



On approval of the Model Regulations for admission to studies in educational organization, implementing educational programs of technical and vocational education

Unofficial translation

Order of the Minister of Education and Science of the Republic of Kazakhstan of October 31, 2018 № 600. Registered with the Ministry of Justice of the Republic of Kazakhstan on October 31, 2018 № 17650.

Unofficial translation

In accordance with subparagraph 9) of Article 5-3 of the Law of the Republic of Kazakhstan "On education", subparagraph 1) of Article 10 of the Law of the Republic of Kazakhstan "On public services" and subparagraph 22) of paragraph 15 of the Regulations on the Ministry of Science and Higher Education of the Republic of Kazakhstan, approved by the resolution of the Government of the Republic of Kazakhstan dated August 19, 2022 № 580 "On certain issues of the Ministry of Science and Higher Education of the Republic of Kazakhstan", **I HEREBY ORDER:**

Footnote. The preamble is in the wording of the order of the Acting Minister of Science and Higher Education of the Republic of Kazakhstan dated 27.10.2023 № 547 (effective after the day of its first official publication).

1. To approve the annexed Model Regulations for admission to studies in the educational organization, implementing educational programs of technical and vocational education.

2. The Technical and Vocational Education Department of the Ministry of Education and Science of the Republic of Kazakhstan in accordance with the legislation of the Republic of Kazakhstan shall:

1) ensure the state registration of this order with the Ministry of Justice of the Republic of Kazakhstan;

2) within ten calendar days from the date of the State registration of this order, send it in the Kazakh and Russian languages to the Republican State Enterprise on the Right of Economic Management "Republican Center of Legal Information of the Ministry of Justice of the Republic of Kazakhstan" for official publication and inclusion in the Reference Control Bank of Regulatory Legal Acts of the Republic of Kazakhstan;

3) within ten calendar days after the state registration of this order, submit its copy for the official publication in periodical editions;

4) place this order on the Internet resource of the Ministry of Education and Science of the Republic of Kazakhstan after its official publication;

5) within ten working days after the state registration of this order, submit the information to the Legal Service Department of the Ministry of Education and Science of the Republic of

Kazakhstan on execution of the measures provided by subparagraphs 1) , 2) 3) and 4) of this paragraph.

3. Vice-Minister of Education and Science of the Republic of Kazakhstan Sukhanberdiyeva E. shall be authorized to oversee the implementation of this order.

4. This order shall be enforced upon expiry of ten calendar days after its first official publication.

*Minister of Education and Science
of the Republic of Kazakhstan*

E. Sagadiyev

Appendix
to order № 578 of the Minister
of Education and Science
of the Republic of Kazakhstan
dated October 18, 2018

Model rules for admission to training in educational organizations implementing educational programs of higher education

Footnote. Model rules as amended by Order of the Minister of Education and Science of the Republic of Kazakhstan dated June 14, 2019 № 269 (shall come into effect after the day of its first official publication).

Chapter 1. General provisions

1. These Standard rules for admission to educational organizations implementing educational programs of higher education (hereinafter referred to as the Standard rules) have been developed in accordance with subparagraph 9) of Article 5-3 of the Law of the Republic of Kazakhstan "On education" (hereinafter referred to as the Law), subparagraph 1) of Article 10 of the Law of the Republic of Kazakhstan "On public services" (hereinafter referred to as the Law "On public services") and subparagraph 22) of paragraph 15 of the Regulation on the Ministry of Science and Higher Education of the Republic of Kazakhstan, approved by the resolution of the Government of the Republic of Kazakhstan dated August 19, 2022 № 580 "On certain issues of the Ministry of Science and Higher Education of the Republic of Kazakhstan", which determine the procedure for admission to educational organizations, implementing educational programs of higher education and provision of public service "Acceptance of documents and enrollment in organizations of higher and (or) postgraduate education for training in educational programs of higher education".

Footnote. Paragraph 1 - as amended by the order of the Acting Minister of Science and Higher Education of the Republic of Kazakhstan dated 27.10.2023 № 547 (effective after the day of its first official publication).

2. Admission of persons enrolling in educational organizations of the Republic of Kazakhstan implementing educational programs of higher and (or) postgraduate education (hereinafter – OVPO) is carried out by placing a state educational order and an educational

grant of higher education at the expense of the republican budget or local budget, as well as tuition fees at the expense of extra-budgetary and student's own funds.

Admission to educational programs of continuous integrated medical education is carried out by the OVPO in the presence of attachments to the license for educational activities of bachelor, master, residency.

Footnote. Paragraph 2 - as amended by the order of the Acting Minister of Science and Higher Education of the Republic of Kazakhstan dated 27.10.2023 № 547 (effective after the day of its first official publication).

Chapter 2. The procedure for admission to educational institutions implementing educational programs of higher education

3. Persons with general secondary, technical and professional, post-secondary, higher education shall be admitted to OHPE.

