

**On approval of the Rules for the Submission of Information on Payment Services**

***Unofficial translation***

Resolution of the Board of the National Bank of the Republic of Kazakhstan No. 213 dated August 31, 2016. Registered with the Ministry of Justice of the Republic of Kazakhstan on October 19, 2016 under No. 14339.

      Unofficial translation

      The reporting deadlines are extended during the state of emergency introduced by Decree of the President of the Republic of Kazakhstan № 285 dated March 15, 2020 “On the Introduction of a State of Emergency in the Republic of Kazakhstan” in accordance with Resolution of the National Bank of the Republic of Kazakhstan № 42 dated March 31, 2020 (shall be enforced from the day of its first official publication).

      In accordance with subparagraph 52-5) of part two of Article 15 of the Law of the Republic of Kazakhstan "On the National Bank of the Republic of Kazakhstan", subparagraph 2) of paragraph 3 of Article 16 of the Law of the Republic of Kazakhstan "On state statistics" and subparagraph 14) of paragraph 1 of Article 4 of the Law of the Republic of Kazakhstan "On payments and payment systems" the Board of the National Bank of the Republic of Kazakhstan **DECIDES**:

      Footnote. The preamble as amended by the resolution of the Board of the National Bank of the Republic of Kazakhstan dated 21.11.2022 № 96 (shall be enforced from 01.04.2023).

      1. That the attached Rules for the Submission of Information on Payment Services (hereinafter - the Rules) shall be approved.

      2. That certain resolutions of the Board of the National Bank of the Republic of Kazakhstan shall be deemed to have lost force according to the list in accordance with the Appendix to this Resolution.

      3. The Department of Payment Systems (Ashykbekov E.T.) in the manner prescribed by the legislation of the Republic of Kazakhstan, shall ensure:

      1) jointly with the Legal Department (Sarsenova N.V.) the state registration of this resolution with the Ministry of Justice of the Republic of Kazakhstan;

      2) the direction of this resolution to Republican State Enterprise on the Right of Economic Management "Republican Center of Legal Information of the Ministry of Justice of the Republic of Kazakhstan":

      for official publication in Adilet, the legal information system within ten calendar days after its state registration with the Ministry of Justice of the Republic of Kazakhstan;

      for inclusion in the State Register of Regulatory Legal Acts of the Republic of Kazakhstan, the Reference Control Bank of Regulatory Legal Acts of the Republic of Kazakhstan within ten calendar days from the date of its state registration with the Ministry of Justice of the Republic of Kazakhstan;

      3) placement of this resolution on the official Internet resource of the National Bank of the Republic of Kazakhstan after its official publication.

      4. The Office for the Protection of the Rights of Consumers of Financial Services and External Communications (Terentyev A.L.) shall ensure the direction of this resolution for official publication in periodicals within ten calendar days after its state registration with the Ministry of Justice of the Republic of Kazakhstan.

      5. The control over the implementation of this resolution shall be assigned to Deputy Chairman of the National Bank of the Republic of Kazakhstan, G. O. Pirmatov.

      6. This resolution shall be subject to official publication and come into force on April 1, 2017, with the exception of:

      1) Paragraph 19 of the Rules and Appendix 13 to the Rules, which shall come into force on January 1, 2018;

      2) Paragraph 20 of the Rules and Appendix 14 to the Rules, which shall come into force on December 1, 2016 and be valid until January 1, 2018;

      3) Paragraph 21 of the Rules and Appendix 15 to the Rules, which shall be enforced upon expiry of ten calendar days after the day of the first official publication of this resolution.

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*Chairman**of the National Bank*
 |
*D. Akishev*
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      "AGREED BY"

      Chairman of the Committee on Statistics

      of the Ministry of National Economy

      of the Republic of Kazakhstan

      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ N. AidaRKelov

      \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2016

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|   | Approved by Resolution of the Board of the National Bank of the Republic of Kazakhstan № 213 dated August 31, 2016 |

 **Rules for**
**the Submission of Information on Payment Services**
**Chapter 1. General Provisions**

      1. These Rules for submitting information on payment services (hereinafter referred to as the Rules) are developed in accordance with the Laws of the Republic of Kazakhstan "On the National Bank of the Republic of Kazakhstan", "On countering the legalization (laundering) of proceeds from crime and financing of terrorism" and "On payments and payment systems" (hereinafter referred to as the Law on payments and payment systems).

      Footnote. Paragraph 1 - as amended by the resolution of the Board of the National Bank of the Republic of Kazakhstan dated 21.11.2022 № 96 (shall be enforced from 01.04.2023).

      2. The Rules determine the procedure for submitting information about payment services (hereinafter referred to as “Information”).

      3. The Rules use the concepts provided for by the Laws of the Republic of Kazakhstan "On countering the legalization (laundering) of proceeds from crime and financing of terrorism", "On informatization", the Law on payments and payment systems, the Rules for issuing payment cards, as well as the requirements for servicing operations with their use on the territory of the Republic of Kazakhstan, approved by the resolution of the Board of the National Bank of the Republic of Kazakhstan dated August 31, 2016 № 205 "On approval of the Rules for issuing payment cards, as well as requirements for servicing operations with their use on the territory of the Republic of Kazakhstan", registered in the Register of state registration of regulatory legal acts under № 14299, as well as the following concepts:

      1) fraudulent transactions – illegal non-cash payments, money transfers and (or) cash withdrawal operations, including using a payment card and (or) its details, carried out at the premises of a bank, a branch of a non-resident bank of the Republic of Kazakhstan, through electronic terminals, remote access systems, money transfer systems;

      2) bank kiosk – an electronic-mechanical device designed to receive electronic banking services (including operations for issuing (receiving) cash, payments and (or) money transfers, currency conversion and other types of banking operations, including using payment cards) in self-service mode by connecting to an information system or by accessing the Internet resource of a bank, a branch of a non-resident bank of the Republic of Kazakhstan, an organization carrying out certain types of banking operations, as well as for the preparation of documents, confirming the fact of the relevant operations;

      3) the service network of another bank - a set of electronic and mechanical devices owned by any other bank, a branch of a non–resident bank of the Republic of Kazakhstan, any other organization carrying out certain types of banking operations, and used to provide electronic banking services;

      4) virtual payment card – a payment card issued in electronic form and consisting of payment card details, providing its holder with the opportunity to make payments via the Internet;

      5) internet banking - payments and money transfers made through the bank's web interface, with the exception of payments made through QR-instructions (QR-instructions);

      6) internet acquiring - the activity of the acquirer, which is associated with the implementation of payment acceptance and (or) money transfer using a payment card via the Internet;

      7) debit payment card with a credit limit – a debit payment card with which, in accordance with the contract for the issuance and maintenance of a payment card or at the request of the holder of the payment card, it is possible to make payments within the amount of the loan provided by the issuer;

      8) corporate payment card – a bank card linked to the account of a legal entity and intended for payment of expenses related to the main activity of the company, including overhead, representative, transport and travel expenses;

      9) QR- instruction (QR- instruction) - a bar code (technology) assigned by a payment service provider or a payment system operator for making payments and (or) money transfers;

      10) additional payment card – a payment card issued in the name of the client's authorized representative;

      11) own service network – a set of electronic and mechanical devices owned by a bank, a branch of a non-resident bank of the Republic of Kazakhstan, an organization carrying out certain types of banking operations, and used to provide electronic banking services;

      12) mobile POS terminal (POS terminal) - software installed in a mobile device and (or) an additional device connected to a mobile device designed to accept payments using a payment card;

      13) main payment card – a payment card, the holder of which is the customer;

      14) POS-terminal (POS-terminal) - an electronic and mechanical device or software by means of which payment cards and connections with the information system of a bank, a branch of a non–resident bank of the Republic of Kazakhstan, an organization performing certain types of banking operations, are used to make payments for goods or services, including to a bank, a branch of a non-resident bank of the Republic of Kazakhstan, an organization that performs certain types of banking operations in which a POS terminal (POS terminal) is installed, as well as the issuance of cash.

      15) processing center – an operator that processes transactions with payment cards and other functions provided for by contracts with participants of the payment card system;

      16) retail outlet – the location of the POS terminal (POS terminal) and (or) other device installed for non-cash payment for goods and (or) services;

      17) stationary POS terminal (POS terminal) - a physical equipment (device) designed to accept payments using payment cards and installed in a trade and service enterprise (individual entrepreneurs or legal entities) to accept payments for goods and services, as well as in a bank, a branch of a non-resident bank of the Republic of Kazakhstan and organizations that carry out certain types of banking operations for accepting payments and issuing cash;

      18) payment terminal - an electronic–mechanical device designed for making payments and crediting money to a bank account by depositing cash, receiving information banking services in self-service mode, as well as for drawing up documents confirming the fact of conducting relevant operations.

      Footnote. Paragraph 3 - as amended by the resolution of the Board of the National Bank of the Republic of Kazakhstan dated 21.11.2022 № 96 (shall be enforced from 01.04.2023).

      4. Information is submitted to the National Bank electronically in the formats of information transmission established by the National Bank.

      The information provided for in paragraphs 7, 13, 21 and 22 of the Rules is submitted by payment organizations to the National Bank electronically.

      Footnote. Paragraph 4 - as amended by the resolution of the Board of the National Bank of the Republic of Kazakhstan dated 21.11.2022 № 96 (shall be enforced from 01.04.2023).

      5. When making a transaction in a foreign currency, Information on it shall be presented in tenge at the market exchange rate for the day of the transaction.

      The market exchange rate shall be determined in accordance with resolution of the Board of the National Bank of the Republic of Kazakhstan № 15 dated January 25, 2013 and Order of the Minister of Finance of the Republic of Kazakhstan № 99 dated February 22, 2013 “On Establishing the Procedure for Determining and Applying the Market Exchange Rate”, registered with the Register of State Registration of Regulatory Legal Acts under № 8378.

      6. If the last day of the deadline for the submission of Information in the forms intended for the collection of administrative data provided for by the Rules falls on a non-working day, the next working day shall be considered the day of the expiration of the deadline for the submission of Information..

      Footnote. Paragraph 6 - as reworded by the Resolution of the Board of the National Bank of the Republic of Kazakhstan dated 20.07.2020 № 90 (shall come into force from 01.08.2020).

 **Chapter 2. The order of presentation of Information**

      7. The form intended for the collection of administrative data “Information on the Number of Electronic Terminals”, according to Appendix 1 to the Rules, shall be submitted quarterly no later than the tenth (inclusive) day of the month following the reporting quarter by the following entities:

      1) by second-tier banks, branches of non-resident banks of the Republic of Kazakhstan and the joint-stock company "Development Bank of Kazakhstan", a legal entity that was previously a subsidiary bank, performing transfer operations without a license from the National Bank, related to the parent bank's payments and money transfers, including using the subsidiary bank's correspondent account, on bank accounts of depositors transferred to the parent bank, in accordance with Article 61-4 of the Law of the Republic of Kazakhstan "On banks and banking activities in the Republic of Kazakhstan" (hereinafter – the Law on banks and banking activities), the parent bank and the subsidiary bank, in respect of which the restructuring was carried out in accordance with Articles 61-4 and 61-4 of the Law on banks and banking activities, the affiliated bank, as well as the bank to which the accession is made in accordance with the Law on banks and banking activities (hereinafter – the banks);

      2) organizations engaged in certain types of banking transactions;

      3) payment organizations .

      Footnote. Paragraph 7 as amended by Resolution of the Board of the National Bank of the Republic of Kazakhstan № 221 dated 28.11.2019 (shall be enforced upon expiry of ten calendar days after the day of its first official publication); dated 30.11.2020 № 139 (shall come into force from 16.12.2020); dated 21.11.2022 № 96 (shall be enforced from 01.04.2023).

      8. The form intended for the collection of administrative data “Information on Payment Cards”, according to Appendix 2 to the Rules, shall be submitted monthly no later than the tenth (inclusive) day of the month following the reporting month by the following entities:

      1) banks;

      2) organizations engaged in certain types of banking transactions.

      9. Excluded by the resolution of the Board of the National Bank of the Republic of Kazakhstan dated 21.11.2022 № 96 (shall be enforced from 01.04.2023).

      10. The form designated for administrative data collection “Data on the Number and Volumes of Transactions with Payment Cards”, as per Appendix 4 hereto, shall be filed on a monthly basis not later than the tenth (inclusive) day of the month following the reporting month by the following entities:

      1) banks;

      2) organisations engaged in certain types of banking operations.

      Footnote. Paragraph 10 - as revised by Resolution of the Board of the National Bank of Kazakhstan № 10 of 19.02.2024 (shall come into effect ten calendar days after the date of its first official publication).

      11. The form designated for administrative data collection “Data on the Number and Volumes of Transactions with Payment Cards by Regions”, as per Appendix 5 hereto, shall be filed on a monthly basis not later than the tenth (inclusive) day of the month following the reporting month by the following entities:

      1) banks;

      2) organisations engaged in certain types of banking operations.

      Footnote. Paragraph 11 - as revised by Resolution of the Board of the National Bank of Kazakhstan № 10 of 19.02.2024 (shall be enacted upon expiration of ten calendar days after the day of its first official publication).

      12. Excluded by the resolution of the Board of the National Bank of the Republic of Kazakhstan dated 21.11.2022 № 96 (shall be enforced from 01.04.2023).

      13. The form intended for the collection of administrative data “Information on the Volumes of Fraudulent Transactions”, according to Appendix 7 to the Rules, shall be submitted quarterly no later than the tenth (inclusive) day of the month following the reporting quarter by the following entities:

      1) banks;

      2) organizations engaged in certain types of banking transactions;

      3) payment organizations.

      14. The form intended for the collection of administrative data “Information on the Processing Center and Interaction with Other Banks”, in accordance with Appendix 8 to the Rules, shall be submitted within ten business days from the date of changing one of the conditions of this form by the following entities:

      1) banks;

      2) organizations engaged in certain types of banking transactions.

      15. The form intended for the collection of administrative data “Information on the Number of Agents and Subagents of the Issuer of Electronic Money and Owners of Electronic Money”, according to Appendix 9 to the Rules, shall be submitted quarterly no later than the tenth (inclusive) day of the month following the reporting quarter by the following entities:

      1) banks;

      2) organizations engaged in certain types of banking transactions.

