of the Administrative Police Committee (hereinafter - APC) of the Ministry of Internal Affairs of the Republic of Kazakhstan (hereinafter - MIA), Police Departments of regions, national status cities, the capital and transport police (hereinafter – PD(TP), city police departments, district police departments and linear police divisions, police departments (hereinafter – City Police Department (CPD), Linear Divisions of the Police Departments (LDPD).

Footnote. Paragraph 3 – as reworded by Order № 91 dated 06.02.2020 of the Minister of Internal Affairs of the Republic of Kazakhstan (shall be enforced ten calendar days after the date of its first official publication).

Chapter 2. Organization of activities of CCCSW units

Footnote. Title of chapter 2 is in the wording of the order of the Minister of Internal Affairs of the Republic of Kazakhstan dated 19.02.2018 № 133 (shall be enforced upon expiry of twenty-one calendar days after the day of its first official publication).

4. The activities of the CCCSW units are organized according to the principle of interaction with other IAB services and relevant state bodies.

5. The CCCSW units in their activities are guided by regulatory legal acts of the Republic of Kazakhstan and international acts in the field of control over circulation of civil and service weapons and their ammunition, civil pyrotechnic substances and products with their use.

6. Within the limits of their competence, the CCCSW units control the circulation of civil, service and premium weapons registered in the IAB, as well as civil pyrotechnic substances and products with their use, within the framework of which:

1) together with other units and departments of IAB, develop draft orders and guidelines, as well as practical and organizational measures aimed at controlling the circulation of civil, service and premium weapons registered in the IAB, as well as civil pyrotechnic substances and products with their use and prevention of crimes with the use of weapons registered in the IAB, as well as its theft and loss.

Documents of a methodological nature are published taking into account the requirements of the legislation in the field of circulation of civil and service weapons;

2) constantly shall analyse information on the state of crime using civil and service weapons registered in the Department of Internal Affairs based on the results, shall take measures to prevent them.

Analysis of information about the state of crime with the use of weapons unregistered in the police department, as well as unsolved crimes with the use of weapons, shall be carried out by units of the criminal police department of the police department.

Every month by the end of the reporting period, employees of the CCSW (control over the circulation of civilian and service weapons) and criminal police units shall exchange information on the state of crime with the use of weapons.

On each fact of committing a crime, with the use of weapons registered in the police department, theft and loss of civilian and service weapons and cartridges for them, an official investigation shall be carried out in accordance with the requirements of the Law of the Republic of Kazakhstan "On Law enforcement service" shall;

3) monitor compliance of individual and legal entities with the requirements of the legislation of the Republic of Kazakhstan in the field of circulation of civil and service weapons and their ammunition, civil pyrotechnic substances and products with their use;

4) check with individuals permits for the storage and carrying of civilian weapons, as well as other documents necessary to verify compliance with the requirements of the legislation on the circulation of civilian weapons and ammunition for them and civilian pyrotechnic substances and products with their use (fireworks for cultural events), in accordance with the requirements of the Entrepreneurial Code of the Republic of Kazakhstan (hereinafter referred to as the EC RK);

5) summon individuals and representatives of legal entities to the IAB based on materials and cases in production to receive explanations and testimonies from them, documents, and copies thereof;

6) inspect places of development, production, repair, storage, use, destruction, trade, collecting and exhibiting of civil and service weapons and their ammunition, their main components, as well as places of development, production, storage, trade and use of civil pyrotechnic substances and products with their use (salutes, fireworks for cultural events);

7) establish the accuracy of the information contained in the documents submitted for a decision making on the issuance of licenses and permits in the field of circulation of civil and service weapons and their ammunition, as well as civil pyrotechnic substances and products with their use (salutes, fireworks for cultural events);

8) inspect the activities of legal entities involved in the sale of civil and service weapons and their ammunition in accordance with the requirements of the RK EC;

9) seize, in cases stipulated by the Law of the Republic of Kazakhstan "On state control over the circulation of certain types of weapons" (hereinafter referred to as the Law), weapons, ammunition for weapons, the main and component parts thereof;

10) require individuals or legal entities to submit documents or their copies, written or oral information necessary for the performance of control functions;

11) submit the binding orders to individual and legal entities, recommendations on elimination of revealed violations of the rules for the circulation of civil and service weapons, ammunition for cartridges;

12) restrict the circulation of weapons in the manner prescribed by the legislation of the Republic of Kazakhstan and apply other measures provided for by the Law;

13) if violations are detected, take measures to suspend licenses and permits, deprive them, as well as other measures provided for by the Code of administrative offenses of the Republic of Kazakhstan (hereinafter referred to as the Code of administrative offenses) and the Criminal Code of the Republic of Kazakhstan;

14) refuse to provide public services in accordance with the legislation of the Republic of Kazakhstan.

Footnote. Paragraph 6 as amended by the orders of the Minister of Internal Affairs of the Republic of Kazakhstan dated 29.11.2023 № 859 (shall enter into force upon expiry of ten calendar days after the day of its first official publication).

7. Departmental control over the activities of the CCCSW units shall be exercised by:

the MIA central apparatus – by the Deputy Minister of the Interior in charge of the APC, the Deputy Chairman of the APC in charge of the CCCSW Directorate;

the PD(TP), deputy heads of the PD(TP), supervising the Administrative Police Directorate (hereinafter "APD"), the heads of the APD, the deputy heads of the APD supervising CCCSW units;

the CPD (LDPD) - by the deputy heads of the CPD (LDPD) supervising the Administrative Police Units (APU), heads of the APUs, deputy heads of APUs supervising the CCCSW units.

Footnote. Paragraph 7 - as reworded by Order № 91 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 06.02.2020 (shall be put into effect ten calendar days after the date of its first official publication).

8. CCCSW units within their competence:

1) shall render public services as per the Register of Public Services approved by Order № 39/NK dated January 31, 2020 of the Acting Minister of Digital Development, Innovation and Aerospace Industry of the Republic of Kazakhstan (recorded in the Register of State Registration of Regulatory Legal Acts under № 19982).

The Head of the IAB shall appoint, by his order, an officer responsible for the provision of public services in the area of circulation of civilian and service weapons and cartridges, as well as civilian pyrotechnic substances and products with their use, in the CCCSW, PD(TP), CPD, LDPD units.

under the requirements of Order № 78 of the Chairman of the Agency of the Republic of Kazakhstan for Civil Service and Counteraction to Corruption of December 8, 2016 "On Approval of the Rules of State Control over the Quality of Public Services" (recorded in the Register of State Registration of Regulatory Legal Acts under No, 14740), the units of the MIA CCCSW and PD(TP) shall exercise internal control over the quality of public services in the form of control activities and monitoring of the quality of public services to identify, eliminate and prevent violations of the requirements of the legislation of the Republic of Kazakhstan in the sphere of public service delivery;

2) issue conclusions and permits in accordance with subparagraph 26 of paragraph 1 of Article 6 of the Law of the Republic of Kazakhstan "On internal affairs bodies of the Republic of Kazakhstan," with the exception of a conclusion on the compliance of civil and service weapons and ammunition for them with forensic requirements and permission to import into the territory of the Republic of Kazakhstan, export of narcotic drugs, psychotropic substances and precursors from the territory of the Republic of Kazakhstan and transit through the territory of the Republic of Kazakhstan.

Footnote. Paragraph 8 as amended by Order № 91 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 06.02.2020 (shall be effective ten calendar days after the date of its first official publication); № 763 of 03.11.2020 (shall be enacted ten calendar days

after the date of its first official publication); dated 29.11.2023 № 859 (shall enter into force upon expiry of ten calendar days after the day of its first official publication).

9. In the course of verification of documents submitted for the issuance of licences and permits for the circulation of civilian and service weapons and ammunition, a CCCSW officer shall inspect individuals and employees of legal entities who have access to weapons and ammunition on the records of the criminal police, information and communication (hereinafter - IC) departments of the internal affairs bodies, the National Security Committee (hereinafter - NSC) and the Committee on Legal Statistics and Special Records of the Prosecutor General of the Republic of Kazakhstan (hereinafter - CLSSR) on combating extremism, terrorism or organized crime, for criminal record and administrative offences under the articles of the Code of the Administrative Offences in obedience to Article 19 of the Law, as well as exemption from criminal liability on non-exonerating grounds.

Footnote. Paragraph 9 as reworded by Order № 763 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 03.11.2020 (shall be put into effect ten calendar days after the date of its first official publication).

10. The decision to issue licenses, permits and conclusions is taken only after the above verification.

11. In the process of monitoring the circulation of civil, service and premium weapons registered in the IAB, as well as civil pyrotechnic substances and products with their use and the provision of public services, the CCCSW employees use the following information systems of the Ministry of Internal Affairs and other state bodies:

the integrated data bank of the Ministry of Internal Affairs of the Republic of Kazakhstan (hereinafter - the RK MIA IDB);

remote access subsystem of the RK MIA IDB (WEB-interface);

information exchange system of law enforcement and special bodies of the General Prosecutor's Office of the Republic of Kazakhstan (IESLESB);

information service of CLSSA;

intranet portal of government bodies (IPGB);

information system of the state database "E-licensing" (hereinafter - IS SDB EL);

state database "Individuals" (hereinafter referred to as "I" SDB);

state database "Legal Entities" (SDB "LE");

portal of "electronic government" (PEG);

the unified register of subjects and objects of inspections (URSOI);

the unified electronic document management system (UEDMS).