4. Persons with secondary, technical and vocational or post-secondary education are admitted to the competition for an educational grant of higher education at the republican budget or local budget expense and (or) to paid education, with the exception of those enrolling in related higher education areas providing for shortened training periods, who have passed the UNT and scored in it:

in national OHPE - at least 65 points, and in the education field "Pedagogical Sciences" - at least 75 points, in the education field "Healthcare" - at least 70 points, in the education field "Agriculture and Bioresources", "Veterinary" – at least 50 points, in the education field “Law” - at least 75 points.

in other OHPE - at least 50 points, and in the field of "Pedagogical Sciences" - at least 75 points, in the education field "Healthcare" -at least 70 points, in the training field "Law" – at least 75.

At the same time, in the History of Kazakhstan and two major UNT subjects and (or) creative exam, it is necessary to score at least 5 points, and in the subjects Reading Literacy and Mathematical Literacy at least 3 points.

To the competition for an educational higher education grant at the expense of the republican budget or local budget in related areas of higher education of personnel training, providing for shortened training periods, persons are admitted with technical and vocational, post-secondary education, who have passed the UNT and who have scored at least 25 points in it and in the education field “Pedagogical Sciences” - at least 35 points, including at least 5 points in each UNT subject and (or) creative exam.

When passing the UNT in electronic format in the competition for an educational grant for higher education at the expense of the republican budget or local budget, the applicant participates with one of two UNT results having the required scores indicated in this paragraph.

In this case, the requirements specified in this paragraph do not apply to persons of Kazakh ethnicity who are not citizens of the Republic of Kazakhstan.

Footnote. Paragraph 4 - as amended by the Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the day of its first official publication).

4-1. Individuals with international certificates confirming proficiency in a foreign language (English): Test of English as a Foreign Language Institutional Testing Program (TOEFL ITP), Test of English as a Foreign Language Institutional Testing Program Internet-based Test (TOEFL IBT), International English Language Tests System (IELTS) are optionally exempt from taking a major subject or a special UNT discipline “Foreign Language (English)”.

When simultaneously passing a major subject or a special UNT discipline “Foreign language (English)” and providing one of the above international certificates confirming proficiency in a foreign language (English), the scores in a foreign language (English) with the best result are taken into account for the UNT certificate.

Persons with certificates of international standardized tests SAT, ACT, IB, A- Level, TOEFL ITP, TOEFL IBT, IELTS participate in a competition for an educational grant and (or) are enrolled in universities in a paid department, in accordance with the scale of converting scores, in accordance with Appendix 2-1 to these Model Rules.

Footnote. The rules were supplemented by paragraph 4-1 in accordance with the Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 № 237 (effective after the day of its first official publication); as amended by the Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the day of its first official publication).

4-2. Persons with a KAZTEST certificate confirming proficiency in the Kazakh language, not lower than level B1 (intermediate), are optionally exempt from taking a test in major subject or a special discipline of the UNT “Kazakh Language”, on the scale of converting scores, in accordance with Appendix 2-2 to these Model Rules.

Footnote. The rules were supplemented by paragraph 4-2 in accordance with the Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the day of its first official publication).

4-3. Graduates of the autonomous educational organization "Nazarbayev Intellectual Schools" who hold UNT certificates based on conversion of scores for external assessment of learning outcomes, in accordance with the scale of converting scores, in accordance with Appendix 2-3 of these Model Rules, participate in the competition for an educational grant and (or) are enrolled in fee-paying university departments.

Footnote. The rules were supplemented by paragraph 4-3 in accordance with the Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the day of its first official publication).

5. In accordance with subparagraph 6) of paragraph 2 of Article 43-1 of the Law, OHPE shall determine the procedure for admission, form, program for conducting an additional exam and (or) a passing score for applicants taking into account the specifics of the direction of training, with the exception of applicants specified in paragraphs 8 and 9 of Article 26 of the Law.

Acceptance of the application for participation in the additional exam, its conduct by OHPE shall be carried out from July 01 to August 20, while for those participating in the competition for the award of an educational grant, an additional exam shall be held before the start of accepting applications for participation in the competition.

Applicants shall apply for participation in the additional examination in the declared OHPE in accordance with the established scores of paragraphs 4 of these Model Rules.

The incoming person shall be enrolled in the OHPE subject to passing an additional exam and (or) a passing threshold score set by the OHPE.

Footnote. Paragraph 5 - in the wording of the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 26.01.2023 № 29 (shall enter into force after the day of its first official publication).

6. Citizens of the Republic of Kazakhstan who have technical and professional, post-secondary or higher education shall be accepted for training in educational programs of higher education, which provide for reduced training periods.

Admission to the OHPE of individuals with technical and professional or post-secondary education with the qualification of "middle-level specialist" or "applied bachelor" in related areas of training of higher education personnel, providing for reduced training periods, entering paid training is carried out by the admission commissions of the OHPE.