      16. The form intended for the collection of administrative data “Information on the Number and Volume of Transactions Conducted Using Electronic Money”, according to Appendix 10 to the Rules, shall be submitted quarterly no later than the tenth (inclusive) day of the month following the reporting quarter by the following entities:

      1) banks;

      2) organizations engaged in certain types of banking transactions.

      17. The form intended for the collection of administrative data “Information on the Amount of Electronic Money in Circulation and on the Number and Volume of Transactions for the Issuance and Redemption of Electronic Money”, according to Appendix 11 to the Rules, shall be submitted quarterly no later than the tenth (inclusive) day of the month following reporting quarter, the following entities:

      1) banks;

      2) organizations engaged in certain types of banking transactions.

      18. The form intended for the collection of administrative data “Information on the Number and Volume of Transactions for the Purchase and Sale of Electronic Money by Agents and Subagents of the Electronic Money Issuer”, according to Appendix 12 to the Rules, shall be submitted quarterly no later than the tenth (inclusive) day of the month following the reporting quarter, the following entities:

      1) banks;

      2) organizations engaged in certain types of banking transactions.

      19. The form intended for the collection of administrative data “Information on the Acceptance and Making Payments and (or) Money Transfers Using and Without Using a Bank Account”, according to Appendix 13 to the Rules, shall be submitted monthly no later than the fifteenth (inclusive) day of the month following reporting month, the following entities:

      1) banks;

      2) organizations engaged in certain types of banking transactions;

      3) postal operators carrying out postal money transfers.

      20. The form intended for the collection of administrative data “Information on Payments in Accordance with the Codes of Economic Sectors and the Purpose of Payments”, in accordance with Appendix 14 to the Rules, shall be submitted:

      1) on a monthly basis no later than the seventh (inclusive) day of the month following the reporting month by Republican State Enterprise Under the Right of Economic Management “Kazakhstan Interbank Settlement Center of the National Bank of the Republic of Kazakhstan”;

      2) on a monthly basis no later than the fifteenth (inclusive) day of the month following the reporting month, second-tier banks, the Development Bank of Kazakhstan Joint-Stock Company, the National Post Operator , a legal entity that previously was a subsidiary bank that carries out transfer transactions without a license from the National Bank making payments and money transfers by the parent bank, including using the correspondent account of the subsidiary bank, on bank accounts of depositors transferred to the parent bank, in accordance with the Law on Banks and Banking Activities;

      3) on a monthly basis no later than the twenty-first (inclusive) day of the month following the reporting month, the parent bank and subsidiary bank, in respect of which restructuring has been carried out in accordance with the Law on Banks and Banking Activities to be merged by the bank, as well as the bank to which it is merged in accordance with the Law on Banks and Banking.

      21. The form intended for the collection of administrative data “Information on the Number and Volume of Transactions Carried Out by Payment Organizations”, according to Appendix 15 to the Rules, shall be submitted quarterly no later than the tenth (inclusive) day of the month following the reporting quarter, payment organizations that have passed accounting registration at the National Bank.

      22. The form intended for the collection of administrative data "Information on the measures taken to combat the legalization (laundering) of proceeds from crime and the financing of terrorism", in accordance with Appendix 16 to the Rules, is submitted on a semi-annual basis no later than the tenth (inclusive) day of the month, following the reporting half-year, payment organizations that have passed accounting registration with the National Bank.

      Footnote. The Rules have been amended by paragraph 22 in accordance with the Resolution of the Board of the National Bank of the Republic of Kazakhstan dated 20.07.2020 № 90 (shall come into force from 01.08.2020).

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|   | Appendix 1 |
|   | to the Rules for the Submission  |
|   | of Information on Payment Services |

 **Form intended for the collection of administrative data**

      To be filed: with the National Bank of the Republic of Kazakhstan

      The administrative data form is available on the online resource:

      www.nationalbank.kz

 **Data on the number of electronic terminals**

      Footnote. Appendix 1 - as amended by the resolution of the Board of the National Bank of the Republic of Kazakhstan dated 21.11.2022 № 96 (shall be enforced from 01.04.2023); as amended by Resolution of the Board of the National Bank of the Republic of Kazakhstan № 10 of 19.02.2024 (shall become effective ten calendar days after the date of its first official publication).

      Administrative Data Form Index: 1-RK

      Frequency: quarterly

      Reporting period: as of ‘\_\_\_’ \_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_.

      Circle of persons reporting information: payment service providers:

      1) banks;

      2) organisations engaged in certain types of banking operations;

      3) payment organisations.

      Deadline for filing: not later than the tenth (inclusive) day of the month following the reporting quarter. Should the tenth day of the month fall on a weekend or public holiday, the deadline for filing reports shall be postponed to the next working day.

      Form

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
**name of the entity, submitting the form**

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Name of the region, capital, city of republican significance |
Number of POS terminals (units)  |
|
in banks, branches of non-resident banks of the Republic of Kazakhstan and organizations engaged in certain types of banking operations |
possessed by businessmen  |
|
Stationary  |
Mobile  |
|
Total  |
Active  |
with the function of contactless payment |
with a payment function using QR-instructions (QR-instructions) |
Total  |
Active  |
with the function of contactless payment |
with a payment function using QR-instructions (QR-instructions) |
|
1 |
2 |
3 |
4 |
5 |
6 |
7 |
8 |
9 |
10 |
|
Akmola region |  |  |  |  |  |  |  |  |  |
|
Aktobe region |  |  |  |  |  |  |  |  |  |
|
Almaty region |  |  |  |  |  |  |  |  |  |
|
Atyrau region |  |  |  |  |  |  |  |  |  |
|
East Kazakhstan region |  |  |  |  |  |  |  |  |  |
|
Zhambyl region |  |  |  |  |  |  |  |  |  |
|
West Kazakhstan region |  |  |  |  |  |  |  |  |  |
|
Karaganda region |  |  |  |  |  |  |  |  |  |
|
Kostanay region |  |  |  |  |  |  |  |  |  |
|
Kyzylorda region |  |  |  |  |  |  |  |  |  |
|
Mangystau region |  |  |  |  |  |  |  |  |  |
|
Pavlodar region |  |  |  |  |  |  |  |  |  |
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North Kazakhstan region |  |  |  |  |  |  |  |  |  |
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Turkestan region |  |  |  |  |  |  |  |  |  |
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Abai Region |  |  |  |  |  |  |  |  |  |
|
Ulytau region |  |  |  |  |  |  |  |  |  |
|
Zhetisu region |  |  |  |  |  |  |  |  |  |
|
Almaty |  |  |  |  |  |  |  |  |  |
|
Astana |  |  |  |  |  |  |  |  |  |
|
Shymkent  |  |  |  |  |  |  |  |  |  |

      Continuation of the table

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|
Number of ATMs (units)  |
Number of payment terminals (units)  |
|
with the function of issuing cash  |
with the function of issuing and receiving cash |
with the function of biometric identification |
own |
Number of other payment terminals used to provide payment services  |
|
11 |
12 |
13 |
14 |
15 |
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      Continuation of the table

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|
Number of retail outlets where POS terminals (POS terminals) and (or) other equipment for accepting payment cards (units) are installed  |
Number of entrepreneurs who have concluded an agreement with the acquirer to service holders of payment cards (units)  |
Among them, the number of entrepreneurs who have concluded contracts to receive Internet acquiring services  |
Number of Internet banking and mobile application users (units) |
|
Total registered |
|
Users of internet banking |
Users of mobile applications |
Number of unique users of Internet banking and mobile applications |
|
Total |
active |
Total |
active |
|
16 |
17 |
18 |
19 |
20 |
21 |
22 |
23 |
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      Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      Email address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      Executive\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

      surname, first name and patronymic (if any) signature, phone number

      The first manager or the person authorized by him to sign the report

      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      surname, first name and patronymic (if any) signature, phone number

      Date "\_\_\_\_" \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_

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|   | Appendix to the form of information |
|   | about the number of electronic terminals |

 **Explanation on filling out the administrative data form**
**Information on the number of electronic terminals (index:1-PK, quarterly frequency)**
**Chapter 1. General provisions**

      1. This explanation defines the uniform requirements for filling out the form intended for collecting administrative data, "Information on the number of electronic terminals", (hereinafter referred to as the Form).

      2. The form is developed in accordance with subparagraph 52-5) of part two of Article 15 of the Law of the Republic of Kazakhstan "On the National Bank of the Republic of Kazakhstan" and subparagraph 14) of paragraph 1 of Article 4 of the Law of the Republic of Kazakhstan "On payments and payment systems".

      3. The form is compiled quarterly by service providers and filled in as of the end of the reporting period.

      4. The form is signed by the first manager or the person authorized by him to sign the report, and the executor.

 **Chapter 2. Explanation of filling out the Form**

      5. Information provided by the columns 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26 and 27 of the Form is specified in the context of regions, city of republican significance and the capital on the last date of the reporting quarter.

      6. The columns 2, 3, 4, 5, 6, 7, 8, 9 and 10 indicate the number of POS terminals (POS terminals) of a bank, a branch of non-resident banks of the Republic of Kazakhstan and an organization carrying out certain types of banking operations, or an entrepreneur who has concluded an agreement with the acquirer to service the holders of payment cards, broken down by location and by types of POS terminals (POS terminals).

      7. Columns 3, 4, 5 and 6 indicate the number of stationary POS terminals (POS terminals).

      8. Columns 7, 8, 9 and 10 indicate the number of mobile POS terminals (POS terminals).

      9. Columns 4 and 8 indicate the number of active POS terminals (POS terminals) that were used in the reporting period for operations.

      10. Columns 5 and 9 indicate the number of POS terminals (POS terminals) that support contactless NFC technology.

      11. Columns 6 and 10 indicate the number of POS terminals (POS terminals) that support the function of receiving QR instructions (QR instructions) for payment.

      12. Columns 11 and 12 indicate the number of ATMs by functionality.

      13. Column 13 indicates the number of ATMs providing services by biometric identification of the client.

      14. Column 14 indicates the number of payment terminals owned by the payment service provider on the basis of the right of ownership.

      15. Column 15 indicates the number of payment terminals rented by the payment service provider and used in the provision of payment services.

      16. Column 16 indicates the number of outlets in which POS terminals (POS terminals) and (or) other equipment for accepting payment cards are installed.

      17. Column 17 indicates the number of entrepreneurs who have concluded an agreement with the acquirer for servicing the holders of payment cards.

      18. Column 18 indicates the number of entrepreneurs who have signed an agreement to receive Internet acquiring services.

      19. Columns 19 and 21 indicate the number of registered Internet and mobile banking users.

      20. Columns 20 and 22 indicate the number of Internet and mobile banking users who made more than one payment and/or money transfer using their personal account during the reporting period.

      21. Column 23 indicates the actual number of unique users obtained by reconciliation by the individual identification number of customers.

      22. Payment service providers who do not use electronic terminals in their activities send a Form with blank columns.

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|   | Appendix 2 |
|   | to the Rules for the Submission  |
|   | of Information on Payment Services |

 **Form for the collection of administrative data**

      To be filed: with the National Bank of the Republic of Kazakhstan

      The administrative data form is available on the online resource:

      www.nationalbank.kz

 **Details of payment cards**

      Footnote. Appendix 2 - as amended by the resolution of the Board of the National Bank of the Republic of Kazakhstan dated 21.11.2022 № 96 (shall be enforced from 01.04.2023); as amended by Resolution of the Board of the National Bank of the Republic of Kazakhstan № 10 of 19.02.2024 (shall be effective upon expiry of ten calendar days after the date of its first official publication).

      Administrative Data Form Index: 2-RK

      Frequency: quarterly

      Reporting period: as of ‘\_\_\_’ \_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_.

      The circle of persons filing the data: payment service providers, being the issuers of payment cards:

      1) banks;

      2) organisations engaged in certain types of banking operations.

      Deadline for filing: not later than the tenth (inclusive) day of the month following the reporting month. Should the tenth day of the month fall on a weekend or public holiday, the deadline for filing reports shall be postponed to the next working day.