12. In the IAB building, a CCCSW officer shall be provided with a separate office space, equipped with a telephone connection.

Footnote. Paragraph 12 as reworded by Order № 763 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 03.11.2020 (shall be effective ten calendar days after the date of its first official publication).

13. The CCCSW employees are provided with personal computer equipment with the necessary software, access to the information systems specified in paragraph 11 of this Instruction, a printer, a scanner, and an official vehicle.

13-1. CCCSW staff delivering public services and assigned to the quality of their performance shall be released from duty (outfit) and participation in operational and preventive activities, with the exception of activities to control the turnover, registered in the IAB of civil, service and award weapons, civil pyrotechnic substances and products with their use.

Footnote. The Instruction has been supplemented by paragraph 13-1 as per Order № 91 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 06.02.2020 (shall be enforced upon expiry of ten calendar days after its first official publication).

14. For individual and legal entities applying to the IAB regarding the activities of the CCCSW service, a stand with information on the circulation of civil and service weapons and ammunition, civil pyrotechnic substances and products with their use (salutes, fireworks for cultural events), are installed at the entrance to the office in accordance with appendix 1 to this Instruction.

The acceptance of applications and the issuance of permits in electronic form and on paper are carried out only in the specified office space.

15. A prolonged absence of CCCSW employees in the office, during working hours, is allowed during the inspection of objects falling under the control of the circulation of civil and service weapons, the verification of owners of civil weapon, being on duty (duty), and the conduct of preventive measures aimed at control over the circulation of civil, service and premium weapons, civil pyrotechnic substances and products with their use registered in the IAB.

Paragraph 1. Organization of work of Department of MIA APC CCCSW

16. The Directorate for Control of Circulation of Civilian and Service Weapons of the MIA APC (hereinafter, the DCCCSW), as part of its work on controlling the circulation of civilian, service and award weapons registered with the internal affairs authorities, as well as civilian pyrotechnic substances and products with their use:

1) shall exercise the departmental control over the activities of the CCCSW, PD(TP), CPD, LDPD units with regard to the implementation of decisions of the Boards of the Ministry of Internal Affairs, operational meetings, instructions from the Ministry of Internal Affairs, the quality of public services, participation in searches for stolen and lost civilian and service weapons, the organisation of events to identify the owners of civilian weapons whose whereabouts are unknown, the legality of the issuing of permits in the areas of circulation of civilian and service weapons and ammunition, civil pyrotechnic substances and products with their use (fireworks, fireworks at cultural events), formation and maintenance of the register “Registered Weapon” of the Ministry of Internal Affairs' database, formation of the

E-licensing database and control over the activities of natural and legal persons engaged in the circulation of civil and service weapons, civil pyrotechnic substances and products with their use (fireworks, fireworks at cultural and public events);

2) shall recruit the staff of the CCCSW, PD(TP), CPD, LDPD units, and makes proposals for their encouragement, punishment and transfer;

3) in line with the MIA's work plans or in response to shortcomings, shall conduct inspections and targeted checks of the CCCSW, PD(TP), CPD, LDPD units.

Inspections shall be undertaken based on a thorough analysis of the state of operations of the CCCSW, PD(TP), CPD, LDPD units, the characteristics of the regions, the number of controlled facilities and civilian weapons owners.

The inspections shall provide methodological and practical assistance, including for the improvement of unit operations;

4) based on an analysis of the state of crime, with the use of civilian and service weapons registered with the IAB, the work of the units based on reporting data, materials from inspections, checks and monitoring of the public services provided, develops quarterly work plans.

As planned, organizational and practical measures shall be taken to prevent offences involving registered civilian and service weapons, their theft and loss and to improve control over the circulation of civilian and service and award weapons registered with the internal affairs authorities, as well as civilian pyrotechnic substances and products with their use, the public services provided and the level of departmental control, ensure timely decision-making and practical measures to eliminate shortcomings in the work of the CCCSW units;

5) based on the proposals of the CCCSW's units, the PD(TP), shall draw up proposals to improve control over the circulation of civilian, service and award weapons registered with the IAB, as well as civilian pyrotechnic substances and products with their use, and the quality of public services rendered;

6) shall develop, publish and maintain the State Cadastre of Civilian and Service Weapons and Ammunition in the manner prescribed by Order № 283 of the Minister of Internal Affairs of the Republic of Kazakhstan dated March 31, 2015 “On Approval of the Rules for Development, Publication and Maintenance of the State Cadastre of Civilian and Service Weapons and Ammunition” (recorded in the Register of State Registration of Regulatory Legal Acts under № 11045);

7) shall prepare proposals for amendments and additions to international normative legal acts and those of the Republic of Kazakhstan regarding control over the circulation of civilian, service and award weapons registered with the IAB, as well as civilian pyrotechnic substances and products with their use.

Footnote. Paragraph 16 - as reworded by Order № 91 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 06.02.2020 (shall come into force ten calendar days after the date of its first official publication).

17. Within its competence, CCCSW shall issue permits for the purchase, storage and carrying, transportation of service weapons and ammunition intended for use in order to ensure the personal safety of officials of state bodies whose positions in accordance with the Law of the Republic of Kazakhstan "On public service of the Republic of Kazakhstan" shall be assigned to political, deputies of the Parliament of the Republic of Kazakhstan, as well as award weapons to citizens of the Republic of Kazakhstan.

CCCSW shall approve an application for legal entities to obtain a license for the export and import of specific goods (civilian pyrotechnic substances and products with their use).

All types of the above permits and approval of licenses for the export and import of specific goods shall be signed by the chairman of the Administrative Police Committee of the Ministry of Internal Affairs of the Republic of Kazakhstan of the Ministry of Internal Affairs and its deputies.

Footnote. Paragraph 17 – in the wording of the order of the Minister of Internal Affairs of the Republic of Kazakhstan dated 29.11.2023 № 859 (shall enter into force upon expiry of ten calendar days after the day of its first official publication).

Paragraph 2. Organisation of the work of the CCCSW, PD(TP) units

Footnote. The title of paragraph 2 - as reworded by Order № 91 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 06.02.2020 (shall be enacted ten calendar days after the date of its first official publication).

18. Organization of work in the DIA(T) is assigned to the units (departments, divisions and groups) of the CCCSW as part of the APD.

19. The appointment or transfer to the posts of heads (senior) of units of the CCCSW APD DIA(T) is carried out after they have completed a ten-day internship at the MIA APC, study of regulatory legal acts in the field of the circulation of civil and service weapons, civil pyrotechnic substances and products with their use (salutes, fireworks during cultural events) and passing tests on them.

20. In the process of exercising control over the circulation of civilian, service and award weapons registered with the IAB, as well as civilian pyrotechnic substances and products with their use, the units of the CCCSW PD(TP) APD shall:

1) generate the “Registered Weapons” record of the integrated database.

Implement the entry, correction and de-registration of “Registered Weapons” of the civilian, service and award weapon database;

2) verify the data submitted by the entities entitled to acquire weapons (state bodies, whose officials are entitled to keep and bear service weapons, legal entities with special statutory tasks, hunting organizations, sports and educational organizations) on the available and required quantity of weapons and ammunition, which is drawn up in two copies in the form pursuant to Appendix 3 to the Rules of Circulation of Civilian and Service Weapons and Ammunition, approved by Order № 602 of the Minister of the Interior of July 1, 2019 (

recorded in the Register of State Registration of Regulatory Legal Acts under № 18961), for service rifled, smoothbore, semi-automatic, gas firearms with the possibility of firing traumatic ammunition and electric weapons;

3) The first copy shall be kept in the control and surveillance file kept by the CCCSW, the second copy shall be kept by the person responsible for the acquisition and safekeeping of weapons and ammunition.

When calculating the number of rounds per weapon and the number of rounds of ammunition per weapon, practical shooting per person, and combat checks per weapon, it shall be necessary to be guided by the staff number of organisations authorised to keep and bear their service weapons.

For vacant posts, the number of arms and ammunition needed shall not be calculated.

The staff list of employees of legal entities, indicating the name and surname (if any) and position of those allowed to keep and bear service weapons, shall be submitted in any form, certified by the signature of the director and the seal of the legal entity.

Security entities that have signed security contracts with customers shall additionally specify the number of armed posts and the security regime (24-hour posts).

For arming employees of security organisations established by national companies engaged in protecting main railway networks, main pipelines, oil refineries and atomic energy, for the purpose of calculation, a responsible person assigned for the safety of service weapons shall provide the location of posts of protected facilities with copies of valid agreements (contracts) for their protection (except for information constituting state secrets).

No permit for the acquisition of civilian and service weapons shall be required for branches and representations.

When circumstances arise for a legal entity to acquire an additional weapon, the calculation of weapons and ammunition shall be made only for the additional weapon and ammunition.