Admission to the OHPE of individuals with higher education in a group of educational programs providing for reduced training periods on a paid basis shall be carried out by the admission commissions of the OHPE.

Admission of citizens with a general secondary education who have served in military service to study at the OHPE on a paid basis shall be carried out within two years after completing military service based on the results of an interview conducted by the admission commissions of the OHPE during the calendar year. At the same time, the enrollment of citizens who have served in military service shall be carried out in accordance with the academic calendar 5 (five) days before the start of the next academic period.

Citizens of the Republic of Kazakhstan who have served in military service, have technical and professional, post-secondary or higher education, shall be accepted within two years after completing military service for training on a paid basis in educational programs of higher education, which provide for reduced training periods based on the results of an interview conducted by the admission commissions of OHPE during the calendar year. At the

same time, the enrollment of citizens who have served in military service shall be carried out in accordance with the academic calendar 5 (five) days before the start of the next academic period.

Footnote. Paragraph 6 - in the wording of the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 26.01.2023 № 29 (shall enter into force after the day of its first official publication).

7. The admission of foreign citizens according to the allocated quota based on an educational grant to international OHPE, created based on interstate agreements, shall be carried out by OHPE independently.

The admission of foreign citizens to study at the OHPE on a paid basis shall be carried out according to the results of an interview conducted by the admission commissions of the OHPE during the calendar year. In this case, the enrollment of foreign citizens shall be carried out in accordance with the academic calendar 5 (five) days before the start of the next academic period.

Thus, the admission of foreign citizens based on an educational grant and on a paid basis shall be carried out by the OHPE, accredited in accordance with Article 9-1 of the Law.

Footnote. Paragraph 7 as amended by Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 № 237 (shall come into effect after the day of its first official publication).

8. Upon admission to training at OHPE, an admission quota shall be provided in the amount approved by the Order of the Minister of Science and Higher Education dated July 26 , 2023 № 357 “On approval of the size of the admission quota for admission to educational organizations implementing educational programs of higher education” (registered in the Register of State Registration of Regulatory Legal Acts under № 33174).

Footnote. Paragraph 8 - as amended by the Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the day of its first official publication).

9. Admission of persons enrolling in OHPE is carried out on their applications on a competitive basis, with the exception of the case stipulated by paragraph 8-1 of Article 26 of the Law, in accordance with the scores of a standard certificate, in the form approved by the Order of the Acting Minister of Education and Science of the Republic of Kazakhstan dated October 23, 2007 № 502 “On approval of the form of strict reporting documents used by educational organizations in educational activities” (registered in the Register of State Registration of Regulatory Legal Acts under № 4991) and (or) an electronic certificate with the unique data of the applicant, officially confirming the results of the unified national test (UNT) posted on the website of the National Testing Center (hereinafter referred to as the UNT certificate).

Footnote. Paragraph 9 - as amended by the Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the day of its first official publication).

10. Admission to study on an educational grant for certain groups of educational programs of higher education, requiring work with state secrets, shall be carried out in OHPE, which have permission from the national security authorities in accordance with the legislation of the Republic of Kazakhstan on state secrets.

11. Acceptance of documents from the OHPE that shall train pilots to participate in the competition for the award of an educational grant of higher education at the expense of the republican budget or the local budget, shall be carried out by the acceptance committee of this OHPE, with the obligatory submission of a medical examination to medical and flight expert commissions, issuing a medical report on the suitability for training in the OHPE for the training of pilots, in accordance with the order of the Minister of Defense of the Republic of Kazakhstan dated December 21, 2020 № 716 "On approval of the Rules for conducting military medical examination and the Regulation on commissions of military medical examination in the Armed Forces of the Republic of Kazakhstan" (registered in the Register of State Registration of Regulatory Legal Acts under № 21869).

Footnote. Paragraph 11 - in the wording of the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 15.12.2022 № 189 (shall enter into force after the day of its first official publication).

12. In each OHPE, by the decision of the head or the person acting as his/her head, an admissions committee shall be created. The selection committee shall include the head of the OHPE, vice-rector (deputy heads of the OHPE), heads of structural divisions and representatives of the faculty of the OHPE. The quantitative composition of the selection committee shall consist of an odd number of members. The chairman of the selection committee shall be the head of the OHPE. By the order of the head of the OHPE or the person acting as him, the executive secretary of the selection committee shall be appointed.

In this case, the OHPE shall not accept in the following cases:

1) making a decision by the authorized body to suspend, revoke and deprive the license and (or) the Annex to the license to engage in educational activities;

2) lack of institutional accreditation, as well as suspension, withdrawal or expiration of accreditation, with the exception of educational organizations under the President of the Republic of Kazakhstan and military, special educational institutions;

3) if gross violations are detected based on the results of state control and (or) during the trial based on its results;

4) the absence or exclusion of an educational program from the Register of educational programs in accordance with the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated October 12, 2022 № 106 "On approval of the Rules for maintaining the register of educational programs implemented by organizations of higher and

(or) postgraduate education, as well as the grounds for inclusion in the register of educational programs and exclusion from it" (registered in the Register of state registration of regulatory legal acts under № 30139).