      Form

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
**name of the entity, submitting the form**

      Table 1

|  |  |  |  |
| --- | --- | --- | --- |
|
Name of the region, capital, city of republican significance  |
Name of the payment card system |
Number of physical payment cards (units) |
Number of virtual cards in circulation (units) |
|
debit  |
debit with credit limit |
credit |
prepaid |
debit  |
debit with credit limit |
credit |
prepaid |
|
1 |
2 |
3 |
4 |
5 |
6 |
7 |
8 |
9 |
10 |
|
Akmola region |  |  |  |  |  |  |  |  |  |
|
Aktobe region |  |  |  |  |  |  |  |  |  |
|
Almaty region |  |  |  |  |  |  |  |  |  |
|
Atyrau region |  |  |  |  |  |  |  |  |  |
|
East Kazakhstan region |  |  |  |  |  |  |  |  |  |
|
Zhambyl region |  |  |  |  |  |  |  |  |  |
|
West Kazakhstan region |  |  |  |  |  |  |  |  |  |
|
Karaganda region |  |  |  |  |  |  |  |  |  |
|
Kostanay region |  |  |  |  |  |  |  |  |  |
|
Kyzylorda region |  |  |  |  |  |  |  |  |  |
|
Mangystau region |  |  |  |  |  |  |  |  |  |
|
Pavlodar region |  |  |  |  |  |  |  |  |  |
|
North Kazakhstan region |  |  |  |  |  |  |  |  |  |
|
Turkestan region |  |  |  |  |  |  |  |  |  |
|
Abai region |  |  |  |  |  |  |  |  |  |
|
Ulytau region |  |  |  |  |  |  |  |  |  |
|
Zhetisu region |  |  |  |  |  |  |  |  |  |
|
Almaty |  |  |  |  |  |  |  |  |  |
|
Astana |  |  |  |  |  |  |  |  |  |
|
Shymkent |  |  |  |  |  |  |  |  |  |
|
outside the Republic of Kazakhstan |  |  |  |  |  |  |  |  |  |

      Continuation of the table

|  |  |  |
| --- | --- | --- |
|
Number of physical payment cards used (units) |
Number of used virtual cards in circulation (units) |
Number of payment card holders (people) |
|
debit  |
debit with credit limit |
credit |
prepaid |
debit  |
debit with credit limit |
credit |
prepaid |
physical payment cards |
virtual cards |
|
11 |
12 |
13 |
14 |
15 |
16 |
17 |
18 |
19 |
20 |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |  |  |  |

      Table 2

|  |  |  |
| --- | --- | --- |
|
Name of the region, capital, city of republican significance  |
Number of payment systems  |
Number of payment card holders  |
|
The total value for all systems |
Number of unique payment card holders |
|
1 |
2 |
3 |
4 |
|
Akmola region |  |  |  |
|
Aktobe region |  |  |  |
|
Almaty region |  |  |  |
|
Atyrau region |  |  |  |
|
East Kazakhstan region |  |  |  |
|
Zhambyl region |  |  |  |
|
West Kazakhstan region |  |  |  |
|
Karaganda region |  |  |  |
|
Kostanay region |  |  |  |
|
Kyzylorda region |  |  |  |
|
Mangystau region |  |  |  |
|
Pavlodar region |  |  |  |
|
North Kazakhstan region |  |  |  |
|
Turkestan region |  |  |  |
|
Abai region |  |  |  |
|
Ulytau region |  |  |  |
|
Zhetisu region |  |  |  |
|
Almaty |  |  |  |
|
Astana |  |  |  |
|
Shymkent |  |  |  |

      Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      Email address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      Executive \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

      surname, first name and patronymic (if any) signature, phone number

      The first manager or the person authorized by him to sign the report

      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      surname, first name and patronymic (if any) signature, phone number

      Date "\_\_\_\_" \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_

|  |  |
| --- | --- |
|   | Appendix to the form of information on payment cards  |

 **Explanation on filling out the administrative data form**
**Information on payment cards (index:2-PK, monthly frequency)**
**Chapter 1. General provisions**

      1. This explanation defines the uniform requirements for filling out the form intended for collecting administrative data, "Information on payment cards", (hereinafter referred to as the Form).

      2. The form is developed in accordance with subparagraph 52-5) of part two of Article 15 of the Law of the Republic of Kazakhstan "On the National Bank of the Republic of Kazakhstan" and subparagraph 14) of paragraph 1 of Article 4 of the Law of the Republic of Kazakhstan "On payments and payment systems".

      3. The form is drawn up monthly by payment service providers who are issuers of payment cards and is filled in as of the end of the reporting period.

      4. The form is signed by the first manager or the person authorized by him to sign the report, and the executor.

 **Chapter 2. Explanation of filling out the Form**

      In Table 1:

      5. In column 1, information on payment cards is indicated by regions and cities of republican significance.

      The line "outside the Republic of Kazakhstan" contains information on payment cards distributed by a bank, a branch of a non-resident bank of the Republic of Kazakhstan and an organization carrying out certain types of banking operations abroad.

      6. In column 2, the name of the payment card system for which information is provided is indicated, in accordance with the corresponding directory in the automated information system for submitting information.

      7. Columns 3, 4, 5 and 6 indicate the number of payment cards issued on physical media as of the last date of the reporting month, taking into account the main and additional payment cards.

      8. Column 7, 8, 9 and 10 indicate the number of virtual payment cards as of the last date of the reporting month, taking into account the main and additional payment cards.

      9. Column 11, 12, 13 and 14 indicate the number of physical payment cards that were used in the reporting month to conduct transactions and receive information banking services, taking into account the main and additional payment cards. The payment card used several times in the reporting month is indicated once.

      10. Columns 15, 16, 17 and 18 indicate the number of virtual payment cards that were used in the reporting month to conduct transactions and receive information banking services, taking into account the main and additional payment cards. The payment card used several times in the reporting month is indicated once.

      11. Columns 19 and 20 indicate the number of payment card holders as of the last date of the reporting month, broken down into physical and virtual payment cards. If one holder has several payment cards, such holder is indicated once.

      In Table 2:

      12. In column 1, information on payment cards is indicated by regions and cities of republican significance.

      The line "outside the Republic of Kazakhstan" contains information on payment cards distributed by a bank, a branch of a non-resident bank of the Republic of Kazakhstan and an organization carrying out certain types of banking operations abroad.

      13. Column 2 indicates the number of payment systems in which the respondent's payment cards are serviced.

      14. Column 3 indicates the total number of payment card holders for all payment systems specified in column 2.

      15. Column 4 indicates the actual number of payment card holders obtained by reconciliation by individual identification number of customers.

|  |  |
| --- | --- |
|   | Appendix 3 to the Rules for provision of information on payment services  |

 **Information on the number and volume of cash withdrawal operations using payment cards**

      Footnote. Appendix 3 was excluded by the resolution of the Board of the National Bank of the Republic of Kazakhstan dated 21.11.2022 № 96 (shall be enforced from 01.04.2023).

|  |  |
| --- | --- |
|   | Appendix 4 |
|   | to the Rules for the Submission  |
|   | of Information on Payment Services |

 **Form for the collection of administrative data**

      To be filed: with the National Bank of the Republic of Kazakhstan

      The administrative data form is available on the online resource:

      www.nationalbank.kz

 **Data on the number and volumes of payment card transactions**

      Footnote. Appendix 4 - as amended by the resolution of the Board of the National Bank of the Republic of Kazakhstan dated 21.11.2022 № 96 (shall be enforced from 01.04.2023); as amended by Resolution of the Board of the National Bank of the Republic of Kazakhstan № 10 of 19.02.2024 (shall take effect ten calendar days after the date of its first official publication).

      Administrative Data Form Index: 4-RK

      Frequency: monthly

      Reporting period: as of ‘\_\_\_’ \_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_

      The circle of persons presenting information: providers of payment services, being issuers of payment cards and (or) acquirers:

      1) banks;

      2) organisations engaged in certain types of banking operations;

      Deadline for filing: not later than the tenth (inclusive) day of the month following the reporting month. Should the tenth day of the month fall on a weekend or public holiday, the reporting deadline shall be postponed to the next working day.

      Form

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
**nane of entity, submitting the form**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|
Type of operation  |
Environment of the operation  |
Sign of the payment card holder |
Name of the payment card system  |
Sign of the operation  |
Communication system/ channel  |
Number of operations (units) |
Amount (thousands of tenge) |
|
1 |
2 |
3 |
4 |
5 |
6 |
7 |
8 |
|  |  |  |  |  |  |  |  |

      Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      Email address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      Executive \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

      surname, first name and patronymic (if any) signature, phone number

      The first manager or the person authorized by him to sign the report

      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      surname, first name and patronymic (if any) signature, phone number

      Date "\_\_\_\_" \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_

|  |  |
| --- | --- |
|   | Appendix to the form of information on the number and volume of transaction using payment cards |

 **Explanation on filling out the administrative data form**
**Information on the number and volume of transactions using payment cards (index: 4-PK, monthly frequency)**
**Chapter 1. General provisions**

      1. This explanation defines the uniform requirements for filling out the form intended for collecting administrative data, "Information on the number and volume of transactions using payment cards" (hereinafter referred to as the Form).

      2. The form is developed in accordance with subparagraph 52-5) of part two of Article 15 of the Law of the Republic of Kazakhstan "On the National Bank of the Republic of Kazakhstan" and subparagraph 14) of paragraph 1 of Article 4 of the Law of the Republic of Kazakhstan "On payments and payment systems".

      3. The form is drawn up monthly by payment service providers who are issuers of payment cards and (or) acquirers and is filled in as of the end of the reporting period.

      4. The form is signed by the first manager or a person authorized by him to sign the report.

      5. The form is filled in tenge. If the transaction is carried out in a foreign currency, the information on it is indicated in terms of tenge at the market exchange rate on the day of the transaction.

 **Chapter 2. Explanation of filling out the Form**

      6. The form contains information on non-cash transactions and cash withdrawal operations carried out using a payment card and (or) its details.

      7. Column 1 indicates the type of operation (payment for goods, services and other types of operations), according to the corresponding directory in the automated information system for submitting information.

      8. In column 2, the environment of the operation is indicated - the name of the electronic terminal or remote access system, according to the corresponding directory in the automated information system for presenting information.

      9. In column 3, the sign of the holder of the payment card for which information is provided is indicated, depending on the type of the subject of civil law of its holder (a payment card of an individual, a corporate payment card or a card of another bank).

      10. In column 4, the name of the payment card system is indicated, according to which information is provided in accordance with the corresponding directory in the automated information system for submitting information.

      11. Column 5 indicates the sign corresponding to the operation (at the time of debiting money from the bank account) for which information is provided:

      I - transactions made using payment cards of a bank, a branch of a non-resident bank of the Republic of Kazakhstan and an organization performing certain types of banking operations in its own service network;

      II - transactions made using payment cards of a bank, a branch of a non-resident bank of the Republic of Kazakhstan and an organization performing certain types of banking operations in the service network of another bank of the Republic of Kazakhstan;

      III - transactions made using payment cards of a bank, a branch of a non-resident bank of the Republic of Kazakhstan and an organization performing certain types of banking operations in the service network of another bank outside the Republic of Kazakhstan;

      IV - transactions carried out in its own service network using payment cards of other banks of the Republic of Kazakhstan, a branch of a non-resident bank of the Republic of Kazakhstan and organizations carrying out certain types of banking operations of the Republic of Kazakhstan;

      V - transactions made in its own service network using payment cards of non-resident issuers of the Republic of Kazakhstan.

      12. Column 6 is filled in for transactions using payment cards of international payment systems with the signs of operation II, III, IV and V, established by paragraph 11 of this explanation. The following data is indicated in column 6:

      1) in the case of an operation between users of one processing center, the communication channel "1PC" is indicated;

      2) in the case of an operation between users of different processing centers without the participation of an international payment system, the communication channel "H2H" is indicated;

      3) in the case of an operation between users of different processing centers through an international payment system, the name of this system is indicated;

      13. Columns 7 and 8 indicate the number and amount of transactions carried out using the payment card and (or) its details in accordance with the conditions established by paragraphs 4, 5, 6, 7, 8, 9 and 10 of this Explanation.

|  |  |
| --- | --- |
|   | Appendix 5 |
|   | to the Rules for the Submission  |
|   | of Information on Payment Services |

 **Form for the collection of administrative data To be filed: with the National Bank of the Republic of Kazakhstan The administrative data form is available on the online resource: www.nationalbank.kz Data on the number and volumes of payment card transactions by region**

      Footnote. Appendix 5 - as amended by the resolution of the Board of the National Bank of the Republic of Kazakhstan dated 21.11.2022 № 96 (shall be enforced from 01.04.2023); as amended by Resolution of the Board of the National Bank of the Republic of Kazakhstan № 10 of 19.02.2024 (shall be implemented upon expiry of ten calendar days after the date of its first official publication).

      Administrative Data Form Index: 5-RK

      Frequency: monthly

      Reporting period: as of ‘\_\_\_’ \_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_

      The circle of persons providing information: payment service providers, which are issuers of payment cards and (or) acquirers:

      1) banks;

      2) organisations engaged in certain types of banking operations.

      Deadline for filing: not later than the tenth (inclusive) day of the month following the reporting month. Should the tenth day of the month fall on a weekend or public holiday, the deadline for filing reports shall be postponed to the next working day.

      Form

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
**name of the entity, submitting the form**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|
Name of the region, the capital, the city of republican significance |
Environment of the operation |
Sign of the holder of a payment card |
Non-cash transactions  |
Cash withdrawal transactions |
|
number of transactions (units) |
amount (thousands of tenge) |
number of transactions (units) |
amount (thousands of tenge) |
|
1 |
2 |
3 |
4 |
5 |
6 |
7 |
|
Akmola region |  |  |  |  |  |  |
|
Aktobe region |  |  |  |  |  |  |
|
Almaty region |  |  |  |  |  |  |
|
Atyrau region |  |  |  |  |  |  |
|
East Kazakhstan region |  |  |  |  |  |  |
|
Zhambyl region |  |  |  |  |  |  |
|
West Kazakhstan region |  |  |  |  |  |  |
|
Karaganda region |  |  |  |  |  |  |
|
Kostanay region |  |  |  |  |  |  |
|
Kyzylorda region |  |  |  |  |  |  |
|
Mangystau region |  |  |  |  |  |  |
|
Pavlodar region |  |  |  |  |  |  |
|
North Kazakhstan region |  |  |  |  |  |  |
|
Turkestan region |  |  |  |  |  |  |
|
Abai region |  |  |  |  |  |  |
|
Ulytau region |  |  |  |  |  |  |
|
Zhetisu region |  |  |  |  |  |  |
|
Almaty |  |  |  |  |  |  |
|
Astana |  |  |  |  |  |  |
|
Shymkent |  |  |  |  |  |  |

      Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      Email address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      Executive \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

      surname, first name and patronymic (if any) signature, phone number

      The first manager or the person authorized by him to sign the report

      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      surname, first name and patronymic (if any) signature, phone number

      Date "\_\_\_\_" \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_

|  |  |
| --- | --- |
|   | Appendixto the Form of information on the number and volume of transactions using payment cards by region |

 **Explanation on filling out the administrative data form**
**Information on the number and volume of transactions using payment cards by region (index: 5-PK, monthly frequency)**
 **Chapter 1. General provisions**

      1. This explanation defines the uniform requirements for filling out a form designed to collect administrative data, "Information on the number and volume of transactions using payment cards by region", (hereinafter referred to as the Form).

      2. The form is developed in accordance with subparagraph 52-5) of part two of Article 15 of the Law of the Republic of Kazakhstan "On the National Bank of the Republic of Kazakhstan" and subparagraph 14) of paragraph 1 of Article 4 of the Law of the Republic of Kazakhstan "On payments and payment systems".

      3. The form is drawn up monthly by payment service providers who are issuers of payment cards and (or) acquirers and is filled in as of the end of the reporting period.