After the expended cartridges have been written off for practical shooting and for combat checks per weapon under the act of destruction of ammunition in the form provided in Appendix 2 hereto, legal entities shall purchase cartridges under permits issued by the IAB;

4) shall arrange regional operational and preventive measures aimed at ensuring that natural and legal persons comply with legislative requirements for the circulation of civilian and service weapons and ammunition, civilian pyrotechnic substances and articles containing them;

5) shall exercise departmental control over the activities of the CCCSW, CPD, LDPD units with regard to:

the enforcement of decisions of the MIA Board, operational meetings, instructions from the MIA, PD(TP);

the quality of the provision of public services;

the participation in the search for stolen and lost civilian and service weapons;

arranging for the identification of owners of civilian weapons whose whereabouts are unknown;

the legality of the issuance by units of permits for the circulation of civilian and service weapons and ammunition, civilian pyrotechnic substances and products with their use (salutes , fireworks at cultural events));

the establishment and maintenance of the “Registered Weapons” record of the MIA's IDB ;

the formation of the E-licensing state database;

monitoring the activities of legal persons involved in the circulation of civilian and service weapons, civilian pyrotechnic substances and products with their use (salutes, fireworks at public cultural events);

6) shall recruit staff of the CCCSW, CPD, LDPD, make proposals for their encouragement or punishment, promotions;

7) shall analyse, on an ongoing basis, information on the state of crime involving civilian and service weapons registered with the IAB.

Information on each offence involving the use of civilian and service weapons registered with the IAB by officers of the CCCSW PD(TP) APD shall, within 24 hours, be sent to the MIA's APC and a service check shall be organised, the conclusion thereof shall be submitted to the MIA within 10 days.

In the case of thefts of registered civilian and service weapons, the officers of the CCCSW PD(TP) APD units shall visit the premises to determine whether the owner has complied with all legal requirements for the safekeeping of weapons and to take steps to prosecute the owner in the event of violation of weapons storage regulations.

In cases of crimes involving the use of unregistered weapons, as well as in cases of unsolved crimes involving the use of weapons, the Criminal Police Units of the PD(TP) shall, within 24 hours, send information to the Criminal Police Department of the MIA;

8) inspections and targeted audits of the CCCSW, CPD, LDPD units shall be carried out in line with the work plans of the PD(TP) or as a response to shortcomings in the work.

Inspections shall be based on a thorough analysis of the status of the CCCSW, CPD, LDPD units, the characteristics of the regions, the number of controlled facilities and owners of civilian weapons.

Methodological and practical assistance shall be rendered during the inspections, including for improving the activities of the units;

9) quarterly work plans shall be developed based on a comprehensive analysis of crime with the use of civilian and service weapons registered with the IAB, the work of the units based on reporting data, materials from inspections, checks and monitoring of the public services provided.

As part of the plans, organizational and practical measures shall be taken to prevent crimes involving registered civilian and service weapons, their theft and loss, to improve the

quality of control over the circulation of civilian, service and award weapons registered with the IAB, as well as civilian pyrotechnic substances and products with their use, public services and the level of departmental control, to ensure timely decision-making and practical measures for the prevention of shortcomings in the performance of the CCCSW units;

10) based on proposals made by the CCCSW, CPD, LDPD units, shall formulate proposals to improve control over the circulation of civilian, service and award weapons registered with the IAB, as well as civilian pyrotechnic substances and products with their use and the quality of public services provided, to be submitted to the CAP of the Ministry of Internal Affairs.

Footnote. Paragraph 20 - as reworded by Order № 91 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 06.02.2020 (shall come into force ten calendar days after its first official publication); as amended by Order № 763 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 03.11.2020 (shall be put into effect ten calendar days after its first official publication).

21. Units of the CCCSW APD DIA within their competence issue:

1) licenses for the repair, collecting and exhibiting of civil and service weapons and their ammunition;

2) excluded by Order № 763 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 03.11.2020 (shall be implemented ten calendar days after the date of its first official publication);

3) conclusions: on the import into the territory of the Republic of Kazakhstan, export from the territory of the Republic of Kazakhstan:

to the foreigners staying on the territory of the Republic of Kazakhstan at the request of hunting organizations for the purpose of hunting, as well as acquired one in the prescribed manner on the territory of the Republic of Kazakhstan;

civil and service weapons by individuals acquired in a third country for personal use;

sports firearms and ammunition for them by individuals or sports organizations to participate in sporting events;

single copies of civil weapons by individuals departing to a permanent place of residence;

single copies of civil weapons by individuals departing to a permanent place of residence;

civil and service weapons and their ammunition by individuals or legal entities for participation in exhibitions;

single copies of civil weapons and ammunition for it for individuals;

on transit through the territory of the Republic of Kazakhstan of single copies of civil and service weapons, its main (component) parts and ammunition for it for individuals;

4) permits:

individuals and legal entities for purchase, storage and wearing, the transportation of civilian and service weapons and their ammunition, except for those intended for use to ensure the personal safety of public officials, whose positions shall be classified as political in

accordance with the Law of the Republic of Kazakhstan "On public service of the Republic of Kazakhstan," deputies of the Parliament of the Republic of Kazakhstan, as well as award weapons to citizens of the Republic of Kazakhstan;

for the purchase of civilian pyrotechnic substances and products with their use (fireworks during cultural events) in the form according to Annex 10 to the Order of the Minister of Internal Affairs of the Republic of Kazakhstan dated February 19, 2018 № 133 "On approval of permit forms and (or) applications to them, in the areas of circulation of civilian and service weapons and ammunition for them, civilian pyrotechnic substances and products with their use, for the opening and functioning of shooting ranges (shooting ranges) and stands, as well as on introduction of amendments to some orders of the Minister of Internal Affairs of the Republic of Kazakhstan " (registered in the Register of State Registration of Regulatory Legal Acts № 16733) (hereinafter - Order № 133);

for the storage of civilian pyrotechnic substances and products with their use (fireworks during cultural events) in accordance with the form in accordance with Annex 11 to Order № 133;

for opening and functioning of shooting ranges (shooting ranges) and stands according to the form of Annex 12 to order № 133.

Footnote. Paragraph 21 as amended by the order of the Minister of Internal Affairs of the Republic of Kazakhstan dated 19.02.2018 № 133 (shall be enforced upon expiry of twenty-one calendar days after the day of its first official publication); № 91 of 06.02.2020 (shall be enacted ten calendar days after the date of its first official publication); № 763 of 03.11.2020 (shall be promulgated ten calendar days after the date of its first official publication); dated 29.11.2023 № 859 (shall enter into force upon expiry of ten calendar days after the day of its first official publication).

22. When legal entities and individuals apply directly for other public services provided by the CCCSW, CPD territorial units, they shall be allowed to be provided by the APD PD(TP).

Footnote. Paragraph 22 - as reworded by Order № 91 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 06.02.2020 (shall be put into effect ten calendar days after the date of its first official publication).

23. Licences for the development, production, repair and trade of civilian and service weapons and ammunition, for the development, production, trade and use of civilian pyrotechnic substances and products with their use (salutes, fireworks at cultural events), permits for the purchase, possession and carrying of civilian firearms with rifled barrels and for the purchase of civilian weapons for foreigners who come to the Republic of Kazakhstan for the purpose of tourism, private or official business and are registered with the IAB for residence in the Republic of Kazakhstan, shall be issued on general grounds at the request of diplomatic missions of the states of which they are nationals, provided it is taken out of the territory of the Republic of Kazakhstan within seven (7) days of its acquisition, for the

purchase, storage and carrying, transportation to foreigners registered with the IAB for a period of at least one year on a common basis at the request of diplomatic missions of the states of which they are citizens, signed by the heads of the PD or the deputy head in charge of the CCCSW units.

The other types of permits mentioned above shall be signed by the head of the APD PD(TP) or a person acting in his/her capacity.

Footnote. Paragraph 23 - as reworded by Order № 442 of the Acting Minister of Internal Affairs of the Republic of Kazakhstan dated 27.07.2021 (shall be put into effect ten calendar days after the date of its first official publication).

24. Within the scope of their competence, the CCCSW APD PD(TP) units shall issue:

1) excluded by Order № 763 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 03.11.2020 (shall be enacted ten calendar days after the date of its first official publication);

2) permits to legal entities for the purchase, storage, storage and carrying, transportation of service weapons and ammunition to them, with the exception of those intended for use in order to ensure the personal safety of officials of state bodies whose posts in accordance with the Law of the Republic of Kazakhstan "On public service of the Republic of Kazakhstan" shall be assigned to political, deputies of the Parliament of the Republic of Kazakhstan, as well as award weapons to citizens of the Republic of Kazakhstan.

Footnote. Paragraph 24 as amended by Orders of the Minister of Internal Affairs of the Republic of Kazakhstan № 91 dated 06.02.2020 (shall be brought into force ten calendar days after the date of its first official publication); № 763 dated 03.11.2020 (shall be put into effect ten calendar days after the date of its first official publication); dated 29.11.2023 № 859 (shall enter into force upon expiry of ten calendar days after the day of its first official publication).

25. When legal and natural persons apply directly for other permits issued by the CCCSW , LDPD territorial units, they may be issued by the APD PD(TP).

All types of the above permits shall be signed by the head of the APD PD(TP) or a person acting in his/her capacity.

Footnote. Paragraph 25 - as reworded by Order № 91 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 06.02.2020 (shall be enacted upon expiry of ten calendar days after its first official publication).

Paragraph 3. Organization of work of subdivisions of CCCSW City Police department(CPD) and Linear Divisions of Police Departments (LDPD)

Footnote. The title of paragraph 3 - in the wording of the order of the Minister of Internal Affairs of the Republic of Kazakhstan dated 06.02.2020 № 91 (shall enter into force upon expiry of ten calendar days after the day of its first official publication).