Footnote. Paragraph 12 - in the wording of the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 26.01.2023 № 29 (shall enter into force after the day of its first official publication); as amended by the order of the Acting Minister of Science and Higher Education of the Republic of Kazakhstan dated 27.10.2023 № 547 (effective after the day of its first official publication).

Paragraph 1. The procedure for admission and conduct of special and (or) creative examinations

13. In the admission to training in groups of educational programs of higher education requiring special and (or) creative preparation, including in the education areas "Pedagogical Sciences" and "Healthcare", the results of special and (or) creative examinations shall be taken into account.

Footnote. Paragraph 13 - as amended by Order № 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication).

14. For the organization and conduct of special and (or) creative examinations, by the decision of the head of the OHPE or the person acting in his capacity, an examination committee shall be created for the examination period.

The committee shall comprise representatives of the OHPE from among the teaching faculty, public organizations, and the media. The committee for creative examinations in the training areas "Art" and "Training of teachers with a subject specialization of general development" shall also comprise persons with the appropriate education in the relevant area and recommended by the local authorized body in the field of culture and sports.

The examination committee shall not include members of the appeal committee.

The committee shall consist of an odd number of members, and the chairman of the committee is elected by the majority of votes from among the committee members. The decision of the committee shall be considered valid if at least two thirds of its members are present at the meeting. The decision of the committee shall be made by the majority vote of those present at the exam. In case of equality of votes, the chairman of the committee shall have the decisive vote.

Footnote. Paragraph 14 - as amended by Order № 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication).

15. Conducting special and (or) creative examinations shall be carried out by groups of educational programs, in accordance with the List of groups of educational programs, for which special and (or) creative examinations are held in accordance with Annex 1 to these Model Rules.

Persons applying for educational programs of higher education requiring special and (or) creative training, including in the field of education "Pedagogical Sciences", for passing special and (or) creative examinations, shall submit the following documents to the admission committee of the OHPE:

- 1) a document on general secondary or technical and professional, post-secondary education (original);
- 2) 2 photographs of 3x4 cm;
- 3) a copy of an ID;
- 4) UNT certificate (if any);
- 5) a copy of the document confirming the presence of one of the sports categories and (or) sports titles established by paragraph 1 of Article 35 of the Law of the Republic of Kazakhstan "On physical culture and sports" (if any).

Footnote. Paragraph 15 as amended by the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 15.12.2022 № 189 (shall enter into force after the day of its first official publication).

16. Applications from applicants to take a creative exam are accepted at the OHPE from June 20 to August 10 of the calendar year.

The creative exam is held from July 7 to August 15 of the calendar year.

Footnote. Paragraph 16 - as amended by the Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the day of its first official publication).

17. Persons entering the group of educational programs of higher education requiring creative training, having documents on general secondary, technical and professional or post-secondary education, take two creative examinations.

Persons entering a group of educational programs of higher education requiring creative training in related areas of training for higher education personnel, providing for a reduced study period, take one creative examination.

The form for conducting special and (or) creative examinations shall be established in accordance with Annex 2 to these Model Rules.

18. Acceptance of applicants' documents and a special admission exam in "Pedagogical Sciences" to the OHPE, in the "Healthcare" education field shall be conducted at the location of the healthcare education organization or of medical faculties (departments) of the OHPE from June 20 to August 24 of the calendar year.

For the UNT in electronic format, the acceptance of applicants' documents and a special enrollment exam in "Pedagogical Sciences" education field to the OHPE, in the "Healthcare" education field shall be conducted at the location of the healthcare education organization or of medical faculties (departments) of the OHPE in the period from June 20 to August 20 of the calendar year.

Footnote. Paragraph 18 - as amended by Order № 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication).

19. Individuals entering the group of educational programs of higher education requiring creative training at the expense of the republican budget or the local budget pass creative exams in the OHPE chosen by them, with the exception of those entering the OHPE on a paid basis.

For individuals who have secondary or technical and post-secondary education, applying to a group of educational programs of higher education that require creative training, scores on the history of Kazakhstan, reading literacy (language of instruction) shall be taken into account.

For individuals entering the group of educational programs of higher education, requiring creative training in related areas of training of higher education personnel, providing for reduced training periods, scores shall be taken into account in a special discipline.

Footnote. Paragraph 19 - in the wording of the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 02.06.2023 № 252 (shall enter into force after the day of its first official publication).

20. Individuals entering the OHPE in the fields of education "Pedagogical sciences" and "Healthcare" shall pass one special exam conducted by the admission commissions of the OHPE.