      4. The form is signed by the first manager or the person authorized by him to sign the report, and the executor.

      5. The form is filled in tenge. If the transaction is carried out in a foreign currency, the information on it is indicated in terms of tenge at the market exchange rate on the day of the transaction.

 **Chapter 2. Explanation of filling out the Form**

      6. The form contains information on non-cash payments and (or) money transfers, as well as cash withdrawal operations carried out using payment cards.

      7. The information is indicated at the location of the equipment with which the operation was carried out. In the case of an operation via the Internet, mobile phone or other remote access system, the information is indicated at the place of current maintenance of the client's bank account in the information system of the bank, a branch of a non-resident bank of the Republic of Kazakhstan and an organization performing certain types of banking operations.

      8. In column 2, the environment of the operation is indicated - the name of the electronic terminal or remote access system, according to the corresponding directory in the automated information system for submitting information.

      9. In column 3, the sign of the holder of the payment card for which information is provided is indicated, depending on the type of the subject of civil law of its holder (a payment card of an individual, a corporate payment card or a card of another bank).

      10. Columns 4, 5, 6 and 7 indicate the number and amount of non-cash transactions and cash withdrawal operations using payment cards. The number and amount of transactions provided for in these columns are calculated by summing the number and amount of transactions according to the following characteristics of the transaction (at the time of debiting money from the bank account):

      I - transactions made using payment cards of a bank, a branch of a non-resident bank of the Republic of Kazakhstan and an organization performing certain types of banking operations in its own service network;

      IV - transactions carried out in its own service network using payment cards of other banks of the Republic of Kazakhstan, a branch of a non-resident bank of the Republic of Kazakhstan and organizations carrying out certain types of banking operations of the Republic of Kazakhstan;

      V - transactions performed in its own service network using payment cards of non-resident issuers of the Republic of Kazakhstan.

|  |  |
| --- | --- |
|   | Appendix 6 to the Rules of provision of information on payment services  |

 **Information on the remaining money on bank accounts for which transactions are carried out using payment cards**

      Footnote. Appendix 6 is excluded by the resolution of the Board of the National Bank of the Republic of Kazakhstan dated 21.11.2022 № 96 (shall be enforced from 01.04.2023).

|  |  |
| --- | --- |
|   |  |
|   | Appendix 7 to the Rulesfor provision of informationabout payment services |

 **Form, intended for collection of administrative data**

      Submitted to: the National Bank of the Republic of Kazakhstan

      The form of administrative data is posted on the Internet resource: www.nationalbank.kz

 **Information on the volume of fraudulent transactions**

      Footnote. Appendix 7 - as reworded by the Resolution of the Board of the National Bank of the Republic of Kazakhstan dated 30.11.2020 № 139 (shall come into force from 16.12.2020).

      Index of the form of administrative data: 7-PK

      Frequency: quarterly

      Reporting period: as of "\_\_"\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_

      Shall be represented by: providers of payment services:

      1) banks, branches of non-resident banks of the Republic of Kazakhstan;

      2) organizations, carrying out certain types of banking transactions;

      3) payment organizations.

      Submission date: no later than the tenth (inclusive) day of the month following the reporting quarter. If the tenth day of the month falls on a day off or a public holiday, the reporting deadline is postponed to the next working day.

|  |  |
| --- | --- |
|   | Form |
|   | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_name of the person submitting the form |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|
System name |
Date of transaction |
Method of a fraud |
Type of transaction |
Transaction environment |
Indicator of transaction |
Country code |
Amount of the performed transaction (tenge) |
|
1 |
2 |
3 |
4 |
5 |
6 |
7 |
8 |
|  |  |  |  |  |  |  |  |

      Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      Phone number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      Performer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

                   surname, name, and patronymic (if any) signature, phone number

      First head or a person, authorized for signing a report

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

                         surname, name, and patronymic (if any) signature, phone number

      Date "\_\_\_\_" \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_

|  |  |
| --- | --- |
|   | Appendixto the form of information on the volume of fraudulent transactions |

 **Explanation on filling out the form of administrative data Information on the volume of fraudulent transactions (index: 7-PK, Frequency quarterly)**
 **Chapter 1. General provisions**

      1. These explanation determines uniform requirements on filling out the form, intended for collection of administrative data, "Information on the volume of fraudulent transactions" (hereinafter referred to as the form).

      2. The form has beed developed in accordance with subparagraph 52-5) of part two of article 15 of the Law of the Republic of Kazakhstan dated March 30, 1995 "On the National Bank of the Republic of Kazakhstan" and subparagraph 14) of paragraph 1 of article 4 of the Law of the Republic of Kazakhstan dated July 26, 2016 "On payments and payment systems".

      3. The form shall be drawn up quarterly by payment service providers and shall be completed as of the end of the reporting period.

      4. The form shall be signed by the first head or a person, authorized for signing a report, and the performer.

      5. The form shall be completed in tenge. If the transaction is performed in foreign currency, information on it shall be presented in terms of tenge at the market rate of exchange of currencies on the day of the transaction.

 **Chapter 2. Explanation on filling out the form**

      6. The form contains information on the volume of fraudulent transactions (except for prevented ones):

      1) carried out using payment cards and (or) their details according to the signs specified in paragraph 10 of this explanation;

      2) carried out through electronic terminals and remote access systems without using payment cards;

      3) sent through money transfer systems;

      4) carried out using e-money.

      Information is reported on an transaction-by-transaction basis and refers to the reporting period of time when the payment service provider submitting the form determines that the transaction is fraudulent.

      7. Column 1 shall indicate the name of the payment card system, remote access system, money transfer system, on which information is submitted, or e-money system.

      In case of an transaction using a payment card of an international payment system without sending a message to this payment system Column 1, the communication channel "H2H" shall be indicated instead of the name of the payment card system.

      8. Column 2 shall indicate the date of transaction.

      9. Column 3 shall indicate the method of a fraud.

      10. Column 4 shall indicate the type of transaction:

      A - cashless payments and (or) money transfers;

      B – cash withdrawals;

      C – cash down payment transactions.

      11. Column 5 shall indicate the transaction environment - the name of the electronic terminal, remote access system or the premises of a bank, a branch of a non-resident bank of the Republic of Kazakhstan, an organization that carries out certain types of banking transactions.

      12. Column 6 shall indicate transactions carried out using payment cards and (or) their details, an indicator shall be indicated corresponding to the transaction for which information is submitted:

      І - transactions performed using payment cards of a bank, a branch of a non-resident bank of the Republic of Kazakhstan, an organization that carries out certain types of banking transactions, in its own service network;

      II - transactions performed using payment cards of a bank, a branch of a non-resident bank of the Republic of Kazakhstan, an organization that carries out certain types of banking transactions, in the service network of another bank of the Republic of Kazakhstan;

      III - transactions performed using payment cards of a bank, a branch of a non-resident bank of the Republic of Kazakhstan, an organization that carries out certain types of banking transactions, in the service network of another bank outside the Republic of Kazakhstan;

      V – transactions performed in the own service network, using payment cards of non-resident issuers of the Republic of Kazakhstan.

      13. Column 7 shall indicate a two-digit country code:

      1) by the place of performance of a fraudulent transaction with the use a payment card and (or) its details;

      2) by the place of performance of a fraudulent transaction, carried out on the bank account of a customer of a bank, a branch of a non-resident bank of the Republic of Kazakhstan, an organization that carries out certain types of banking transactions, through electronic terminals and remote access systems without using a payment card;

      3) the place where the payment is sent through the money transfer system.

      A country code shall be indicated in accordance with the National Classifier of the Republic of Kazakhstan NK RK ISO 3166-1-2016 "Codes for representing the names of countries and units of their administrative-territorial divisions. Part 1. Country codes".

      14. Column 8 shall indicate the amount of the performed fraudulent transaction.

      15. If there are no fraudulent transactions during the reporting period, a Form shall be sent with blank columns.

|  |  |
| --- | --- |
|   | Appendix 8 |
|   | to the Rules for the Submission  |
|   | of Information on Payment Services |

 **Form for the collection of administrative data**

      To be filed: with the National Bank of the Republic of Kazakhstan

      The administrative data form is available on the online resource:

      www.nationalbank.kz

 **Details of the processing centre and interaction with other banks**

      Footnote. Appendix 8 - as reworded by the Resolution of the Board of the National Bank of the Republic of Kazakhstan dated 30.11.2020 № 139 (shall come into force from 16.12.2020); as amended by Resolution of the Board of the National Bank of the Republic of Kazakhstan № 10 of 19.02.2024 (shall become effective ten calendar days after the date of its first official publication).

      Administrative Data Form Index: 8-RK

      Frequency: when one of the conditions of this form changes

      Reporting period: as of ‘\_\_\_’ \_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_

      The circle of persons filing the data: payment service providers, which are issuers of payment cards and (or) acquirers:

      1) banks;

      2) organisations engaged in certain types of banking operations.

      Deadline for filing: within ten working days of a change in one of the conditions of this form.

 **Reporting period: as of "\_\_"\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_**

      Shall be represented by: providers of payment services, who are the issuers of payment cards and (or) acquirers:

      1) banks, branches of non-resident banks of the Republic of Kazakhstan;

      2) organizations, carrying out certain types of banking transactions.

      Submission date: within ten working days from the date of changing one of the conditions of this form.

|  |  |
| --- | --- |
|   | Form |
|   | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_name of the person submitting the form |

|  |  |  |  |
| --- | --- | --- | --- |
|
Name of a processing center |
Name of payment cards systems, the transactions on which are processed in the processing center |
Name of the the counterparty with whom an agreement has been concluded for the use of the H2H communication channel |
Name of the payment card systems, transactions on which are processed within the framework of the use of the communication channel H2H |
|
1 |
2 |
3 |
4 |
|  |  |  |  |

      Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      Phone number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      Performer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

                   surname, name, and patronymic (if any) signature, phone number

      First head or a person, authorized for signing a report

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

                         surname, name, and patronymic (if any) signature, phone number

      Date "\_\_\_\_" \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_

|  |  |
| --- | --- |
|   | Appendixto the form of information on the processing center and interaction with other banks |

 **Explanation**
**on filling out the form of administrative data Information on the processing center and interaction with other banks**
**(index:8-PK, Frequency when changing one of the conditions of this form)**
 **Chapter 1. General provisions**

      1. These explanation determines uniform requirements on filling out the form, intended for collection of administrative data, "Information on the processing center and interaction with other banks" (hereinafter referred to as the form).

      2. The form has beed developed in accordance with subparagraph 52-5) of part two of article 15 of the Law of the Republic of Kazakhstan dated March 30, 1995 "On the National Bank of the Republic of Kazakhstan" and subparagraph 14) of paragraph 1 of article 4 of the Law of the Republic of Kazakhstan dated July 26, 2016 "On payments and payment systems".

      3. The form shall be drawn up when changing one of the conditions of this form by the payment service providers that are payment card issuers and (or) acquirers.

      4. The form shall be signed by the first head or a person, authorized for signing a report, and the performer.

 **Chapter 2. Explanation on filling out the form**

      5. Column 1 shall indicate the name of a processing center, the services of which the bank uses, a branch of a non-resident bank of the Republic of Kazakhstan, an organization that carries out certain types of banking transactions. In case of using own processing, the name of the reporting bank, the branch of the non-resident bank of the Republic of Kazakhstan, the organization that carries out certain types of banking transactions shall be indicated.

      6. Column 2 shall indicate the name of payment cards systems, the transactions on which are processed in the processing center.

      7. Column 3, shall indicate the name of the counterparty with which the reporting bank, a branch of a non-resident bank of the Republic of Kazakhstan, an organization that carries out certain types of banking transactions, concluded an agreement to use the H2H communication channel.

      8.Column 4 shall indicate the name of the payment card systems, transactions on which are processed within the framework of the use of the communication channel.

|  |  |
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|   | Appendix 9 |
|   | to the Rules for the Submission  |
|   | of Information on Payment Services |

 **Form for the collection of administrative data**

      To be filed: with the National Bank of the Republic of Kazakhstan

      The administrative data form is available on the online resource:

      www.nationalbank.kz

 **Details of the number of agents and subagents of the e-money issuer and e-money holders**

      Footnote. Appendix 9 - as reworded by the Resolution of the Board of the National Bank of the Republic of Kazakhstan dated 30.11.2020 № 139 (shall come into force from 16.12.2020); as amended by Resolution of the Board of the National Bank of the Republic of Kazakhstan № 10 of 19.02.2024 (shall be put into effect upon expiry of ten calendar days after the date of its first official publication).

      Administrative Data Form Index: 9-RK

      Frequency: when one of the conditions of this form changes

      Reporting period: as of ‘\_\_\_’ \_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_

      The range of reporting entities: payment service providers that are e-money issuers:

      1) banks;

      2) organisations engaged in certain types of banking operations.

      Deadline for submission: not later than the tenth (inclusive) day of the month following the reporting quarter. Should the tenth day of the month fall on a weekend or public holiday, the deadline for filing reports shall be postponed to the next working day.

|  |  |
| --- | --- |
|   | Form |
|   | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_name of the person submitting the form |

|  |  |  |
| --- | --- | --- |
|
Name of e-money system |
Number of e-money issuer agents |
Number of e-money issuer subagents |
|
Total |
Active |
Total |
Active |
|
1 |
2 |
3 |
4 |
5 |
|  |  |  |  |  |

      table continued

|  |  |
| --- | --- |
|
Number of e-money owners -individuals |
Number of individual entrepreneurs and legal entities, accepting e-money for payment |
|
Total |
Active |
Identified |
Total |
Active |
|
6 |
7 |
8 |
9 |
10 |
|  |  |  |  |  |

      Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      Phone number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      Performer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

                   surname, name, and patronymic (if any) signature, phone number

      First head or a person, authorized for signing a report

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

                         surname, name, and patronymic (if any) signature, phone number

      Date "\_\_\_\_" \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_

|  |  |
| --- | --- |
|   | Appendixto the form of information on the number of agents and subagents of the e-money issuer and e-money owners |

 **Explanation**
**on filling out the form of administrative data Information on the number of agents**
**and subagents of the e-money issuer and e-money owners (index: 9-PK, Frequency quarterly)**
 **Chapter 1. General provisions**

      1. These explanation determines uniform requirements on filling out the form, intended for collection of administrative data, "Information on the number of agents and subagents of the e-money issuer and e-money owners" (hereinafter referred to as the form).