26. The organisation of the work in the CPD, LDPD shall be entrusted to the units (detachments and teams) or inspectors (senior inspectors) of the CCCSW within the administrative police units of the CPD, LDPD.

Footnote. Paragraph 26 - as reworded by Order № 91 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 06.02.2020 (shall be put into effect ten calendar days after the date of its first official publication).

27. The CCCSW, CPD, LDPD officers shall be appointed after they have undergone a ten-day traineeship at the APD PD(TP) studied the regulations on the circulation of civil and service weapons, explosive materials, civil pyrotechnic substances and products with their use (salutes, fireworks at cultural mass events) and passed examinations in them.

Footnote. Paragraph 27 - as reworded by Order № 91 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 06.02.2020 (shall become effective ten calendar days after the date of its first official publication).

28. In the process of controlling the circulation of civil, service and award weapons registered with the IAB, as well as civil pyrotechnic substances and products with their use, the CCCSW units (departments and divisions) of the administrative police (hereinafter referred to as APD) of the CPD, LDPD shall:

1) generate the “Registered Weapons” record of the MIA's Integrated Data Bank (hereinafter “IDB”).

Enter, adjust and deregister “Registered Weapons” of the civilian and service (other than rifled ones) weapons of the IBD);

2) organise liaison with the relevant CPD, LDPD services on the issues related to: participation in the search for stolen and lost civilian and service weapons;

arranging for the identification of owners of civilian weapons whose whereabouts are unknown (CPD);

monitoring the activities of legal persons involved in the circulation of civilian and service weapons, civilian pyrotechnic substances and products with their use (salutes, fireworks at public cultural events);

3) prepare information for approval by the PD(TP) on the available and required quantities of service smooth-bore, non-barrelled firearms, gas firearms with the possibility of firing traumatic ammunition and electrical weapons of legal persons;

4) collect and compile, on an ongoing basis, information on the state of crime involving civilian and service weapons registered with the IAB.

Information on each offence involving the use of civilian and service weapons registered with the IAB by the CCCSW, CPD, LDPD officers shall, within 24 hours, be sent to the APD PD(TP) and an in-house investigation shall be immediately conducted, the conclusion thereof shall be submitted to the APD PD(TP) within 10 days.

In the case of thefts of registered civilian and service weapons, the CCCSW officers shall visit the premises to verify the owner's compliance with all legal requirements for weapons

security and to take steps to hold the owner accountable in the event of a breach of the weapons storage regulations.

In each case of crimes committed with the use of unregistered weapons, as well as in cases of unsolved crimes involving weapons, the criminal police departments of the CPD, LDPD shall, within 24 hours, send information to the criminal police departments of the PD(TP);

5) develop quarterly work plans based on a comprehensive analysis of the state of crime, with the use of civilian and service weapons registered with the IAB, the performance of the units based on reporting data from the monitoring of public services provided.

Under them, measures shall be taken to improve the quality of control over the circulation of civilian, service and award weapons registered with the IAB, as well as civilian pyrotechnic substances and products with their use and the level of departmental control provided, and timely decisions and practical measures shall be taken to eliminate shortcomings in the work of the CCCSW units;

6) based on an analysis of the work performed, formulate proposals to improve control over the circulation of civilian, service and award weapons registered with the IAB, as well as civilian pyrotechnic substances and products with their use, and the quality of the public services provided, and submit them to the APD PD(TP).

Footnote. Paragraph 28 - as reworded by Order № 91 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 06.02.2020 (shall be enacted upon expiry of ten calendar days after its first official publication).

29. Within the limits of their competence, the CCCSW APD CPD units shall issue:

1) permits of individuals and legal entities to purchase, store, store and carry, the transportation of civilian and service weapons and their ammunition, except for rifled and intended for use to ensure the personal safety of government officials, whose positions shall be classified as political in accordance with the Law of the Republic of Kazakhstan "On public service of the Republic of Kazakhstan," deputies of the Parliament of the Republic of Kazakhstan, as well as award weapons to citizens of the Republic of Kazakhstan;

2) excluded by Order № 763 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 03.11.2020 (shall be effective ten calendar days after the date of its first official publication).

All types of the above permits shall be signed by the CPD head and his/her deputies.

Footnote. Paragraph 29 - as reworded by Order № 91 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 06.02.2020 (shall be enacted upon expiry of ten calendar days after its first official publication); as amended by Order № 763 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 03.11.2020 (shall be brought into force ten calendar days after the date of its first official publication); dated 29.11.2023 № 859 (shall enter into force upon expiry of ten calendar days after the day of its first official publication).

30. Under their competence, the CCCSW APD LDPD units shall issue:

1) permits to legal entities for storage, storage and carrying, transportation of service weapons and cartridges for them, with the exception of rifled and intended for use in order to ensure the personal safety of officials of state bodies whose posts in accordance with the Law of the Republic of Kazakhstan "On public service of the Republic of Kazakhstan" shall be assigned to political, deputies of the Parliament of the Republic of Kazakhstan;

2) excluded by Order № 763 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 03.11.2020 (shall be put into effect ten calendar days after the date of its first official publication).

All types of the above permits shall be signed by the LDPD head and his/her deputies.

Footnote. Paragraph 30 - as reworded by Order № 91 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 06.02.2020 (shall be enacted upon expiry of ten calendar days after its first official publication); as amended by Order № 763 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 03.11.2020 (shall be effective ten calendar days after the date of its first official publication); dated 29.11.2023 № 859 (shall enter into force upon expiry of ten calendar days after the day of its first official publication).

31. Permits specified in sub-paragraph 2 of paragraph 8 hereof shall be issued by the CCCSW officers under requirements of Order № 254 of the Minister of Internal Affairs of the Republic of Kazakhstan dated March 27, 2020 "On Approval of the Rules of Public Services in the Sphere of Turnover of Civil and Service Weapons and Cartridges, Civil Pyrotechnic Substances and Products with Their Use" (recorded in the Register of State Registration of Regulatory Legal Acts under № 20184) electronically via the e-government portal.

Footnote. Paragraph 31 - as reworded by Order № 763 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 03.11.2020 (shall be put into effect ten calendar days after the date of its first official publication).

32. Excluded by Order № 91 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 06.02.2020 (shall come into force ten calendar days after the date of its first official publication).

33. Permits shall be issued electronically as well as in hard copy, A-4 format, by printing the output form (document) generated in the E-Licensing State Database Information System, stamped and signed by an authorised person.

Footnote. Paragraph 33 - as reworded by Order № 91 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 06.02.2020 (shall enter into force ten calendar days after the date of its first official publication).

34. Excluded by Order № 763 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 03.11.2020 (shall enter into force ten calendar days after the date of its first official publication).

35. All permits issued by CCCSW employees on paper are endorsed by an authorized person and certified with a seal "Licensing and permitting system".

The seal is stored:

in the MIA - in the office of the head of the CCCSW Department, in the safe;
in the PD(TP) - in the office of the head of department (branch) or head of the CCCSW team, in a safe;
in CPD, LDPD - in the office of the deputy head of CPD, LDPD in charge of the APD, in a safe.

Footnote. Paragraph 35 as amended by Order № 91 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 06.02.2020 (shall take effect ten calendar days after the date of its first official publication).

36. Registration of applications from individuals and legal entities regarding the issuance of permits in the areas of circulation of civil and service weapons and cartridges, as well as civil pyrotechnic substances and products with their use (salutes, fireworks during cultural mass events), shall be performed by an employee of APD and CPD in the E-Licensing State Database Information System from the moment the application is received on the Portal in the received applications (within the working day).

Footnote. Paragraph 36 - as reworded by Order № 91 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 06.02.2020 (shall be enacted upon expiry of ten calendar days after its first official publication); as amended by Order № 763 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 03.11.2020 (shall come into force ten calendar days after the date of its first official publication).

Chapter 3. Control over validity period of issued permits, as well as the transfer and sale of weapons and ammunition by individuals and legal entities

Footnote. Title of chapter 3 is in the wording of the order of the Minister of Internal Affairs of the Republic of Kazakhstan dated 19.02.2018 № 133 (shall be enforced upon expiry of twenty-one calendar days after the day of its first official publication).

37. The validity period of the issued permits for the storage, keep and bear of civil and service weapons (re-registration) is controlled by employees of the CCCSW units through the E-Licensing State Database and the RK MIA IDB.

38. If violations of the terms for re-registration of civil weapons are found, the CCCSW employee prepares the LPI task to verify the owners of civil weapons in the form in accordance with appendix 4 to this Instruction, after his registering in the journal of registration of the assignment for checking owners of civil weapon in the form in accordance with appendix 5 to this Instruction, submits for execution to the LPI.

39. When establishing the owner by the LPI, he checks the conditions for storing weapons, the compliance of these weapons with a permit to store or keep and bear weapons, their validity period, and based on the identified violations, initiates administrative proceedings in accordance with the CRK on AO.

40. In the absence of the civil weapons at the place of residence of the owner, the LPI takes measures to establish him (questions the neighbors, relatives, new residents (if the

owner moves). Information on the results of the measures taken is indicated in the LPI report. A report on the results of the verification with the attached materials is submitted to the CCCSW employee.

41. The LPI report on verification of the owner of the weapon with the verification materials and a copy of the administrative offense protocol are filed into the owner's personal file.