For individuals entering the OHPE in the fields of education "Pedagogical sciences" and "Healthcare," scores shall be taken into account in the history of Kazakhstan, mathematical literacy, reading literacy (language of instruction), two specialized subjects.

For individuals entering the OHPE in the fields of education "Pedagogical sciences" and "Healthcare" in related areas of training of higher education personnel, providing for reduced training periods, scores shall be taken into account in general professional and special disciplines, with the exception of those entering the OHPE on a paid basis.

Footnote. Paragraph 20 - in the wording of the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 02.06.2023 № 252 (shall enter into force after the day of its first official publication).

21. Programs for conducting special and (or) creative examinations are developed by OHPE and approved by the chairperson of the OHPE admission committee.

22. The schedule of special and (or) creative exams (form of the exam, date, time and venue, consultations) shall be approved by the chairman of the admission committee and brought to the applicants' notice before the start of accepting documents and published on the official Internet resource of the OHPE.

Footnote. Paragraph 22 - as amended by Order № 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication).

23. Admission to the audience (room) of conducting special and (or) creative examinations shall be carried out upon presentation of an identity document.

In this case, special and (or) creative examinations shall be held in classrooms (rooms) equipped with video and (or) audio recording.

24. Before the start of special and (or) creative examinations, applicants shall be given examination material and the procedure for drawing up title pages shall be explained, as well as the start and end times of special and (or) creative examinations, the time and place of announcement of the results, and the application procedure on appeal.

25. Creative exams for applicants with documents on general secondary or technical and vocational, post-secondary education shall be assessed on a 50-point system.

The creative exam for applicants in related areas of higher education training, which provide for shortened training periods, shall be assessed on a 20-point system.

A special exam for applicants in the education fields “Pedagogical Sciences” and “Healthcare” shall be assessed in the form of “admission” or “non-admission”.

Footnote. Paragraph 25 - as amended by the Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the day of its first official publication).

26. The results of the creative examination shall be drawn up with a list of grades, the results of a special examination - with a list of admission, a protocol of the committee in any form and are transferred to the executive secretary of the admission committee (his/her deputy) to announce the results. The protocol of the committee shall be signed by the chairperson and all members of the committee present.

27. The results of special and (or) creative examinations shall be announced on the day of the examination.

28. Based on the special exams results in the "Pedagogical Sciences" and "Healthcare" education fields, an applicant shall be issued an extract from the admission sheet to be presented to the OHPE, regardless of the special exam venue.

Footnote. Paragraph 28 - as amended by Order № 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication).

29. For the period of the examinations in order to comply with the requirements for the special and (or) creative examination, to resolve controversial issues, to protect the rights of persons passing the relevant examinations, by order of the head of each OHPE or by the person performing his duties, an appeal committee shall be created, the composition of which shall consist of an odd number of members, including its chairperson.

30. An application for an appeal is submitted to the chairperson of the appeal committee personally by a person who has passed a special or creative examination, shall be accepted until 13:00 the next day after the announcement of the results of the special or creative examination, and is considered by the appeal committee within one day.

31. The decision of the appeal committee is considered valid if not less than two thirds of its composition are present at the meeting. The decision on the appeal on disagreement with the results of a special or creative examination shall be made by a majority vote of the number of members of the committee present. If the votes of the members of the appeal committee are equal, the chairperson's vote is decisive. The work of the appeal committee shall be documented in a protocol signed by the chairperson and all members of the committee present.

32. The OHPE, regardless of the form of ownership on the day of completion of the additional, special and (or) the creative exam shall be transmitted to the information system of the National Testing Center of the Ministry of Science and Higher Education of the Republic of Kazakhstan the results of additional, special and (or) creative examination of applicants for participation in the competition for the award of an educational grant of higher education at the expense of the republican and local budgets and (or) admission to the OHPE for paid education.

Footnote. Paragraph 32 - in the wording of the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 26.01.2023 № 29 (shall enter into force after the day of its first official publication).

Chapter 3. The procedure for enrollment in OHPE

33. To enroll in e OHPE, service recipients shall provide to the OHPE (hereinafter -the service provider) through the OHPE admissions board or through the “electronic government” web portal (hereinafter -the portal) a package of documents referred to in paragraph 8 of the list of basic requirements for the provision of the public service “Acceptance of documents and enrollment in organizations of higher and (or) postgraduate education for training in educational programs of higher education” (hereinafter -the List of basic requirements), in accordance with Appendix 3 to these Model Rules.

Basic requirements for the public service rendering, including characteristics of the process, form, content and the service rendering result, as well as other information given the specifics of the public service provision, are set in the List of Basic Requirements.

An employee of the service provider shall accept the package of documents, register them and issue a receipt to the service recipient on acceptance of the package of documents on the day the application is received, or if the service recipient provides an incomplete package or expired documents, refuses to accept the documents.

In the case of application through the portal, the status of acceptance of the request for a public service, as well as a notification indicating the date and time of receipt of the public service result is sent to the recipient's "personal account".