      2. The form has beed developed in accordance with subparagraph 52-5) of part two of article 15 of the Law of the Republic of Kazakhstan dated March 30, 1995 "On the National Bank of the Republic of Kazakhstan" and subparagraph 14) of paragraph 1 of article 4 of the Law of the Republic of Kazakhstan dated July 26, 2016 "On payments and payment systems".

      3. The form shall be drawn up on a quarterly basis by payment service providers that are e-money issuers and shall be completed as of the end of the reporting period.

      4. The form shall be signed by the first head or a person, authorized for signing a report, and the performer.

 **Chapter 2. Explanation on filling out the form**

      5. Column 1 shall indicate the name of the e-money system, on which information is submitted,.

      6. Column 2 shall indicate the number of agents of the e-money issuer as of the last date of the reporting quarter.

      7. Column 3 shall indicate the number of agents of the e-money issuer who purchased or sold e-money in the reporting quarter.

      8. Column 4 shall indicate the number of subagents of the e-money issuer as of the last date of the reporting quarter shall be indicated.

      9. Column 5 shall indicate the number of subagents of the e-money issuer who purchased or sold e-money in the reporting quarter.

      10. Column 6 shall indicate the number of e-money holders - individuals as of the last date of the reporting quarter.

      11. Column 7 shall indicate the number of e-money owners - individuals who carried out transactions with e-money in the reporting quarter.

      12. Column 8 shall indicate the number of e-money holders - individuals identified by the e-money issuer as of the last date of the reporting quarter.

      13. Column 9 shall indicate the number of individual entrepreneurs and legal entities accepting e-money for payment as of the last date of the reporting quarter.

      14. Column 10 shall indicate the number of individual entrepreneurs and legal entities accepting e-money for payment, which carried out transactions with e-money in the reporting quarter.

      15. In Columns 9 and 10 individual entrepreneurs and legal entities that accept e-money for payment shall be understood the individual entrepreneurs and legal entities that have concluded an agreement with the issuer providing information, or another participant in the relevant e-money system.

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|   | Appendix 10 |
|   | to the Rules for the Submission  |
|   | of Information on Payment Services |

 **Form for the collection of administrative data**

      To be filed: with the National Bank of the Republic of Kazakhstan

      The administrative data form is available on the online resource:

      www.nationalbank.kz

 **Details on the number and volume of transactions conducted using electronic money**

      Footnote. Appendix 10 - as reworded by the Resolution of the Board of the National Bank of the Republic of Kazakhstan dated 30.11.2020 № 139 (shall come into force from 16.12.2020); as amended by Resolution of the Board of the National Bank of the Republic of Kazakhstan № 10 of 19.02.2024 (shall enter into force ten calendar days after the date of its first official publication).

      Administrative Data Form Index: 10-RK

      Frequency: quarterly

      Reporting period: as of ‘\_\_\_’ \_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_

      Reporting entities: payment service providers that are e-money issuers:

      1) banks;

      2) organisations engaged in certain types of banking operations.

      Deadline for filing: not later than the tenth (inclusive) day of the month following the reporting quarter. Should the tenth day of the month fall on a weekend or public holiday, the deadline for filing reports shall be postponed to the next working day.

|  |  |
| --- | --- |
|   | Form |
|   | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_name of the person submitting the form |

|  |  |  |
| --- | --- | --- |
|
Name of the e-money system |
Transaction environment |
Transactions that have been carried out using e-money |
|
In favor of individuals |
In favor of individual entrepreneurs and legal entities  |
|
Number of transactions |
Amount (tenge) |
Number of transactions |
Amount (tenge) |
|
1 |
2 |
3 |
4 |
5 |
6 |
|  |  |  |  |  |  |

      Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      Phone number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      Performer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

                   surname, name, and patronymic (if any) signature, phone number

      First head or a person, authorized for signing a report

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

                         surname, name, and patronymic (if any) signature, phone number

      Date "\_\_\_\_" \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_

|  |  |
| --- | --- |
|   | Appendixto the form of information on the number and the volume of transactions that have been carried out using e-money  |

 **Explanation**
**on filling out the form of administrative data Information on the number and the volume of transactions that have been carried out using e-money**
**(index: 10-PK, Frequency quarterly)**
 **Chapter 1. General provisions**

      1. These explanation determines uniform requirements on filling out the form, intended for collection of administrative data, "Information on the number and the volume of transactions that have been carried out using e-money" (hereinafter referred to as the form).

      2. The form has beed developed in accordance with subparagraph 52-5) of part two of article 15 of the Law of the Republic of Kazakhstan dated March 30, 1995 "On the National Bank of the Republic of Kazakhstan" and subparagraph 14) of paragraph 1 of article 4 of the Law of the Republic of Kazakhstan dated July 26, 2016 "On payments and payment systems".

      3. The form shall be drawn up on a quarterly basis by payment service providers that are e-money issuers and shall be completed as of the end of the reporting period.

      4. The form shall be signed by the first head or a person, authorized for signing a report, and the performer.

      5. The form shall be completed in tenge. If the transaction is performed in foreign currency, information on it shall be presented in terms of tenge at the market rate of exchange of currencies on the day of the transaction.

 **Chapter 2. Explanation on filling out the form**

      6. Column 1 shall indicate the name of the electronic money system, on which information is submitted,.

      7. Column 2 shall indicate the transaction environment - the name of the electronic terminal or remote access system.

      8. Columns 3 and 4 shall indicate the number and amount of transactions carried out by individuals in favor of individuals using electronic money for the reporting quarter.

      9. Columns 5 and 6 shall indicate the number and amount of transactions carried out by individuals in favor of individual entrepreneurs and legal entities using electronic money for the reporting quarter.

|  |  |
| --- | --- |
|   | Appendix 11 |
|   | to the Rules for the Submission  |
|   | of Information on Payment Services |

 **Form for the collection of administrative data**

      To be filed: with the National Bank of the Republic of Kazakhstan

      The administrative data form is available on the online resource:

      www.nationalbank.kz

 **Data on the amount of electronic money in circulation and on the number and volumes of operations involving the issue and redemption of electronic money**

      Footnote. Appendix 11 - as reworded by the Resolution of the Board of the National Bank of the Republic of Kazakhstan dated 30.11.2020 № 139 (shall come into force from 16.12.2020); as amended by Resolution of the Board of the National Bank of the Republic of Kazakhstan № 10 of 19.02.2024 (shall come into effect upon expiry of ten calendar days after the date of its first official publication).

      Administrative Data Form Index: 11-RK

      Frequency: quarterly

      Reporting period: as of ‘\_\_’ \_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_

      Reporting entities: payment service providers that are e-money issuers:

      1) banks;

      2) organisations engaged in certain types of banking operations.

      Deadline for filing: not later than the tenth (inclusive) day of the month following the reporting quarter. Should the tenth day of the month fall on a weekend or public holiday, the deadline for filing reports shall be postponed to the next working day.

|  |  |
| --- | --- |
|   | Form |
|   | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_name of the person submitting the form |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|
E-money owners |
Name of the e-money system |
Total of e-money in circulation (tenge) |
Issuance of e-money |
Redemption of e-money |
|
Number of transactions |
Amount (tenge) |
Number of transactions |
Amount (tenge) |
|
1 |
2 |
3 |
4 |
5 |
6 |
7 |
|
Agents of the e-money issuer |  |  |  |  |  |  |
|
Subagents of the e-money issuer |  |  |  |  |  |  |
|
Individuals |  |  |  |  |  |  |
|
Individual entrepreneurs and legal entities |  |  |  |  |  |  |

      Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      Phone number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      Performer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

                   surname, name, and patronymic (if any) signature, phone number

      First head or a person, authorized for signing a report

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

                         surname, name, and patronymic (if any) signature, phone number

      Date "\_\_\_\_" \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_

|  |  |
| --- | --- |
|   | Appendixto the form of information on amount of e-money in circulation and the number and volume of transactions for the issuance and redemption of e-money |

 **Explanation**
**on filling out the form of administrative data Information on the amount of e-money in circulation and the number**
**and volume of transactions for the issuance and redemption of e-money (index:11-PK, Frequency quarterly)**
 **Chapter 1. General provisions**

      1. These explanation determines uniform requirements on filling out the form, intended for collection of administrative data, "Information on the amount of e-money in circulation and the number and volume of transactions for the issuance and redemption of e-money " (hereinafter referred to as the form).

      2. The form has beed developed in accordance with subparagraph 52-5) of part two of article 15 of the Law of the Republic of Kazakhstan dated March 30, 1995 "On the National Bank of the Republic of Kazakhstan" and subparagraph 14) of paragraph 1 of article 4 of the Law of the Republic of Kazakhstan dated July 26, 2016 "On payments and payment systems".

      3. The form is drawn up on a quarterly basis by payment service providers that are e-money issuers and shall be completed as of the end of the reporting period.

      4. The form shall be signed by the first head or a person, authorized for signing a report, and the performer.

      5. The form shall be completed in tenge. If the transaction is performed in foreign currency, information on it shall be presented in terms of tenge at the market rate of exchange of currencies on the day of the transaction.

 **Chapter 2. Explanation on filling out the form**

      6. Column 2 shall indicate the name of the e-money system, on which information is submitted,.

      7. Column 3 shall indicate the amount of e-money in circulation as of the last date of the reporting quarter.

      Column 3 shall be completed for agents of the e-money issuer, subagents of the e-money issuer, individuals, individual entrepreneurs and legal entities, depending on who was the e-money owner as of the last date of the reporting quarter.

      8. Columns 4 and 5 shall indicate the number and amount of transactions for the issue of e-money for the reporting quarter.

      Columns 4 and 5 shall be completed for agents of the e-money issuer, subagents of the e-money issuer, individuals, individual entrepreneurs and legal entities, depending on who was the e-money issued to.

      Columns 4 and 5 shall not be completed for individual entrepreneurs and legal entities.

      9. Columns 6 and 7 shall indicate the number and amount of transactions for the redemption of e-money for the reporting quarter.

      Columns 6 and 7 shall be completed for agents of the e-money issuer, subagents of the e-money issuer, individuals, individual entrepreneurs and legal entities, depending on who was the e-money owner at the time of their redemption.

|  |  |
| --- | --- |
|   | Appendix 12 |
|   | to the Rules for the Submission  |
|   | of Information on Payment Services |

 **Form for the collection of administrative data**

      To be filed: with the National Bank of the Republic of Kazakhstan

      The administrative data form is available on the online resource:

      www.nationalbank.kz

 **Data on the number and volume of transactions on acquisition and sale of electronic money by agents and sub-agents of the e-money issuer**

      Footnote. Appendix 12 - as reworded by the Resolution of the Board of the National Bank of the Republic of Kazakhstan dated 30.11.2020 № 139 (shall come into force from 16.12.2020); as amended by Resolution of the Board of the National Bank of the Republic of Kazakhstan № 10 of 19.02.2024 (shall be effective upon expiry of ten calendar days after the date of its first official publication).

      Administrative Data Form Index: 12-RK

      Frequency: quarterly

      Reporting period: as of ‘\_\_\_’ \_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_

      Reporting entities: payment service providers that are e-money issuers:

      1) banks;

      2) organisations engaged in certain types of banking operations.

      Deadline for reporting: not later than the tenth (inclusive) day of the month following the reporting quarter. Should the tenth day of the month fall on a weekend or public holiday, the reporting deadline shall be moved to the next working day.

|  |  |
| --- | --- |
|   | Form |
|   | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|   | name of the person submitting the form |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|
Name of the e-money system |
Sale of e-money by the agents of the e-money issuer |
Sale of e-money by the subagents of the e-money issuer |
Purchase of e-money by the agents of the e-money issuer |
Purchase of e-money by the subagents of the e-money issuer |
|
number of transactions |
amount (tenge) |
number of transactions |
amount (tenge) |
number of transactions |
amount (tenge) |
number of transactions |
amount (tenge) |
|
1 |
2 |
3 |
4 |
5 |
6 |
7 |
8 |
9 |
|  |  |  |  |  |  |  |  |  |

      Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      Phone number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

      Performer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

                   surname, name, and patronymic (if any) signature, phone number

      First head or a person, authorized for signing a report

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

                         surname, name, and patronymic (if any) signature, phone number

      Date "\_\_\_\_" \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_

|  |  |
| --- | --- |
|   | Appendixto the form of information on the number and volume of transactions for the purchase and sale of e-money by agents and subagents of the e-money issuer |

 **Explanation**
**on filling out the form of administrative data Information on the number and volume of transactions for the purchase**
**and sale of e-money by agents and subagents of the e-money issuer (index:12-PK, Frequency quarterly)**
 **Chapter 1. General provisions**

      1. These explanation determines uniform requirements on filling out the form, intended for collection of administrative data, "Information on the number and volume of transactions for the purchase and sale of e-money by agents and subagents of the e-money issuer" (hereinafter referred to as the form).

      2. The form has beed developed in accordance with subparagraph 52-5) of part two of article 15 of the Law of the Republic of Kazakhstan dated March 30, 1995 "On the National Bank of the Republic of Kazakhstan" and subparagraph 14) of paragraph 1 of article 4 of the Law of the Republic of Kazakhstan dated July 26, 2016 "On payments and payment systems".

      3. The form shall be drawn up on a quarterly basis by payment service providers that are e-money issuers and shall be completed as of the end of the reporting period.

      4. The form shall be signed by the first head or a person, authorized for signing a report, and the performer.

      5. The form shall be completed in tenge. If the transaction is performed in foreign currency, information on it shall be presented in terms of tenge at the market rate of exchange of currencies on the day of the transaction.

 **Chapter 2. Explanation on filling out the form**

      6. Column 1 shall indicate the name of the e-money system, on which information is submitted,.

      7. Columns 2 and 3 shall indicate the number and amount of transactions for the sale of e-money to individuals by agents of the issuer of e-money for the reporting quarter.