42. The results of the execution of tasks on checking the owners of civil weapons are submitted to the head of the IAB for consideration.

43. When the owner of the weapon changes the place of residence without notifying the IAB at the place of registration, the CCCSW employee sends a message about the registration of weapons in the IAB at the new place of residence of the owner.

44. If it is impossible to establish the place of residence of the owner of the weapon, the CCCSW officer shall send by cover letter a completed information-search card for the weapon to the IAB for registering it as a "Criminal Weapon" of the IAB of the Ministry of Internal Affairs under the category "to establish the whereabouts of the owner". Once a weapon is registered as a "Criminal Weapon", it shall be de-registered as a "Registered Weapon" by the IDB of the Ministry of Internal Affairs.

Footnote. Paragraph 44 - as reworded by Order № 763 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 03.11.2020 (shall enter into force ten calendar days after the date of its first official publication).

45. In order to establish the whereabouts of the owners of weapons, the employees of the migration police units and registration and examination units of the IAB administrative police department, in case when citizens apply for registration at the place of residence, obtaining an identity card, a notice of departure for a permanent place of residence outside the Republic of Kazakhstan, as well as in order to obtain a driver's license, exchange a driver's license, register and re-register a vehicle, check them in the RK MIA IDB "Criminal weapon" report.

If matches are found in the category "establishing the owner's location", information about this is sent to the IAB CCCSW unit of the initiator of registration in the MIA IDB "Criminal weapon" report.

46. All documents on establishing the location of the owner of the weapon are filed in the owner's personal file.

47. In case of violations of the terms for re-registration of service weapons, the CCCSW employee sends a letter in arbitrary form to the legal entity (owner of the weapon) about the need to re-register the service weapons.

48. If a legal entity fails to appear or it was established that several legal entities violated the terms for re-registration of service weapons, the CCCSW employee prepares materials for an operational preventive measure aimed at checking legal entities with the storage of service weapons.

49. Within the framework of the control functions performed, the IAC officer shall analyse the “Registered Weapons” record of the IAB to identify civilian and service weapons that have not been re-registered with the IAB for more than a year. Information on the identified weapons shall be presented to the head of the IAB.

Footnote. Paragraph 49 - as reworded by Order № 763 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 03.11.2020 (shall be put into effect ten calendar days after the date of its first official publication).

Chapter 4. Organization of accounting by CCCSW units

Footnote. Title of chapter 4 is in the wording of the order of the Minister of Internal Affairs of the Republic of Kazakhstan dated 19.02.2018 № 133 (shall be enforced upon expiry of twenty-one calendar days after the day of its first official publication).

Paragraph 1. Accounting for the issuance of licenses and permits

50. Excluded by Order № 763 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 03.11.2020 (shall be enacted ten calendar days after the date of its first official publication).

51. Excluded by Order № 763 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 03.11.2020 (shall be enacted ten calendar days after the date of its first official publication).

52. Licences, opinions and other authorisations issued by the CCCSW units shall be generated in the E-Licensing State Database Information System.

Footnote. Paragraph 52 - as reworded by Order № 91 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 06.02.2020 (shall come into force ten calendar days after the date of its first official publication).

53. Licences, opinions and authorisations issued via the E-Licensing State Database Information System by printing them on paper, A-4 format, shall be filed in the supervisory files of natural and legal persons.

Footnote. Paragraph 53 - as reworded by Order № 763 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 03.11.2020 (shall come into force ten calendar days after the date of its first official publication).

54. Excluded by Order № 763 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 03.11.2020 (shall be enacted ten calendar days after the date of its first official publication).

Paragraph 2. Accounting of objects subject to CCCSW

55. Objects with storage of civil and service weapons, civil pyrotechnic substances and products with their use (salutes, fireworks during cultural events), shooting ranges (shooting ranges) and stands operating under permits issued by the IAB are subject to accounting.

Objects with storage of civil and service weapons include:

- 1) organizations engaged in encashment in the territory of the Republic of Kazakhstan;
- 2) private security organizations;
- 3) Kazpost JSC - national postal operator;
- 4) units of the Ministry of Agriculture that protect the wildlife and specially protected natural territories;
- 5) state forestry institutions of regional executive bodies;
- 6) hunting and fisheries, which in the manner prescribed by law are granted the right to conduct hunting and fishing;
- 7) youth sports schools, specialized youth Olympic reserve schools, schools of higher sports excellence, Olympic training centers, sports clubs, federations, boarding schools for children gifted in sports, directorates of full-time national teams and sports reserves, physical education and sports societies;
- 8) hunting farms of organizations under the jurisdiction of the Department of Presidential Affairs the Republic of Kazakhstan and hunting farms of the Closed Joint-Stock Company “KHOZU”;
- 9) the specialized training centers and their branches for training and advanced training (special training course) for employees holding the positions of security guard and head of a private security organization;
- 10) aviation security services of the airports of the Republic of Kazakhstan;
- 11) security organizations established by national companies operating in the field of main railway networks, main pipelines, oil refining and nuclear energy;
- 12) specialized stores for the sale of civil and service weapons and their ammunition.

56. The accounting of objects, items and substances, subject to the CCCSW, is carried out in the book of records of objects in the form in accordance with appendix 10 to this Instruction.

57. A control and observational file (hereinafter referred to as “COF”) is initiated for each object of CCCSW in the form in accordance with appendix 11 to this Instruction, which is assigned a registration number according to the book of records for objects, items and substances. COF on objects of one enterprise are in one folder.

58. The COF for the CCCSW object consists of two sections.

The first section contains materials that served as the basis for opening the object, correspondence related to obtaining licenses for the type of activity, a copy of it, duplicate permits for the acquisition, copies of permits for the storage, transportation, transfer, sale of civil and service weapons, information about available and required quantity of weapons and their ammunition, materials on the revealed violations and answers to them, acts and reports

on the verification of objects, copies of receipts on payment of license fees and state fees for issuance of licenses and permits.

The second section contains the location of posts, lists of active personnel, data on existing employees of a legal entity who have access to the storage, transportation and use of objects and substances, as well as those who have received permits to keep and bear service weapons, test materials for these persons.

59. The COFs are stored in the office of a CCCSW officer. When an object is transferred under the control of another IAB, the cover letter is submitted to the latter.

COF on objects of the CCCSW with the storage of civil and service weapons and their ammunition, weapons and ammunition of which are destroyed or re-registered to other legal entities or individuals are subject to destruction.

COFs subject to destruction are entered into the act of destruction of control and observational cases for the objects with storage of civil and service weapons, drawn up in the form in accordance with appendix 12 to this Instruction.

60. The APD PD(TP) shall establish for each CPD, LDPD a record file containing data on the IAB CCCSW staff, information on the CCCSW facilities, indicating their departmental affiliation, served by the IAB concerned.

Footnote. Paragraph 60 - as reworded by Order № 91 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 06.02.2020 (shall become effective ten calendar days after the date of its first official publication).

61. The record (registration, re-registration) of civil and service weapons registered in the IAB for legal entities specified in paragraph 55 of this Instruction is carried out by the CCCSW employee by entering and updating data on them in the MIA IDB “Registered Weapons” report.

62. Civil and service weapons of legal entities referred to in paragraph 55 of this Instruction are registered in the following cases:

1) the acquisition of weapons, on the basis of a duplicate of a permit for its acquisition with the attachment to the permit (if any), contract (agreement);

2) the receipt of weapons by branches, representative offices of the parent legal entities or vice versa, on the basis of a statement from a legal entity and a message from the IAB for registering weapons in the records where it was previously recorded, in the form in accordance with appendix 13 to this Instruction;

3) the establishment of the stolen, lost weapons, as well as the whereabouts of the owner of which has not been established, based on the report of the IAB employee who established the weapon;

4) a change in the legal address, based on the application of the legal entity and a certificate of state re-registration of the legal entity;

5) acceptance of civil or service weapons for sale by a specialized store for its sale from legal entities and individuals on the basis of a referral for commission sale with a mark on the acceptance of weapons by the store.

63. Civil and service weapons of legal entities referred to in paragraph 55 of this Instruction are deregistered in the following cases:

1) the sale, transfer of weapons on the basis of a notice of registration of weapons in the IAB which put them on record, in the form in accordance with appendix 14 to this Instruction ;

2) theft, loss of weapons based on the statement of its owner registered in the book of records of information of (KUI) IAB;

3) voluntary refusal of permission on the basis of the application of the owner;

4) disposal of weapons on the basis of an acceptance certificate for the destruction of weapons;

5) referrals for the commission sale of weapons on the basis of a statement from the owner of the weapon, after the weapons are registered in the IDB “Registered Weapon” report for a specialized arms store.

When weapons are sold by specialized stores, a message for registering the weapons is not sent from the IAB, where it was previously recorded.

A notification for registration of weapons and a notification of registration of weapons is sent through the UEDMS.

64. The accounting of spent cartridges is made on the basis of the handout-delivery lists of cartridges and the act of writing off of ammunition, according to the forms in accordance with appendix 2 to this Instruction.

Paragraph 3. Registration of owners of civil weapons

65. Registration of owners of civil weapons is made in the book of records of owners of civil weapons in the form in accordance with appendix 15 to this Instruction by a CCCSW employee.

66. The book is numbered, tied together and sealed with the seal of the IAB with the imprint “Licensing and permitting system”, is registered in the office of the IAB.