From the moment of their receipt, the service provider shall check completeness of the provided documents, in case of incompleteness, shall prepare a reasoned refusal to further

consider the application, which is sent in the form of an electronic document to the applicant to the "personal account" on the portal.

If the service recipient provides a complete package of documents, the service provider is notified of the acceptance of documents for enrollment in the OHPE. After receiving the notification, the service recipient shall submit the original documents to the service provider within the period from June 20 to August 25 of the calendar year.

After receiving the documents, the head of the OHPE shall issue an order to enroll the service recipient in the OHPE.

The service provider shall reject the public service on the grounds provided for in paragraph 9 of the List of basic Requirements.

Footnote. Paragraph 33 - as amended by the Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the day of its first official publication).

33-1. The service provider ensures that information on the stage of rendering public service is entered into the information system for monitoring the provision of public services in accordance with subparagraph 11) of paragraph 2 of Article 5 of the Law "On public services".

The authorized body in the field of science and higher education ensures that information on changes and (or) additions to these Rules is sent to the Unified Contact Center, the operator of the information and communication infrastructure of the "electronic government" and the service provider within three working days from the date of their entry into force.

Footnote. The rules as added by paragraph 33-1 in accordance with the order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 № 237 (shall enter into force after the day of its first official publication); as amended by the order of the Acting Minister of Science and Higher Education of the Republic of Kazakhstan dated 27.10.2023 № 547 (effective after the day of its first official publication).

33-2. A complaint about the decision, actions (inaction) of the service provider on the provision of public services may be submitted to the name of the head of the service provider, to the authorized body for assessing and monitoring the quality of the provision of public services, in accordance with the legislation of the Republic of Kazakhstan.

The complaint of the service recipient received by the service provider, in accordance with paragraph 2 of Article 25 of the Law "On public services", is subject to consideration within 5 (five) working days from the date of its registration.

The complaint of a service recipient received by the authorized body for the assessment and control over the quality of the provision of public services is subject to consideration within 15 (fifteen) working days from the date of its registration.

In cases of disagreement with the results of the provision of public services, the service recipient shall apply to the court in the manner prescribed by the legislation of the Republic of Kazakhstan.

Footnote. The Rules have been supplemented with paragraph 33-2 in accordance with the Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 № 237 (shall come into effect after the day of its first official publication); as amended by the order of the Acting Minister of Science and Higher Education of the Republic of Kazakhstan dated 27.10.2023 № 547 (effective after the day of its first official publication).

33-3. Enrollment in the OHPE at the expense of the republican budget or the local budget or on a fee basis shall be carried out by the OHPE admission boards from June 20 to August 25 of the calendar year for training in Kazakh, Russian or English by the order of the head of the OHPE or a person acting in his capacity.

Footnote. The Rules have been supplemented with paragraph 33-3 in accordance with the Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 № 237 (shall come into effect after the day of its first official publication); as amended by the Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the day of its first official publication).

34. Individuals who have secondary, technical and professional or post-secondary education, with the exception of those entering related areas of higher education training, providing for reduced training periods that have not scored the threshold point established in paragraph 4 of these Model Rules (according to the UNT results), with UNT results with inappropriate combinations of specialized subjects, with canceled UNT results, shall be enrolled in the UNT on a full-time basis on a paid basis.

Before the completion of the first academic year in the OHPE, these individuals re-submit the UNT within the established time frame, in accordance with the Rules for conducting unified national testing, approved by Order of the Minister of Education and Science of the Republic of Kazakhstan dated May 2, 2017 № 204 (registered in the Register of State Registration of Regulatory Legal Acts under № 15173) (hereinafter referred to as the Order № 204).

Individuals who have not repeatedly gained the threshold score established in paragraph 4 of these Model Rules, based on the results of UNT handed over upon completion of the 1st (first) school year, shall be subject to deduction from the OHPE.

Footnote. Paragraph 34 - in the wording of the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 26.01.2023 № 29 (shall enter into force after the day of its first official publication).

35. Holders of an educational grant of higher education at the expense of the republican budget or the local budget shall apply for admission to the OHPE indicated in the certificate and shall be enrolled as students by order of the head of the OHPE or the person acting in his capacity.

Holders of an educational grant of higher education in curricula groups requiring creative training shall be enrolled in the OHPE, in which they were taking creative exams.

Citizens of the Republic of Kazakhstan, who apply on the basis of a state grant shall conclude a contract for working out at least 3 (three) years in accordance with the procedure established by the Order of the Acting Minister of Science and Higher Education of the Republic of Kazakhstan dated August 11, 2023 № 403 "On approval of the Rules for assigning a specialist to work, reimbursement of expenses incurred at the expense of budgetary funds, granting the right to self-initiated employment, exemption from the obligation to work by citizens of the Republic of Kazakhstan, who studied on the basis of a state educational order" (registered in the Register of State Registration of Regulatory Legal Acts under № 33291) and by the Order of the Acting Minister of Science and Higher Education of the Republic of Kazakhstan dated August 25, 2023 № 443 "On approval of the Rules for awarding an educational grant to pay for higher or postgraduate education with the award of a bachelor's or master's degree" (registered in the Register of State Registration of Regulatory Legal Acts under № 33345).