      8. Columns 4 and 5 shall indicate the number and amount of transactions for the sale of e-money to individuals by subagents of the e-money issuer for the reporting quarter.

      9. Columns 6 and 7 shall indicate the number and amount of transactions for the purchase of e-money from individuals by agents of the issuer of e-money for the reporting quarter.

      10. Columns 8 and 9 shall indicate the number and amount of transactions for the purchase of e-money from individuals by subagents of the e-money issuer for the reporting quarter.

|  |  |
| --- | --- |
|   | Appendix 13 |
|   | to the Rules for the Submission  |
|   | of Information on Payment Services |

 **Form for the collection of administrative data**

      To be filed: with the National Bank of the Republic of Kazakhstan

      The administrative data form is available on the online resource:

      www.nationalbank.kz

 **Data on accepting and making payments and (or) money transfers with and without the use of a bank account**

      Footnote. Appendix 13 - as revised by Resolution of the Board of the National Bank of Kazakhstan № 10 of 19.02.2024 (shall be put into effect upon expiration of ten calendar days after the date of its first official publication).

      Administrative Data Form Index: 1-PU

      Frequency: monthly

      Reporting period: as of ‘\_\_\_’ \_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_.

      Information providers: payment service providers:

      1) banks;

      2) organisations engaged in certain types of banking operations;

      3) postal operators involved in postal money transfers.

      Deadline for reporting: not later than the fifteenth (inclusive) day of the month following the reporting month. Should the fifteenth day of the month fall on a weekend or public holiday, the reporting deadline shall be moved to the next working day.

      In the absence of payments and (or) money transfers to be reflected in the form for the reporting month, persons providing the form shall inform the National Bank of the Republic of Kazakhstan in writing not later than the fifteenth (inclusive) day of the month following the reporting month.

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| --- | --- |
|   | Document form |

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| --- | --- | --- | --- | --- | --- |
|
Environment for receiving instructions |
Instruction processing environment |
Sign  |
Identification code of the organisation (bank, non-resident bank of the Republic of Kazakhstan) of the money sender (BIK/IIC/other identifier) |
Identification code of the intermediary organisation (bank, non-resident bank of the Republic of Kazakhstan) having correspondent relations with it |
Identification code of the organisation (bank, non-resident bank of the Republic of Kazakhstan) of the beneficiary (BIK/IIC/other identifier) |
|
1 |
2 |
3 |
4 |
5 |
6 |
|  |  |  |  |  |  |

      table continued

|  |  |  |
| --- | --- | --- |
|
Payment agent or sub-agent |
Sender of the money |
Beneficiary |
|
Residence sign |
Economic sector |
Country |
Residence sign |
Economic sector |
Country |
|
7 |
8 |
9 |
10 |
11 |
12 |
13 |
|  |  |  |  |  |  |  |

      Table continued

|  |
| --- |
|
Details |
|
Payment destination code |
Number |
Amount, KZ |
Payment currency code |
Payment instrument |
|
14 |
15 |
16 |
17 |
18 |
|  |  |  |  |  |
|
Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|
Contact number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|
E-mail address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|
Performed by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|
surname, first name and patronymic (if any) |
Signature, contact number |
|
First head or a person authorised by him/her to sign the report \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|
surname, first name and patronymic (if any) |
Signature |

|  |  |
| --- | --- |
|   | Appendixto the form of information on accepting and making payments and (or) money transfers with and without the use of a bank account |

 **Clarification on completing the administrative data form ‘’Data on Receipt and Execution of Payments and (or) Money Transfers with and without Bank Account‘’ (index:1-PU, periodicity: monthly) Chapter 1. General provisions**

      1. This Clarification specifies uniform requirements for completing the form designed for administrative data collection “Information on Receipt and Execution of Payments and (or) Money Transfers with and without the Use of Bank Account” (hereinafter - the Form).

      2. The form has been drawn up pursuant to sub-paragraph 52-5) of part two of Article 15 of the Law of the Republic of Kazakhstan “On the National Bank of the Republic of Kazakhstan” and sub-paragraph 14) of paragraph 1 of Article 4 of the Law of the Republic of Kazakhstan “On Payments and Payment Systems”.

      3. The form shall be drawn up monthly by payment service providers and shall be completed as of the end of the reporting period.

      4. The form shall be signed by the first manager or the person authorised by him/her to sign the report and the performer.

      5. The form shall contain data on payment services rendered under sub-paragraphs 1), 2), 3), 4), 9) of paragraph 1 of Article 12 of the Law of the Republic of Kazakhstan ‘On Payments and Payment Systems’.

      6. The form shall be filled in tenge. Should the payment and (or) transfer of money be made in foreign currency, information on it shall be provided in terms of tenge at the market exchange rate on the day of making the payment.

 **Chapter 2: Clarification of completion of the form**

      7. Data shall be furnished by payment service providers, excluding payment agents and payment subagents, and shall be filled in with account of rendered payment services (payments and (or) money transfers) through branches and offices of persons furnishing the Form, payment agents and payment subagents.

      8. The form shall contain 18 columns including the following details of the payment and (or) transfer of money:

      1) column 1 shall indicate the environment of accepting the instruction;

      2) column 2 shall specify the environment of processing the instruction;

      3) column 3 shall contain the sign of the transaction;

      4) the identification code of the organisation (bank, non-resident bank of the Republic of Kazakhstan) of the money sender shall be specified in column 4 by persons filing the Form. Individual identification code of the customer of the money sender's bank shall not be filled in.

      The bank identification code of the money sender's bank shall be specified when forming the Form by a bank, organisation engaged in certain types of banking operations.

      When preparing the Form, the National Bank of the Republic of Kazakhstan shall include the bank identification code of the originator bank and the individual identification code of the customer of the originator bank in case of intra-bank transfer, for other payments and (or) money transfers only the bank identification code of the originator bank shall be specified.

      In the absence of the bank identification code of the sender's bank in the documents based on which the payment and (or) transfer of money is made, column 4 shall not be filled in;

      5) сolumn 5 shall specify the identification code of the intermediary organisation (bank, non-resident bank of the Republic of Kazakhstan, if it is available in the scheme of payment and (or) money transfer), with which the person filing the Form has correspondent relations and through which the payment and (or) money transfer is made;

      6) the identification code of the organisation (bank, non-resident bank of the Republic of Kazakhstan) of the beneficiary for payments and (or) money transfers conducted via intermediary organisation or identification code of the organisation (bank, non-resident bank of the Republic of Kazakhstan) of the beneficiary with which there are correspondent relations shall be entered in column 6 by persons submitting the Form. Individual identification code of the customer of the beneficiary bank shall not be filled in.

      The bank identification code of the beneficiary's bank shall be entered when preparing the Form by the bank, organisation engaged in certain types of banking operations.

      When compiling the Form, the National Bank of the Republic of Kazakhstan shall specify the bank identification code of the beneficiary bank and individual identification code of the customer of the beneficiary bank in case of intrabank transfer, for other payments and (or) money transfers only the bank identification code of the beneficiary bank shall be specified.

      In the absence of the bank identification code of the beneficiary bank in the documents based thereon, column 6 shall not be filled in;

      7) Column 7 shall be completed in case of reporting information on payment services rendered (including via remote access systems and electronic terminals, electronic money) through paying agents and subagents based on concluded agency agreements on rendering payment services:

      in case of rendering services through payment agents 1 shall be indicated;

      in case of rendering services through payment subagents it shall be recorded 2;

      8) column 8 shall reflect the sign of residence of the sender of money.

      Should the documents, based on which the payment and (or) transfer of money is made, lack the sign of residence of the sender of money, column 8 shall not be filled in;

      9) the code of the economic sector of the money sender shall be entered in column 9.

      In case of absence in the documents, based upon which the payment and (or) money transfer is made, of the code of the economic sector of the money sender, column 9 shall not be filled in;

      10) Column 10 shall contain the two-digit code of the country from where the payment and (or) money transfer is initiated (the country where the bank account of the primary sender of money is opened, from which the payment and (or) money transfer is sent, or in case of money transfer without opening a bank account - the country where the money transfer is initiated by the sender of money).

      Column 13 shall specify the two-digit code of the country where the payment and (or) transfer of money is sent (the country where the bank account of the final beneficiary is opened, to which the money is credited, or in case of transfer of money without opening a bank account - the country where the beneficiary receives the money).

      The country code shall be entered pursuant to the national classifier of the Republic of Kazakhstan NK RK ISO 3166-1-2016 ‘Codes for the Representation of Names of Countries and Units of their Administrative-Territorial Units. Part 1. Codes of Countries’.

      The KZ code shall be specified for payments and (or) money transfers made on the territory of the Republic of Kazakhstan;

      11) the beneficiary's residence attribute shall be indicated in column 11.

      In case of absence in the documents, based on which the payment and (or) money transfer is made, the beneficiary's residency attribute shall not be filled in column 11;

      12) column 12 shall reflect the code of the beneficiary's economic sector.

      In case of absence of the beneficiary's economic sector code in the documents based upon which the payment and (or) transfer of money is made, column 12 shall not be filled in;

      13) column 14 shall show the code of payment destination.

      When reflecting incoming payment and (or) transfer of money from abroad, columns 8, 9 and 14 shall be filled in by the person filing the Form based on payment documents of the correspondent bank or international system and other documents serving as the basis for payment and (or) transfer of money.

      On payment and (or) transfer of money via instant payment system:

      1) the sending bank shall enter in columns 8, 9 the sign of residence and sector of economy of the sender of money, columns 11, 12 shall not be filled in, column 14 - the code of payment purpose provided for payment and (or) transfer of money via the instant payment system;

      2) the beneficiary's bank shall not fill in columns 8, 9, shall specify the sign of residence and economic sector of the beneficiary in columns 11, 12, column 14 - code of payment destination depending on the type of beneficiary's activity.

      Grouping of data shall be done in columns 8, 9, 10, 11, 12, 13 and 14 by one attribute of residence, economic sector, country, payment destination code, with due regard to coincidence of other parameters of transactions, payments and (or) money transfers;

      14) column 15 shall reflect the number of transactions, payments and (or) money transfers for the reporting period. In case of reflection of one transaction, one payment and (or) money transfer, the column shall take the value 1. In case of coincidence of parameters of new transaction, new payment and (or) money transfer with those already available in columns 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 17 and 18, the value in this column shall be increased by 1, and the value in column 16 shall be increased by the amount of new transaction, new payment and (or) money transfer;

      15) column 16 shall include the amount of transaction, payments and (or) money transfers in tenge up to two decimal places;

      16) column 17 shall reflect the three-digit code of payment currency pursuant to the national classifier of the Republic of Kazakhstan NK RK 07 ISO 4217-2012 ‘Codes for Designation of Currencies and Funds’;

      17) column 18 for the sent payment and (or) money transfer shall contain one of the attributes of payment instruments envisaged by paragraph 9 of this Clarification.

      9. The following attributes of a payment instrument shall apply:

      01 - presentation of a payment order;

      02 - presentation of a payment request;

      03 - filing of collection order of the tax authority, issued to the bank account of the taxpayer having debts to the budget;

      04 – presentation of a collection order of the tax authority issued to the bank account of the debtor;

      05 - filing a collection order of the customs authority, issued to the bank account of a taxpayer who has debts to the budget;

      06 - presenting a payment order;

      07 – presentation of a collection order of a tax authority issued to the bank account of an agent in arrears with mandatory pension contributions, mandatory employer's pension contributions, mandatory occupational pension contributions;

      08 - submission of a payment notification;

      09 – filing a collection order of the tax authority issued to the bank account of a payer in arrears on social contributions to the State Social Insurance Fund, payments and (or) contributions to the Social Health Insurance Fund;

      10 – submission of collection orders based on writs of execution;

      11 - issuance of cheques for goods and services, traveller's cheques;

      12 - other payment instruments;

      20 - payments received.

      The sign ‘20’ shall be shown for the received payment and (or) transfer of money to be paid to the customer in cash.

|  |  |
| --- | --- |
|   | Appendix 14 to the Rules for the Submission of Information on Payment Services |

      A form for collecting administrative data

 **“Information on Payments in Accordance with the Codes of Economic Sectors and the Purpose of Payments”**

      Reporting period: for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_

      Index: 1-KNP

      Frequency: monthly

      Shall be presented to:

      1) Republican State Enterprise on the Right of Economic Management "Kazakhstan Interbank Settlement Center of the National Bank of the Republic of Kazakhstan";

      2) second-tier banks, the Development Bank of Kazakhstan Joint-Stock Company, the National Post Operator, a legal entity that used to be a subsidiary bank, which carries out, without a license from the National Bank of the Republic of Kazakhstan, transfers related to payments and money transfers by the parent bank, including using the correspondent account of a subsidiary bank, on bank accounts of depositors transferred to the parent bank, in accordance with the Law of the Republic of Kazakhstan dated August 31, 1995 “On Banks and Banking Activities in the Republic of Kazakhstan ”;

      3) the parent bank and the subsidiary bank, in respect of which the restructuring is carried out in accordance with the Law of the Republic of Kazakhstan dated August 31, 1995 “On Banks and Banking Activities in the Republic of Kazakhstan”, the bank being merged, as well as the bank to which it is being merged in accordance with the Law Of the Republic of Kazakhstan dated August 31, 1995 “On Banks and Banking Activities in the Republic of Kazakhstan”.

      The form shall be submitted to: the National Bank of the Republic of Kazakhstan

      Deadline for submission:

      1) for the legal entity specified in subparagraph 1) of the list of persons submitting the form - monthly no later than the seventh (inclusive) day of the month following the reporting month;

      2) for legal entities specified in subparagraph 2) of the list of persons submitting the form - monthly no later than the fifteenth (inclusive) day of the month following the reporting month;

      3) for legal entities specified in subparagraph 3) of the list of persons submitting the form - monthly no later than the twenty first (inclusive) day of the month following the reporting month.

      The form shall be drawn up by the National Bank of the Republic of Kazakhstan on payments and (or) money transfers made by the National Bank of the Republic of Kazakhstan and its customers on a monthly basis no later than the fifteenth (inclusive) day of the month following the reporting month.