67. For each person who uses civil weapon, a personal file is filed for the owner of the civil weapon in the form in accordance with appendix 16 to this Instruction, which is assigned a registration number according to the book of records of owners of civil weapon.

68. Personal files of owners of rifled firearms shall be kept at the administrative police departments of the PD, while those of owners of smooth-bore firearms, gas and electric firearms shall be kept at the CPD.

Footnote. Paragraph 68 - as reworded by Order № 91 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 06.02.2020 (shall take effect ten calendar days after the date of its first official publication).

69. The CCCSW officer shall compile a personal file of the owner of a civilian weapon consisting of the following documents:

- 1) the application that served as the basis for the consideration of the issue of a permit to acquire, keep or bear arms;
- 2) a civilian weapons possession card in the form laid down in Appendix 17 hereto;
- 3) weapon-owner verification materials (medical examination certificate in form № 076/u, approved by Order № KR DSM-175/2020 of the Acting Minister of Health of the Republic of Kazakhstan dated October 30, 2020 (recorded in the Register of State Registration of Regulatory Legal Acts under № 21579), certificate on verification of knowledge of safe handling of weapons and absence of criminal record or administrative offences);
- 4) a copy of the weapon licence or other documents that served as the basis for the authorisation to keep, keep and bear arms;
- 5) receipts for payment of the state duty for the registration (re-registration) of each weapon and the issue of permits for the circulation of civilian and service weapons required by the Tax Code;
- 6) reports of checks by district police inspectors (hereinafter DPI), CCCSW officer on the existence of conditions for the storage of weapons, in accordance with Appendix 18 hereto;
- 7) findings (materials) of checks on the records of the NSC, the Committee on Legal Statistics and Special Accounts to combat extremism, terrorism or organised crime, criminal and administrative offences under articles of the Code of Administrative Offences of the Republic of Kazakhstan under section 19 of the Law, exemption from criminal liability on non-rehabilitative grounds;
- 8) copies of a document confirming nationality of the Republic of Kazakhstan;
- 9) other documents indicating the lawfulness of the acquisition, sale or donation of civilian weapons.

Footnote. Paragraph 69 - as reworded by Order № 442 of Acting Minister of Internal Affairs of the Republic of Kazakhstan dated 27.07.2021 (shall be put into effect ten calendar days after the date of its first official publication).

70. The personal files of owners of civil weapons are stored in the office of a CCCSW employee.

71. Accounting (registration, re-registration) of civil weapon is carried out by CCCSW employees by entering and updating data on them in the RK MIA IDB “Registered Weapons” report.

72. Civil weapons of individuals are registered in the following cases:

- 1) the acquisition of weapons, on the basis of a duplicate of the permit for its acquisition;
- 2) the transfer of the owner of a civil weapon to a new place of residence on the basis of a statement from the owner of the weapon, permission to store, keep and bear it;

3) the establishment of the stolen, lost weapon, as well as the owner of which is wanted or his whereabouts have not been established, based on the report of the IAB officer who established the weapon.

73. Civil weapons of individuals are deregistered in the following cases:

1) the sale, transfer by gift of weapons, change of the place of residence of its owner, on the basis of a notification of the registration of weapons of the IAB which put them on record, in the form in accordance with appendix 14 to this Instruction;

2) the loss, theft of weapons, on the basis of a statement from the owner registered in the KUI;

3) voluntary refusal of permission, based on the application of the owner;

4) disposal of weapons, on the basis of an acceptance certificate for the destruction of weapons;

5) referrals for the commission sale of weapons, on the basis of a statement from the owner of the weapon, after registering the weapon in the IDB “Registered Weapon” report for a specialized arms store.

A notification is sent about the change of permanent residence of the owner of the weapon for registration of the weapon in the form in accordance with appendix 13 to this Instruction in the IAB at the new place of residence.

The personal file of the owner of the weapon is submitted to the IAB by territoriality only after receiving notification of the registration of weapons.

A notification for registration of weapons and a notification of registration of weapons is sent through the UEDMS.

74. In case of death, criminalization of the owner of the weapon, suspension, termination of the permit for storage, keep and bear of weapons, its placement for temporary storage at the IAB, the personal file is kept in the office of the CCCSW employee until the issue of re-registration or destruction of the weapon is resolved.

In the MIA IDB “Registered weapons” report, the appropriate corrections are made about this.

75. After a weapon has been destroyed or re-registered to another person, the personal files of the owners of civilian weapons shall be destroyed by a commission consisting of the CCCSW officer, his/her immediate supervisor and the clerk of the IAB.

The personal files to be destroyed shall be entered in a record of the destruction of the personal files of the owners of the civilian arms, drawn up under the form in Appendix 19 hereto.

Officers of the CCCSW APD PD(TP), CPD, LPD units in cooperation with the Migration Police, the Criminal Police, the Local Police Service, and the IAC, shall organise activities to search for civilian weapon owners registered with the MIA Criminal Weapons Bureau under the category of “no whereabouts”.

Footnote. Paragraph 75 - as reworded by Order № 763 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 03.11.2020 (shall take effect ten calendar days after the date of its first official publication).

Chapter 5. Organization of activities of the CCCSW units to control circulation of civil, service and premium weapons registered in the IAB, as well as civil pyrotechnic substances and products with their use

Footnote. Title of chapter 5 is in the wording of the order of the Minister of Internal Affairs of the Republic of Kazakhstan dated 19.02.2018 № 133 (shall be enforced upon expiry of twenty-one calendar days after the day of its first official publication).

76. A CCCSW employee at least once a year, according to available records of the IAB and CLSSA, checks employees of legal entities having access to service and civil weapons and their ammunition and pyrotechnic substances and products with their use. The results of the checks are filed in the second section of the COF for the object.

77. The IAC PD (TP) officers assigned to the “Registered Weapons” account of the MIA's IDB shall check the existing criminal records of the MIA RK IDB, the Committee on Legal Statistics and Special Accounts as well as the State Database of Individuals (for death) of civilian weapon owners on an ongoing basis, as part of proactive matches.

Footnote. Paragraph 77 - as reworded by Order № 763 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 03.11.2020 (shall come into force ten calendar days after the date of its first official publication).

78. Inspections of owners of civil weapons at the place of residence are carried out at least once a year, with the exception of inspections conducted by the IAB during operational preventive measures.

Inspections of owners of civil weapons (individuals) are carried out by CCCSW and LPI employees in accordance with the requirements of the RK EC.

Based on the results of inspections of owners of civil weapons, a report is prepared on the inspection in accordance with the form in accordance with appendix 18 to this Instruction.

The LPI must have a list of owners living in the serviced administrative area who have civil weapons in private use.

79. Inspections of objects with storage of civil and service weapons, civil pyrotechnic substances and products with their use (salutes, fireworks during cultural events) are carried out by CCCSW employees in accordance with the requirements of the RK EC.

Based on the results of inspections of the objects, the CCCSW draws up an act on inspection of the object of the CCCSW system, in the form in accordance with appendix 20 to this Instruction.

Information on the issues of circulation of civil and service weapons and ammunition to it, civil pyrotechnic substances and products with their use

1. The list of documents submitted to obtain permission to open, operate, purchase, keep and bear, transport, import (export) objects and substances falling within the CCCSW activity

2. Extractions of regulatory legal acts regulating the activities of CCCSW, indicating the list of documents submitted to the internal affairs body for obtaining by legal entities and individuals of licenses for the type of activity, permits for the purchase, storage, transportation of service weapons, for obtaining individual permits to bear service weapons, for citizens to obtain permission to purchase, store civil weapons, other items and substances. The dates of registration, re-registration of civil, service weapons, reasons for suspension and deprivation of a permit to store weapons and so on are indicated.

3. Samples of documents: cards, petitions, medical reports on the absence of contraindications to possess weapons related to visual impairment, mental illness or drug addiction, receipts on the payment of license fees, one-time fees, state fees indicating a current account and so on.

4. Extracts (extractions) from the criminal law on the component elements of crimes related to the manufacture, storage, bear of firearms, cold steel, explosives, on exemption from criminal liability of persons who voluntarily surrender illegally stored firearms, explosives to the internal affairs bodies, articles of administrative legislation of the Republic of Kazakhstan.

5. The procedure for provision of public services in the field of circulation of civil and service weapons and their ammunition, civil pyrotechnic substances and products with their use through the portal of "electronic government".

Appendix 2
to the Instruction on organization
of activities of IAB units for control
over circulation of
civil and service weapons
form 1
"Approve"
(position, surname, name,
patronymic (if any)
of the head of the organization,
educational organization)

(signature)

Act of writing off of ammunition

Commission, consisting of: the chairman _____
 members: 1. _____ 2. _____
 (surname, name, patronymic (surname, name, patronymic
 (if any) (if any)
 drew up this act on " ____ " _____ 20__ .
 On the basis of the _____

—
 (number, date of order, instructions, orders)
 training firing, shooting competitions were held _____
 _____ from _____

(cross out unnecessary) (type, brand, caliber of weapons)

According to the attached handout-delivery lists on _____ sheets the following firing
 ammunition was spent:

 (type, caliber of weapons) (number in figures and words)

Commission, having verified the reasonableness of the issuance and spending of
 ammunition, proposes to deregister

 (name of organization, institution, enterprise, educational
 organization)

The spent ammunition:

 (type, caliber of weapons) (number in figures and words)

Chairman of the commission _____
 surname, name, patronymic (if any) (signature)

Members of the commission: 1. _____ 2. _____
 (surname, name, patronymic (surname, name, patronymic
 (if any) (signature) (if any) (signature)

form 2

Handout-delivery list of ammunition in shooting range

(name of organization)

" ____ " _____ 20__ .