Footnote. Paragraph 35 - as amended by the Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the day of its first official publication).

36. Persons with secondary or technical and professional, post-secondary education of the current year, who have passed the UNT within the prescribed time limits in accordance with Order № 204, and scored the threshold score established in paragraph 4 of these Model Rules, shall submit an application addressed to the head of the OHPE or the person performing his duties to enroll in OHPE on a fee basis before receiving a document on general secondary or technical and professional, post-secondary education.

Thus, students of the final 11 (12) grades of secondary education organizations in the period from February 1 to August 25 of the calendar year shall submit an application addressed to the head of the OHPE or the person performing his duties for enrollment in the OHPE on a fee basis before receiving a document on general secondary education.

After receiving a document on general secondary or technical and professional, post-secondary education, applicants submit documents according to the list specified in paragraph 33 of these Model Rules.

37. Persons who have scored the threshold score established in paragraph 4 of these Model Rules, based on the results of the UNT, provided for in paragraph 5 of these Model Rules, shall submit an application addressed to the head of the OHPE or the person performing his duties for enrollment in the OHPE on a fee basis.

The application shall be accompanied by a UNT certificate, a copy of the transcript signed by an authorized person and sealed.

If an incomplete list of documents specified in paragraphs 15, 33, 36, 37 of these Model Rules is provided, the admission committee shall not accept documents from applicants.

38. Enrollment in the OHPE shall be carried out separately for educational programs of higher education and language departments.

When enrolling in educational programs of higher education, for which creative exams are established, the scores for these exams shall be taken into account, with the exception of those enrolling in related areas of training of higher education specialists, providing for reduced terms of study.

When enrolling in the "Pedagogical Sciences" and "Healthcare" education areas the special exam results shall be taken into account.

Footnote. Paragraph 38 - as amended by Order № 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication).

39. In the case of an applicant taking an educational loan issued by second-tier banks, the applicant shall be enrolled in the number of OHPE students upon presentation of an appropriate certificate from the bank about the documents being considered.

Thus, he/she shall be provided with a postponement to pay for the amount established in the contract for the provision of educational services and payable before the enrollment of a citizen, for the period of issuing an educational loan, but not more than 4 (four) weeks from the date of receipt of a certificate from the bank.

40. Documents in a foreign language shall be provided with a notarized translation into Kazakh or Russian.

Education certificates issued by foreign educational organizations shall undergo the procedure of nostrification of documents on education in accordance with the procedure established by the legislation of the Republic of Kazakhstan after enrollment of persons during 1 (first) academic period of study.

Footnote. Paragraph 40 - as amended by Order № 207 of the Minister of Education and Science of the Republic of Kazakhstan dated 06.05.2021 (shall be enforced ten calendar days after the date of its first official publication).

41. OVPO, regardless of the form of ownership, within 10 (ten) calendar days after completion of enrollment, submits to the authorized body in the field of science and higher education a final report on the enrollment of students in OVPO.

Footnote. Paragraph 41 - as amended by the order of the Acting Minister of Science and Higher Education of the Republic of Kazakhstan dated 27.10.2023 № 547 (effective after the day of its first official publication).

Annex 1
to the Standard rules for admission
to study in educational organizations
implementing educational programs
of higher education

The list of groups of educational programs for which special and (or) creative exams are conducted

Footnote. Annex 1 - as amended by the order of the Acting Minister of Science and Higher Education of the Republic of Kazakhstan dated 27.10.2023 № 547 (effective after the day of its first official publication).

Number of the educational program group	Name of the educational program groups
A group of educational programs that require special training	
B001	Pedagogy and psychology
B002	Pre-school education and upbringing
B003	Pedagogy and methods of primary education
B008	Teacher training fundamentals of law and economics
B009	Training of mathematics teachers
B010	Training of physics teachers
B011	Computer science teacher training
B012	Chemistry teacher training
B013	Training of biology teachers
B014	Geography teacher training
B015	Teacher training in the humanities
B016	Training of teachers of the Kazakh language and literature
B017	Training of teachers of Russian language and literature
B018	Training of foreign language teachers
B019	Training of specialists in social pedagogy and self-knowledge
B020	Special pedagogy
B084	Nursing
BM086	Medicine
BM087	Dentistry
BM088	Pediatrics
BM089	Medical and preventive care
A group of educational programs that require creative training	
B004	Training of primary military training teachers
B005	Training of physical education teachers
B006	Music teacher training
B007	Training of teachers of art work and drawing
B021	Performing arts
B022	Musicology
B023	Directing, art management
B024	Art history
B025	Conducting
B026	Composition
B027	Theatrical art
B028	Choreography
B029	Audiovisual media and media production

B030	Visual art
B031	Fashion, design
B033	Religion and theology
B042	Journalism and reporting
B073	Architecture
B092	Leisure

Annex 2
to the Standard rules for admission
to study in educational organizations
implementing educational programs
of higher education

The form of conducting special and (or) creative exams

Footnote. Annex 2 - as amended by the order of the Acting Minister of Science and Higher Education of the Republic of Kazakhstan dated 27.10.2023 № 547 (effective after the day of its first official publication).