      If the last day of the deadline for submitting the form falls on a non-working day, the next working day after the deadline for submitting the form shall be considered. If there are no payments and (or) transfers of money to be reflected in the form for the reporting month, the persons submitting the form shall notify the National Bank of the Republic of Kazakhstan in writing about this no later than the fifteenth (inclusive) day of the month following the reporting month.

      The form

 **Information on payments in accordance with the codes of economic sectors and purpose of payments**
**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
**name of the person submitting the form**

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| --- | --- | --- | --- | --- | --- | --- | --- |
|
Direction Processing Environment |
Name of the money transfer system |
Sign of payment |
BIC of the sender’s bank,
IIC of the customer of the bank of the money sender |
BIC of the beneficiary's bank, IIC of the beneficiary's bank customer |
Money sender |
Beneficiary |
Data payment details |
|
Residence sign |
Economic sector |
Country |
Residence sign |
Economic sector |
Country |
Payment Details |
The number of payments and (or) money transfers for the reporting period |
Amount of payments and (or) money transfers in tenge |
Payment Currency Code |
Method of making payments and (or) money transfers |
|
1 |
2 |
3 |
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      The first head (for the period of his absence – his deputy)

      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

      surname, name, patronymic (if any) signature

      Contractor \_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

      position surname, name, patronymic signature phone number

      (if available)

      Date of signing the report "\_\_\_\_\_" \_\_\_\_\_\_\_\_\_\_\_\_ 20 \_\_

|  |  |
| --- | --- |
|   | Appendix to the form intended for the collection of administrative data “Information on Payments in Accordance with the Codes of Economic Sectors and the Purpose of Payments” |

 **Explanation on filling out the form for collecting administrative data**
**“Information on Payments in Accordance with the Codes of Economic Sectors and the Purpose of Payments”**
**Chapter 1. General provisions**

      1. This explanation determines the requirements for filling out the form intended for the collection of administrative data “Information on Payments in Accordance with the Codes of Economic Sectors and the Purpose of Payments” (hereinafter referred to as the “Form”).

      2. The form has been developed in accordance with subparagraph 52-5) of the second part of Article 15 of the Law of the Republic of Kazakhstan dated March 30, 1995 “On the National Bank of the Republic of Kazakhstan” and subparagraph 14) of paragraph 1 of Article 4 of the Law of the Republic of Kazakhstan dated July 26, 2016 “On Payments and Payment Systems”.

      3. The form submitted to the National Bank of the Republic of Kazakhstan (hereinafter referred to as the National Bank) by Republican State Enterprise under the Right of Economic Management "Kazakhstan Interbank Settlement Center of the National Bank of the Republic of Kazakhstan" (hereinafter referred to as the Center) shall contain the information on payments made through the interbank money transfer system (hereinafter - the interbank system) and the interbank clearing system.

      4. A form submitted by second-tier banks, the Development Bank of Kazakhstan Joint-Stock Company, the National Postal Operator, a legal entity that was previously a subsidiary bank, carrying out without a license of the National Bank transfer transactions related to payments and money transfers by the parent bank, including with subsidiary bank correspondent accounts in the bank accounts of depositors, transferred to the parent bank, in accordance with the Law of the Republic of Kazakhstan dated August 31, 1995 “On the Bank and Banking Activities in the Republic of Kazakhstan "(hereinafter - the Law on Banks and Banking Activities), a parent bank and a subsidiary bank in respect of which restructuring has been carried out in accordance with the Law on Banks and Banking Activities to be merged by a bank, as well as a bank to which it is being merged in accordance with the Law on Banks and Banking Activities (hereinafter referred to as banks) and formed by the National Bank , filled in taking into account branches and shall include the information on payments and (or) money transfers, including without opening a bank account:

      1) posted through correspondent accounts opened with the National Bank;

      2) conducted through payment systems, with the exception of the interbank system and the interbank clearing system (hereinafter referred to as the money transfer system) and on correspondent accounts of nostro and loro resident banks and non-resident banks, including postal money transfers carried out by the National Postal Operator;

      3) carried out between a bank or the National Bank (hereinafter referred to as the organization) and its customer or between two customers of the organization, including money transfers made by the National Post Operator (hereinafter referred to as intra-bank transfers).

      5. The form shall be filled in tenge. If the payment and (or) money transfer is made in a foreign currency, information on it shall be presented in tenge at the market currency exchange rate on the day the payment is made.

 **Chapter 2. Filling Out the Form**

      6. The form submitted by the Center shall contain 16 columns, including the following information about the payment and (or) money transfer:

      1) column 1 shall specify the attribute corresponding to the payment environment (hereinafter - the payment environment indicator):

      01 - interbank system;

      02 - interbank clearing system;

      2) columns 2 and 3 shall not be filled out;

      3) column 4 shall specify the bank identification code of the bank of the sender of money, the individual identification code of the customer of the bank of the sender of money is not filled out;

      4) column 5 shall indicate the bank identification code of the beneficiary’s bank, the individual identification code of the customer’s bank of the beneficiary is not filled out;

      5) column 6 shall specify the sign of residence of the sender of the money;

      6) column 7 shall indicate the code of the sector of the economy of the sender of the money;

      7) in columns 8 and 11, the QOL code shall be indicated;

      8) in column 9 the indication of the beneficiary's residence shall be specified;

      9) column 10 shall indicate the code of the sector of the beneficiary's economy;

      10) column 12 shall specify the code of the purpose of payment;

      11) column 13 shall indicate the number of payments and (or) money transfers for the reporting period. When reflecting one payment or money transfer, the column shall take the value 1. If the parameters of the new payment or money transfer coincide with those already available in columns 1, 4 - 12, 15 and 16, the value in this column shall increase by 1, and the value in column 14 shall increase in the amount of a new payment or money transfer;

      12) column 14 shall indicate the amount of payments and (or) money transfers in tenge up to two decimal places;

      13) column 15 shall specify the three-digit currency code of the KZhF payment;

      14) column 16 shall indicate one of the signs of the methods of making payments and (or) money transfers provided for in paragraph 8 of this clarification: 01, 02, 03, 04, 06, 07, 08, 09, 10, 17, 18, 19.

      7. The form submitted by organizations shall contain 16 columns, including the following information about the payment and (or) money transfer:

      1) column 1 shall indicate the sign of the payment environment:

      03 - correspondent account with the National Bank;

      04 - money transfer system in the territory of the Republic of Kazakhstan;

      05 - money transfer system abroad (from abroad);

      06 - correspondent accounts of nostro and loro, with the exception of the correspondent account with the National Bank, within the Republic of Kazakhstan;

      07 - correspondent accounts of nostro and loro, with the exception of the correspondent account with the National Bank, abroad (from abroad);

      08 - intra-bank transfers;

      2) column 2 shall indicate the name of the money transfer system through which the payment or money transfer was made;

      3) column 3 shall specify the characteristic corresponding to the types of payment or money transfer (hereinafter referred to as the payment indicator):

      01 - payment and (or) money transfer sent by the organization submitting the Form through money transfer systems;

      02 - payment and (or) money transfer received by the organization submitting the Form through money transfer systems;

      03 - payment and (or) money transfer sent by the organization representing the Form via the nostro correspondent account;

      04 - payment and (or) money transfer received by the organization representing the Form through a nostro correspondent account;

      05 - payment and (or) money transfer sent by the organization representing the Form through a loro correspondent account;

      06 - payment and (or) money transfer received by the organization representing the Form through a loro correspondent account;

      07 - other write-offs of money by the organization representing the Form from the nostro correspondent account;

      08 - other money transfers by the organization representing the Form to the nostro correspondent account;

      09 - other write-offs of money by the organization representing the Form from the loro correspondent account;

      10 - other credits of money by the organization representing the Form to the loro correspondent account;

      11 - intra-bank transfer. The organization representing the Form shall be both the bank of the sender of the money and the bank of the beneficiary.

      Signs of payment “01” and “02” shall be filled in according to the signs of the payment environment “04”, “05”. Signs of payment “03” to “10” shall be filled in according to the signs of the payment environment “03”, “06”, “07”. Sign of payment "11" shall be filled out on the basis of the environment of payment "08";

      4) in column 4, banks shall indicate the bank identification code of the bank of the sender of money. The individual identification code of the customer of the bank of the sender of money shall not be filled out.

      When creating the Form, the National Bank shall indicate the bank identification code of the bank of the sender of money and the individual identification code of the customer of the bank of the sender of money in case of an intra-bank transfer; for other payments and (or) money transfers, only the bank identification code of the bank of the sender of money shall be indicated.

      For the payment or transfer of money received from abroad, the organization submitting the Form shall indicate the bank identification code of the bank of the sender of money, which is a non-resident of the Republic of Kazakhstan.

      Based on the signs of the payment environment “04” and “05” in their absence in the documents, on the basis of which the payment is made and (or) the money is transferred, the bank identification code of the bank of the money sender, which is a non-resident of the Republic of Kazakhstan, column 4 shall not be filled out;

      5) in column 5, banks shall specify the beneficiary's bank identification code. The individual identification code of the customer of the beneficiary's bank shall not be filled out.

      When the Form is prepared by the National Bank, the bank identification code of the beneficiary’s bank and the individual identification code of the beneficiary’s bank’s customer in case of an intra-bank transfer shall be indicated; for other payments and (or) money transfers, only the bank’s identification code of the beneficiary’s bank shall be indicated.

      For the payment or transfer of money sent abroad, the organization submitting the Form shall indicate the bank identification code of the beneficiary's bank, which is a non-resident of the Republic of Kazakhstan.

      According to the signs of the payment environment “04” and “05” in their absence in the documents, on the basis of which the payment and (or) money transfer is made, the bank identification code of the beneficiary's bank, which is a non-resident of the Republic of Kazakhstan, column 5 shall not be filled out;

      6) column 6 shall specify the sign of residence of the sender of money.

      Based on the signs of the payment environment “04” and “05” on the payment and (or) money transfer received by the organization, if the documents on the basis of which the payment and (or) money transfer are not available, column 6 shall not be filled in the information on the sender’s residence ;

      7) column 7 shall indicate the code of the sector of the economy of the sender of money.

      According to the signs of the payment environment “04” and “05” regarding the payment and (or) money transfer received by the organization, if the documents on the basis of which the payment and (or) money transfer are not available, information about the sector of the economy of the sender of money in column 7 shall not be filled;

      8) column 8 shall indicate the two-digit code of the country where the payment and (or) money transfer is initiated (the country where the bank account of the primary sender of money is opened, from which the payment is sent and (or) the money is transferred, or in the case of a money transfer without opening a bank accounts - the country in which the sender initiated the transfer of money).

      Column 11 shall specify the two-digit code of the country where the payment and (or) money transfer is directed (the country where the bank account of the final beneficiary is opened to which the money is credited, or in the case of money transfer without opening a bank account - the country in which the beneficiary received the money).

      The country code shall be indicated in accordance with the national classifier of the Republic of Kazakhstan NK RK 06 ISO 3166.1-2013 “Codes for the Representation of the Names of Countries and Units of Their Administrative-Territorial Units. Part 1. Country Codes”.

      Based on the signs of the payment environment 04, 06 and 08, columns KZ and 8 shall specify the KZ code (payments or money transfers shall be made on the territory of the Republic of Kazakhstan).

      Based on the signs of payment environment 05:

      according to payments or money transfers sent by the organization and other write-offs of the organization’s money (payment sign 01), column KZ shall indicate the code KZ;

      pursuant to received payments or money transfers received by the organization and other transfers of money to the organization (payment sign 02), column KZ shall indicate the code KZ;

      9) in column 9 the indication of the beneficiary's residence shall be speicified.

      According to the signs of payment environment “04” and “05” for payments sent by the organization, in their absence in documents on the basis of which the payment and (or) money transfer is made, information about the residence of the beneficiary of column 9 shall not be filled out;

      10) column 10 shall indicate the code of the sector of the beneficiary's economy.

      Based on payment environment "04" and "05" on the payment and (or) money transfer sent by the organization, in the absence of documents on the basis of which the payment and (or) money transfer is made, information about the economic sector of the beneficiary of column 10 shall not be filled ;

      11) column 12 shall specify the code of the purpose of payment. When reflecting an incoming payment or money transfer from abroad to a nostro or loro correspondent account, columns 6, 7 and 12 shall be filled in by the organization submitting the Form on the basis of payment documents of the correspondent bank and other documents that serve as the basis for payment or money transfer;

      12) column 13 shall indicate the number of payments and (or) money transfers for the reporting period. When reflecting one payment or money transfer, the column shall take the value 1. If the parameters of the new payment or money transfer coincide with those already available in columns 1-12, 15 and 16, the value in this column shall be increased by 1, and the value in column 14 shall be increased by the amount of the new payment or money transfer;

      13) column 14 shall indicate the amount of payments and (or) money transfers in tenge up to two decimal places;

      14) column 15 shall indicate the three-digit code of the payment currency;

      15) in column 16 on the payment or money transfer sent, one of the signs of the methods of making payments and money transfers provided for in paragraph 8 of this clarification shall be indicated: 01, 02, 03, 04, 06, 07, 08, 09, 10, 12, 17, 18, 19.

      On the received payment or money transfer, the sign “20” shall be indicated.

      8. The sign of the method of making payments and money transfers shall be determined depending on the following methods of making payments and money transfers:

      01 - presentation of a payment order (indicated in case of execution of payment orders of customers and a financial institution, as well as payment orders initiated by the central depository when making settlements for securities);

      02 - presentation of the payment request;

      03 - collection order of the state revenue body, issued to the bank account of a taxpayer who has debts to the budget;

      04 - collection order of the state revenue body, issued to the bank account of the debtor;

      06 - issuance of checks for goods or services, traveller's checks;

      07 - collection order of the state revenue body, issued to the bank account of an agent with arrears of mandatory pension contributions, mandatory pension contributions of the employer, mandatory professional contributions;

      08 - presentation of the payment notice;

      09 - the collection order of the state revenue body, issued to the bank account of the payer who is in arrears in social contributions to the State Social Insurance Fund, contributions and (or) contributions to the social health insurance fund;

      10 - presentation of a collection order on the basis of writ of execution;

      12 - presentation of a payment order;

      17 - postal money transfer;

      18 - payment of taxes and other obligatory payments to the budget through ATMs;

      19 - other methods of making payments or money transfers.

|  |  |
| --- | --- |
|   | Appendix 15to the Rulesfor provision of informationabout payment services |

      Footnote. Appendix 15 - as reworded by the Resolution of the Board of the National Bank of the Republic of Kazakhstan dated 20.07.2020 № 90 (shall come into force from 01.08.2020).