		Ammunition issued		Surrendered back		Notice of surrender o f
				Unspent	Hanging fire	

№	Recipient, full name	Caliber	Quantity	Notice of receipt and date	Caliber	Quantity	Caliber	Quantity	ammunition and date	Note
1	2	3	4	5	6	7	8	9	10	11

Responsible for accounting, storage and issuance of ammunition

 (surname, name, patronymic (if any), signature)
 officer in charge of firing exercises

 (surname, name, patronymic (if any), signature)
 " ____ " _____ 20 __ .

Appendix 3
 to the Instruction on organization of
 activities of IAB units for control
 over circulation of civil and service
 weapons
 Form

Footnote. Appendix 3 is excluded by Order № 763 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 03.11.2020 (shall enter into force ten calendar days after the date of its first official publication).

Appendix 4
 to the Instruction on organization of
 activities of IAB units for control
 over circulation of civil and service
 weapons
 form

Assignment № __

" ____ " _____ 20 __ .

To the local police inspector _____

(rank, surname, name, patronymic (if any))

We are checking in connection with _____

 (access to weapon,

 registration, re-registration or other)

Citizen _____

(surname, name, patronymic (if any))

residing _____

(address of residence)

Possessing _____

(weapon model, number, caliber)

We offer you before " ____ " _____ 20 ____

To conduct an inspection to clarify the following issues:

1. How the citizen _____ is characterized at the place of residence, whether there are circumstances preventing him from possessing the weapons, in accordance with Article 19 of the Law of the Republic of Kazakhstan “On state control over the circulation of certain types of weapons”.

2. Whether there is a permit for storage, keep and bear of weapons, date of issue, expiration date _____

3. Weapon storage conditions _____ (whether there is a safe or a metal cabinet,

_____ whether there is access to weapons for unauthorized persons and children).

The head _____ (_____) surname, name, patronymic (if any) signature

Appendix 5
to the Instruction on organization
of activities of IAB units for control
over circulation of
civil and service weapons
Form

Registration log of assignments on inspection of owners of civil weapon

№ п/п	Surname, name, patronymic (if any) of the owner of the weapon	Weapon owner address	Position, surname, name, patronymic (if any) of the employee who received the assignment	Signature of the employee	Reason of inspection	Established deadline for the assignment	Result of inspection, date of submission of the report on inspection of the owner of civil weapon	Note
1	2	3	4	5	6	7	8	9

Appendix 6
to the Instruction on organization of
activities of IAB units for control
over circulation of
civil and service weapons
form

Footnote. Appendix 6 is excluded by Order № 763 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 03.11.2020 (shall be enforced ten calendar days after the date of its first official publication).

Appendix 7

to the Instruction on organization
of activities of IAB units for control
over circulation of civil and service
weapons
form

Footnote. Appendix 7 is excluded by Order № 763 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 03.11.2020 (shall be enforced ten calendar days after the date of its first official publication).

Appendix 8
to the Instruction on organization of
activities of IAB units for control
over circulation of
civil and service weapons
form

Footnote. Appendix 8 is excluded by Order № 763 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 03.11.2020 (shall be enforced ten calendar days after the date of its first official publication).

Appendix 9
to the Instruction on organization of
activities of IAB units for control
over circulation of civil and service
weapons
Form

Footnote. Appendix 9 is excluded by Order № 763 of the Minister of Internal Affairs of the Republic of Kazakhstan dated 03.11.2020 (shall be enforced ten calendar days after the date of its first official publication).

Appendix 10
to the Instruction on organization of
activities of IAB units for control
over circulation of
civil and service weapons
form

Book of records of objects

(name of the internal affairs body)

Registration number	Name of enterprise, institution, organization, departmental affiliation (if any) and the ministry, department and address)	In whose name the permission (license) is issued, surname, name (if any) and the official phone	Number of permit (license) and its validity period	Name, quantity, weight of objects, substances, materials	Surname, initials of the LPI serving the object	Mark on the closure of the object, the seizure of items and substances. The essence of the identified deficiencies and the
---------------------	--	---	--	--	---	--

		number of the responsible person				deadlines set for their elimination
1	2	3	4	5	6	7

Note. The book consists of two sections:

Section 1 - Objects with a rifled, smooth-bore gunshot weapons:

1) Officials (Article 6 of the Law of the Republic of Kazakhstan “On state control over circulation of certain types of weapons ”);

2) Kazpost OJSC;

3) State institutions for protection of forests and wildlife

Departments and administrations of local executive bodies;

4) Regional territorial departments of the Committee for forestry and hunting industry;

5) Regional territorial departments of fisheries;

6) Hunting and fishing enterprises;

7) Sports schools, societies, clubs, federations;

8) Organizations involved in encashment (except for the second-tier banks);

9) Encashment of the second-tier banks;

10) Private security organizations;

11) Special training centers for the training of security guards.

Section 2 - Shooting ranges, shooting sites, hunting sports stands, weapons repair shops, arms stores, ammunition.

Appendix 11
to the Instruction on organization of
activities of IAB units for control
over circulation of civil and service
weapons
form

Ministry of internal affairs of the Republic of Kazakhstan

(name of the internal affairs body)

Control and observational case № ____
on CCCSW object

(full name of the legal entity)

Started _____

(day, month, year)

Ended _____

(day, month, year)

Appendix 12
to the Instruction on organization of
activities of IAB units for control
over circulation of civil and service
weapons
form

**Act of destruction of control and observational cases on objects
with storage of civil and service weapons**

" ____ " _____ 20__

Commission, consisting of _____

Control and observational cases on the objects are destroyed:

№ п\п	Name of the legal entity (owner of the weapon), number of the permit for storage of service weapons	Grounds for destruction (number, date of the act for destruction of weapons, number, date of issue of a permit for the storage of weapons issued to the legal entity for which the weapon was re-registered)	Number of weapons under the latest permit for storage of weapons	Note
1	2	3	4	5

Signatures of the members of the commission:

CCCSW employee _____

(Surname, name, patronymic (if any) (signature)

Clerk _____

(Surname, name, patronymic (if any) (signature)

The head _____

(Surname, name, patronymic (if any) (signature)

Appendix 13
to the Instruction on organization of
activities of IAB units for control
over circulation of civil and service
weapons
form

Ministry of Internal Affairs of the Republic of Kazakhstan

(name of the internal affairs body)

" ____ " _____ 20__.

Message

for registration of weapons № ____

To the head of IAB _____

(name of the IAB)

Upon the application from _____

_____ (surname, name, patronymic (if any) of an individual,

name of the legal entity)

having the permit to store № _____, dated " __ " _____.

issued _____

(name of the internal affairs body)

send for registration of the following weapons and ammunition to it

№ п\п	Name of weapon	Type of weapon (rifled, smoothbore, etc.)	Weapon number	Note
-------	----------------	---	---------------	------

submitted by _____

(name of the receiving legal entity (for legal entities)

Valid for 7 days from the date of issue.

CCCSW employee _____ (_____)

(signature) (surname, name, patronymic (if any)

The head _____ (_____)

(signature) (surname, name, patronymic (if any)

Stamp here " __ " _____ 20 __ .

Appendix 14
to the Instruction on organization of
activities of IAB units for control
over circulation of civil and service
weapons
form

Ministry of Internal Affairs of the Republic of Kazakhstan

_____ (name of the internal affairs body)

" __ " _____ 20 __ .

Notification № ____

To the head of the IAB _____

(name of the IAB)

Upon the application of _____

_____ (surname, name, patronymic (if any) of an individual,

name of the legal entity)

The following weapons are registered

№ п\п	Name of weapon	Type of weapon (rifled, smoothbore, etc.)	№ of weapon	Note
-------	----------------	---	-------------	------

CCCSW employee _____ (_____)
 (signature) (surname, name, patronymic (if any))

I ask to deregister the specified weapon in your IAB, in connection with the issuance of another permit for storage

№ ___ dated " ___ " _____ 20 __ .

The head _____ (_____)
 (signature) (surname, name, patronymic (if any))

Stamp here " ___ " _____ 20 __ .