 **Form, intended for collection of administrative data**

      Submitted to: the National Bank of the Republic of Kazakhstan

      The form of administrative data is posted on the Internet resource: www.nationalbank.kz

 **Information on the number and volume of transactions carried out by payment organizations**

      Index of the form of administrative data: 1-PО

      Frequency: quarterly

      Reporting period: as of "\_\_"\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_

      Shall be represented by: payment organizations that passed record registration with the National Bank of the Republic of Kazakhstan

      Submission date: no later than the tenth (inclusive) day of the month following the reporting quarter. If the tenth day of the month falls on a day off or a public holiday, the reporting deadline is postponed to the next working day.

      Form

      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ name of the person submitting the form

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|
Type of a payment service |
Type of a payment |
Environment of the receipt of instructions |
Name of the e-money system or the payment card system  |
Name of the issuer of e-money or a payment card |
|
1 |
2 |
3 |
4 |
5 |
|  |  |  |  |  |

      table continued

|  |  |  |  |
| --- | --- | --- | --- |
|
Number of transactions (units) |
Amount of transactions (thousand tenge) |
Number of agents / subagents for payment services |
Total number of paying agents / subagents |
|
6 |
7 |
8 |
9 |
|  |  |  |  |

      Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_             Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Performer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_             \_\_\_\_\_\_\_\_\_\_\_\_\_\_

       surname, name, and patronymic (if any)             signature, telephone

First head or a person, authorized for signing a report

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_             \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

       surname, name, and patronymic (if any)             signature, telephone

Date "\_\_\_\_" \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_

      Appendix

to the form of information on the number and volume of transactions carried out by payment organizations

 **Explanation**
**on filling out the form of administrative data Information on the number and volume of transactions carried out by payment organizations**
**(index:1-PО, Frequency quarterly)**
 **Chapter 1. General provisions**

      1. These explanation determines uniform requirements on filling out the form, intended for collection of administrative data, "Information on the number and volume of transactions carried out by payment organizations" (hereinafter referred to as the form).

      2. The form has been developed in accordance with sublcause 52-5) of part two of article 15 of the Law of the Republic of Kazakhstan dated March 30, 1995 "On the National Bank of the Republic of Kazakhstan" and subparagraph 14) of paragraph 1 of article 4 of the Law of the Republic of Kazakhstan dated July 26, 2016 "On payments and payment systems".

      3. The form shall be drawn up on a quarterly basis by payment organizations that passed record registration with the National Bank of the Republic of Kazakhstan and shall be completed as of the end of the reporting period.

      4. The form shall be signed by the first head or a person, authorized for signing a report, and the performer.

      5. The form shall be completed in tenge. If the transaction is performed in foreign currency, information on it shall be presented in terms of tenge at the market rate of exchange of currencies on the day of the transaction.

 **Chapter 2. Explanation on filling out the form**

      6. The form contains information on transactions carried out by payment organizations.

      7. Column 1 shall indicate the type of a payment service.

      8. Columns 2 and 3 shall be completed in case of accepting and processing payments, including when accepting cash from customers to make a payment without opening a bank account of the sender of money, when accepting from customers and processing payments made using electronic money, when processing payments initiated by the customer in electronic form (hereinafter referred to as the acceptance of payments).

      Column 2 shall indicate the type of a payment.

      Column 3 shall indicate the environment of the receipt of instructions.

      9. Columns 4 and 5 shall be completed in case of sale (distribution) of e-money and payment cards.

      Column 4 shall indicate the name of the e-money system or the payment card system.

      Column 5 shall indicate the name of the issuer of e-money or a payment card.

      10. Columns 6 and 7 shall indicate the number and amount of transactions:

      1) in case of acceptance of payments, the number and amount of accepted and processed payments shall be indicated;

      2) in case of sale (distribution) of payment cards, Column 6 the number of sold (distributed) payment cards shall be indicated, Column 7 the amount of sold payment cards shall be indicated;

      3) in case of sale (distribution) of e-money, column 6 shall not be completed, Column 7 the amount of sold (distributed) e-money shall be indicated.

      11. Column 8 shall indicate the number of paying agents with whom the payment organization has concluded agency agreements for the provision of payment services; the number of paying subagents with which the paying agents of the payment organization have entered into agency agreements for the provision of payment services shall beindicated through the "/" character. If the payment service is provided by the payment organization on its own, then the indicator "0" shall be indicated.

      When completing Column 8, Column 1 shall indicate the type of a payment service. Column 8 shall indicate for each payment service, the number of paying agents and subagents, representing such a service. When indicating in Column 1 the type of a payment service provided for in subparagraph 9) of paragraph 1 of article 12 of the Law of the Republic of Kazakhstan dated July 26, 2016 "On payments and payment systems", Column 8 shall indicate indicator "0".

      12. Column 9 shall indicate the total number of paying agents with whom the payment organization has concluded agency agreements for the provision of payment services, the "/" character shall indicate the number of paying subagents with which paying agents of the payment organization have concluded agency agreements for the provision of payment services.

      The total number of paying agents and subagents of a payment organizations shall be indicated Column 9 line 1, other lines Column 9 shall not be completed.

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|   | Appendix 16to the Rulesfor provision of informationabout payment services |

      Footnote. The Rules were amended with Appendix 16 in accordance with the Resolution of the Board of the National Bank of the Republic of Kazakhstan dated 20.07.2020 № 90 (shall come into force from 01.08.2020).

 **Form, intended for collection of administrative data**

      Submitted to: the National Bank of the Republic of Kazakhstan

      The form of administrative data is posted on the Internet resource: www.nationalbank.kz

 **Information on the measures taken to combat the legalization (laundering) of proceeds from crime and the financing of terrorism**

      Index of the form of administrative data: 2-РО

      Frequency: semi-annual

      Reporting period: as of "\_\_"\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_

      Shall be represented by: payment organizations that passed record registration with the National Bank of the Republic of Kazakhstan

      Submission date: on a semi-annual basis, no later than the tenth (inclusive) day of a month following the reporting half a year. If the tenth day of the month falls on a day off or a public holiday, the reporting deadline is postponed to the next working day.

      Form

      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_name of the person submitting the form

|  |  |  |  |
| --- | --- | --- | --- |
|
Measures aimed at countering the legalization (laundering) of proceeds from crime and the financing of terrorism |
Quantity |
Date (dd.mm.yyyy.) |
Transaction suspiciousness indicator code |
|
1 |
2 |
3 |
4 |
|  |  |  |  |

      table continued

|  |  |  |  |
| --- | --- | --- | --- |
|
Grounds for refusal to carry out an transaction |
Decision of the authorized body for financial monitoring |
Type of a payment service |
Type of a payment |
|
5 |
6 |
7 |
8 |
|  |  |  |  |

      Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_             Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Performer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_             \_\_\_\_\_\_\_\_\_\_\_\_\_\_

       surname, name, and patronymic (if any)             signature, telephone

First head or a person, authorized for signing a report

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_             \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

       surname, name, and patronymic (if any)             signature, telephone

Date "\_\_\_\_" \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_

E-mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Performer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_             \_\_\_\_\_\_\_\_\_\_\_\_\_\_

      Appendix

to the form of information on the measures taken to combat the legalization (laundering) of proceeds from crime and the financing of terrorism

 **Explanation**
**on filling out the form of administrative data Information on the measures taken to combat the legalization**
**(laundering) of proceeds from crime and the financing of terrorism (index:РО-2, Frequency semi-annual)**
 **Chapter 1. General provisions**

      1. This explanation (hereinafter referred to as the Explanation) shall determine the uniform requirements on completion of the form intended for the collection of administrative data, "Information on the measures taken to combat the legalization (laundering) of proceeds from crime and the financing of terrorism" (hereinafter referred to as the form).

      2. The form has been developed in accordance with subparagraph 52-5) of part two of article 15 of the Law of the Republic of Kazakhstan dated March 30, 1995 "On the National Bank of the Republic of Kazakhstan" and subparagraph 14) of paragraph 1 of article 4 of the Law of the Republic of Kazakhstan dated July 26, 2016 "On payments and payment systems".

      3. The form shall be drawn up on a semi-annual basis by payment organizations registered with the National Bank, and shall be completed according to the measures taken to combat the legalization (laundering) of proceeds from crime and the financing of terrorism (hereinafter referred to as the LLPCFT) for the reporting half a year.

      In the absence of measures taken towards LLPCFT during the reporting half-year, the form shall be submitted with blank columns.

      4. The form shall be signed by the first head or a person, authorized for signing a report, and the performer.

 **Chapter 2. Explanation on filling out the form**

      5. The form contains information on measures, aimed at LLPCFT taken by a payment organization.

      6. Column 1 shall indicate the following measures, aimed at LLPCFT:

      1) identification of suspicious transactions and sending messages on them to the authorized body for financial monitoring;

      2) making decisions on refusal to carry out customer transactions;

      3) assessing the degree of exposure of the organization's services (products) to the risks of legalization (laundering) of proceeds from crime and financing of terrorism;

      4) training and education of employees on LLPCFT issues.

      7. When completing information on the measure, provided for in subparagraph 1) of paragraph 6 of the Explanation:

      1) Column 2 shall indicate the number of suspicious transactions;

      For column 2, the data shall be grouped by quantity, taking into account the coincidence of indicators in other completed columns.

      2) Column 3 shall indicate the date of performance of the suspicious transaction;

      3) Column 4 shall indicate the transaction suspiciousness indicator code in accordance with the indicators of determining a suspicious transaction, approved by the resolution of the Government of the Republic of Kazakhstan dated November 23, 2012 № 1484;

      4) column 5 shall not be completed;

      5) Column 6 shall indicate the decision of the authorized body for financial monitoring based on the results of consideration of the sent message;

      In case of failure of the authorized body for financial monitoring of the decision, the column shall not be completed.

      6) Column 7 shall indicate the type of payment service, within the framework of which a suspicious transaction was detected;

      7) Column 8 shall indicate the type of payment, within the framework of which a suspicious transaction was detected.

      8. When completing the information about the measure provided for in subclaise 2) of paragraph 6 of the Explanation:

      1) Column 2 shall indicate the number of decisions on refusal from carrying outtransactions of the customers;

      For column 2 the data shall be grouped by quantity, taking into account the coincidence of indicators in other completed columns.

      2) Column 3 shall indicate the date of the decision on refusal from carrying outtransactions of the customers;

      3) column 4 shall not be completed;

      4) Column 5 shall indicate the grounds for the decision on refusal from carrying outtransactions of the customers;

      5) column 6 shall not be completed;

      6) Column 7 shall indicate the type of payment service, within the framework of which it was decided to refuse to carry out customer transactions;

      7) Column 8 shall indicate the type of a payment, within the framework of which it was decided to refuse to carry out customer transactions.

      9. When completing the information about the measure provided for in subclaise 3) of paragraph 6 of the Explanation:

      1) column 2 shall not be completed;

      2) Column 3 shall indicate the number (if any) and date of the document issued by the payment organization, based on the results of the annual assessment of the degree of exposure of the organization's services (products) to the risks of legalization (laundering) of proceeds from crime and financing of terrorism;

      3) Columns 4, 5 and 6 shall not be completed;

      4) Column 7 shall indicate the type of payment service, which, within the framework of the assessment, was assigned the highest level of risk of legalization (laundering) of proceeds from crime and financing of terrorism;

      5) Column 8 shall indicate the type of payment, which, within the framework of the assessment, was assigned the highest level of risk of legalization (laundering) of proceeds from crime and financing of terrorism.

      10. When completing the information about the measure provided for in subclaise 4) of paragraph 6 of the Explanation:

      1) Column 2 shall indicate the number of employees of a payment organization, who passed training in the reporting period;

      2) Column 3 shall indicate the date of completion of the latest training in the reporting period;

      3) Columns 4, 5, 6, 7 and 8 shall not be completed.

|  |  |
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|   | Appendix to Resolution of the Board of the National Bank of the Republic of Kazakhstan № 213 dated August 31, 2016  |

 **The list of**
**certain repealed resolutions of the Board of the National Bank of the**
**Republic of Kazakhstan**

      1. Resolution of the Board of the National Bank of the Republic of Kazakhstan № 16 dated March 29, 2010 “On Approval of the Rules for the Submission of Information on Payments and Money Transfers Made Through Electronic Terminals and Remote Access Systems, as well as Using Electronic Money” (registered with the Register of State Registration of Regulatory Legal Acts under № 6217, published on October 13, 2010 in the newspaper "Kazakhstanskaya Pravda" № 270 (26331).

      2. Resolution of the Board of the National Bank of the Republic of Kazakhstan № 268 dated August 24, 2012 “On Amendments and Additions to Resolution of the Board of the National Bank of the Republic of Kazakhstan № 16 dated March 29, 2010 “ On Approval of the Rules for the Submission of Information on Payments and Money Transfers Made via Electronic Terminals and Remote Access Systems” (registered with the Register of State Registration of Regulatory Legal Acts under № 7959, published on December 8, 2012 in the newspaper “Kazakhstanskaya Pravda ”№ 427-428 (2724 6-27247).

      3. Resolution of the Board of the National Bank of the Republic of Kazakhstan dated July 11, 2014 “On Amendments and Additions to Resolution of the Board of the National Bank of the Republic of Kazakhstan № 16 dated March 29, 2010 “ On Approval of the Rules for the Submission of Information on Payments and Money Transfers Made via Electronic Terminals and Remote Access Systems, as well as Using Electronic Money” (registered with the Register of State Registration of Regulatory Legal Acts under № 9702, published on October 22, 2014 in the newspaper "Yuridicheskaya Gaseta" № 159 (2727).

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