Appendix 15
 to the Instruction on organization of
 activities of IAB units for control
 over circulation of
 civil and service weapons
 form

Book of records of owners of civil weapon

(name of the internal affairs body)

№ п\п	Surname, name, patronymic (if any) of the owner of the weapon	Address of residence, telephone	Brand, caliber, serial number of weapons	Number of permit (license)	The date and amount of payment of the state fee for issuing permits for the acquisition, storage, keep and bear of weapons; for registration, re-registration of weapons	Validity of permit for storage of weapons	Date of inspection at the place of residence of the owner of weapon	Mark on deregistration (date of deregistration, address where the owner left, date and reason for deregistration)
1	2	3	4	5	6	7	8	9

Appendix 16
 to the Instruction on organization of
 activities of IAB units for control
 over circulation of civil and service
 weapons
 form

Ministry of internal affairs of the Republic of Kazakhstan

(name of the internal affairs body)

Personal file № _____
on the owner of civil weapons

(surname, name, patronymic (if any))

Started _____

(day, month, year)

Ended _____

(day, month, year)

Appendix 17
to the Instruction on organization of
activities of IAB units for control
over circulation of civil and service
weapons
form

Place for photography

3x4

Card of owner of civil weapon № _____

(surname, name, patronymic (if any), year, day and month)

of birth, place of birth)

Address _____

(name of the region, city (village), street, house number and
apartments, home phone number)

ID _____

(series, number, when issued and by whom)

Nationality _____

Place of work _____

Official phone number _____

I have a permit № _____, issued _____ dated " __ " _____

(name of the internal affairs body)

I have weapon _____

(type, system, caliber of each weapon)

Application

I ask you to give me permission to purchase (storage) _____

cross out unnecessary

(indicate the number of weapons, type, system, caliber and number

of each unit of weapon, the purpose of purchase)

I have a hunting certificate № _____,

issued _____

(date of issue, validity period,

by _____

full name of the inspection or hunting community)

" ____ " _____ 20 __. Signature _____

Permit to purchase is issued for _____

(type, system, caliber of weapon)

For the period until " ____ " _____ 20 ____.

(back of application card)

Permit № _____ is issued to keep and bear the following weapon:

1. _____

(type, system, caliber, number of each weapon)

2. _____

(type, system, caliber, number of each weapon)

3. _____

(type, system, caliber, number of each weapon)

For the period until " ____ " _____ 20 ____.

Permission to keep and bear weapons is extended:

until " ____ " _____ 20 ____.

until " ____ " _____ 20 ____.

until " ____ " _____ 20 ____.

until " ____ " _____ 20 ____.

Appendix 18
to the Instruction on organization of
activities of IAB units for control
over circulation of civil and service
weapons
form

Report

on inspection of owner _____ of weapon

(type of weapon: rifled, smoothbore, etc.)

I (we) _____

(indicate the position, (surname, name, patronymic (if any)),

of the inspector (s)

in the presence: _____

(surname, name, patronymic (if any)),

inspected the CCCSW object _____

(indicate the surname, name, patronymic (if any) of the owner of the weapon, full address

)

At that it is established that:

1. The following are stored (being used):

№ п/п	Name (brand, type, caliber of weapons, ammunition)	Measurement units	Actual availability	The quantity indicated in the permit
1				
2				
3				
4				

2. There is a permit № _____ issued on " __ " _____ .
_____ with the period until " " 20 ____ .

(name of the internal affairs body)

3. Results of inspection: Weapons and ammunition are stored in a metal cabinet (safe) firmly attached to the floor or wall _____, (yes, no)

whose wall thickness is not less than 3 mm _____, with a reliable internal lock (yes, no)

_____, other structure, excluding access to weapons of unauthorized persons (yes, no

)

_____ at the place of permanent residence of the owner _____

(yes, no) (yes, no)

outside the owner's place of permanent residence (in cottages, in garden houses, garages, sheds, wagons, huts, in attics, etc.)

_____, in a dormitory, temporary shift camp, at the relatives, (yes, no)

friends _____, a family dormitory, where members of the same family (yes, no)

occupy a separate room, the weapon was put into temporary storage at _____, (yes, no)

the IAB at the place of residence of the owner _____,

(yes, no)

there is an alarm _____,

(yes, no) (name of the alarm)

connected to the central control panel _____, autonomous

(yes, no)

_____, GSM _____,

(yes, no) (yes, no)

certificate of conformity of alarm is available _____, work of the

(yes, no)

alarm is checked – functioning _____.

(yes, no)

The technical condition of the weapon:

Mechanisms of components and parts are operational _____

(yes, no)

component parts of assemblies and parts in stock _____, the presence of scratches, cracks, corrosion, cavities, etc.

(specify in detail)

Live together _____

(surname, name, patronymic (if any), indicate degree of relationship, age)

Neighbors _____

(surname, name, patronymic (if any))

4. Shortcomings in storage (use) and suggestions for their elimination:

№ п/п	Revealed shortcomings	Suggestions for their elimination	Period of execution
1.			
2			

5. Date of last inspection _____

6. Decision on inspection of owner _____

(allow further use and

storage, prohibit, or seal up (what specifically), indicate

reasons for the decision)

Signatures of inspectors: _____

Signature of the owner (those present) _____

1.

Act of destruction of personal files on owners of civil weapons

" ___ " _____ 20____

Commission, consisting of _____

destroyed the control and observational cases on the objects:

№ п\п	Surname, name, patronymic (if any) of the owner of the weapon № of permit for storage, keep and bear of civil weapons	Grounds for destruction (№, date of the act on destruction of weapons, №, date of issue of a permit for the storage of weapons issued to an individual for whom the weapon was re-registered)	Number of weapons under the latest permit for storage of weapons	Note
1	2	3	4	5

Signatures of the members of the commission:

CCCSW employee _____

(Surname, name, patronymic (if any) (signature)

Clerk _____

(Surname, name, patronymic (if any) (signature)

The head _____

(Surname, name, patronymic (if any) (signature)

Appendix 20
to the Instruction on organization of
activities of IAB units for control
over circulation of civil and service
weapons
form

**Act
on inspection of CCCSW object**

" ___ " _____ 20____

(settlement)

I (we), _____

(indicate the position, surname, name, patronymic (if any)

inspector (s)

in the presence of a representative (s) _____

(name of organization)

inspected the CCCSW object _____

(indicate the name of the object)

At that it is established that:

1. The following is stored (being used) _____

(name of items and substances, their quantity, numbers)

2. There is a permit (license) № ____, issued on " __ " _____ 20 ____.

(name of the internal affairs body)

for a period until " __ " _____ 20 ____.

The responsible person is _____

(position, surname, name, patronymic (if any))

3. Results of inspection:

Note: It is necessary to reflect the requirements of the checklist for the type of inspection being performed. In case of a large volume, it is drawn up as a separate application, which is an integral part of the act

Back side

4. Shortcomings in storage (use) and suggestions for their elimination:

№	Shortcomings identified during inspection	Suggestions for their elimination	Period of execution

5. Execution of suggestions following the results of the previous inspection _____

(who conducted the last inspection, whether suggestions are executed or not,

which of them remained unperformed)

6. Decision on inspection of the object _____

(allow further use and

storage, prohibit, or seal up (what specifically), indicate

reasons for the decision)

Signatures of inspectors:

1. _____ (_____)

(surname, name, patronymic (if any))

2. _____ (_____)

(surname, name, patronymic (if any))

3. _____ (_____)

(surname, name, patronymic (if any))

Copy of the act received by:

4. _____ (_____)

(surname, name, patronymic (if any))

Appendix 2
to the order of the Minister of
Internal Affairs of the Republic of
Kazakhstan dated March 29, 2016
№ 313

The list of some invalidated orders of the Minister of Internal Affairs of the Republic of Kazakhstan

1) the order of the Minister of Internal Affairs of the Republic of Kazakhstan dated March 1, 2003 № 111 “On approval of the Instruction “On the work of the internal affairs bodies on the implementation of the “licensing and permitting system” and the Rules “On the procedure for reception, accounting, storage and preservation in the IAB of the seized, voluntarily surrendered, found weapons and ammunition, explosives and materials, gunpowder, cold steel ” (registered in the Register of state registration of regulatory legal acts № 2257);

2) the order of the Minister of Internal Affairs of the Republic of Kazakhstan dated July 25, 2006 № 372 "On amendments to the order of the Minister of Internal Affairs of the Republic of Kazakhstan dated March 1, 2003 № 111 "On approval of the Instruction “On the work of the internal affairs bodies on the implementation of the “licensing and permitting system” and the Rules “On the procedure for reception, accounting, storage and preservation in the IAB of the seized, voluntarily surrendered, found weapons and ammunition, explosives and materials, gunpowder, cold steel” (registered in the Register of state registration of regulatory legal acts № 4393, published in the newspaper "Yuridicheskaya gazeta" dated September 29, 2006, № 174 (1154);

3) the order of the Minister of Internal Affairs of the Republic of Kazakhstan dated October 27, 2011 № 566 “On amendments to the order of the Minister of Internal Affairs of the Republic of Kazakhstan dated March 1, 2003 № 111 “On approval of the Instruction “On the work of the internal affairs bodies on the implementation of the “licensing and permitting

system” and the Rules “On the procedure for reception, accounting, storage and preservation in the IAB of the seized, voluntarily surrendered, found weapons and ammunition, explosives and materials, gunpowder, cold steel” (registered in the Register of state registration of regulatory legal acts № 7453, published in the Kazakhstanskaya Pravda newspaper dated May 12, 2012 № 136-137 (26955-26956); dated May 16, 2012 № 140 (26959); dated May 19, 2012 № 144 -145 (26963-26964); Collection of acts of the central executive and other central state bodies of the Republic of Kazakhstan № 3, 2012 (release date of the copies is June 20, 2012);

4) paragraph 2 of the order of the Minister of Internal Affairs of the Republic of Kazakhstan dated February 24, 2015 № 150 “On approval of the Rules for the reception, accounting, storage and preservation in the IAB of the seized, voluntarily surrendered, found weapons, ammunition, explosive materials” (registered in the Register of state registration of regulatory legal acts № 10565, published in the Legal Information System "Adilet" on 06.01.2016, Kazakhstanskaya Pravda newspaper dated February 27, 2016 № 39 (28165).