Number of the group of the educational program	Name of the groups of educational programs	Form of conducting special and (or) creative exams
1	2	3
A group of educational programs that require special training		
B001	Pedagogy and psychology	Solving the pedagogical situation
B002	Pre-school education and upbringing	Solving the pedagogical situation
B003	Pedagogy and methods of primary education	Solving the pedagogical situation
B008	Teacher training fundamentals of law and economics	Solving the pedagogical situation
B009	Training of mathematics teachers	Solving the pedagogical situation
B010	Training of physics teachers	Solving the pedagogical situation
B011	Computer science teacher training	Solving the pedagogical situation
B012	Chemistry teacher training	Solving the pedagogical situation
B013	Training of biology teachers	Solving the pedagogical situation
B014	Geography teacher training	Solving the pedagogical situation
B015	Teacher training in the humanities	Solving the pedagogical situation
B016	Training of teachers of the Kazakh language and literature	Solving the pedagogical situation
B017	Training of teachers of Russian language and literature	Solving the pedagogical situation
B018	Training of foreign language teachers	Solving the pedagogical situation
B019	Training of specialists in social pedagogy and self-knowledge	Solving the pedagogical situation
B020	Special pedagogy	Solving the pedagogical situation
B084	Nursing	Psychometric exam

BM086	Medicine	Psychometric exam
BM087	Dentistry	Psychometric exam
BM088	Pediatrics	Psychometric exam
BM089	Medical and preventive care	Psychometric exam

A group of educational programs that require creative training

1	2	3	4
B004	Training of primary military training teachers	Standards for sports*	Sports games
B005	Training of physical education teachers	Standards for specialization *	Standards for general physical training
B006	Music teacher training	Performing arts*	Demonstration of general musical abilities
B007	Training of teachers of art work and drawing	Drawing* (drawing of a human face mask made of plaster)	Painting (still life)
B021	Performing arts	Performance of a solo program*	Oral and/or written examination in musical theoretical disciplines (elementary music theory/ harmony/ solfeggio/ ethnosolfeggio)
B022	Musicology	An oral exam in musical literature. Performance of musical themes*	Oral exam on harmony; Dictation on solfeggio
B023	Directing, art management	Written work essay/ abstract or Presentation of an art project*	Colloquium
B024	Art history	Written work: analysis of works of art and essays on cinematography*	An oral exam in the history of art.
B025	Conducting	Conducting and colloquium*	Oral harmony exam. Dictation on solfeggio
B026	Composition	Presentation of own works and colloquium*	Oral harmony exam. Dictation on solfeggio
B027	Theatrical art	Acting skills, stage speech*	Dance, vocals
B028	Choreography	Performing skills*	Colloquium. Practical work on the art of ballet master
B029	Audiovisual media and media production	Written work – analysis of audiovisual or media work	Colloquium and portfolio
B030	Visual art	Drawing, painting 1*	Composition 1
B031	Fashion, design	Drawing, painting 2*	Composition 2 or drawing
B033	Religion and theology	An interview to identify professional suitability*	Oral examination on the basics of religion
B042	Journalism and reporting	Essay*	An interview to identify professional suitability
B073	Architecture	Drawing*	Technical drawing

B092	Leisure	Performing skills*	The basics of organizational and staging work
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* in related areas of higher education training, providing for shorter study periods, with the exception of the group of educational programs "B029 – Audiovisual media and media production".

Annex 2-1
to the Standard rules for
admission to study in educational
organizations implementing
educational programs
of higher education

Scale of conversion of SAT, ACT, IB, A Level to UNT scores

Footnote. The Rules are supplemented by Appendix 2-1 in accordance with the Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 № 237 (effective after the day of its first official publication); as amended by the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the date of its first official publication)

Scale of conversion of scores of international certificate of standardized test SAT into UNT scores

Conversion of SAT Reasoning scores into UNT scores is made on condition of passing UNT in the subject History of Kazakhstan and two major subjects.

The date of SAT Reasoning certificate for conversion to UNT certificate scores should not exceed five years.

The score on the SAT Reasoning section is allowed to be converted to UNT certificate scores in the disciplines “reading literacy” and “math literacy” (Table 1).

Table 1: Scale for converting SAT Reasoning scores to UNT scores.

International SAT Reasoning standardized test (SAT Reasoning)		UNT	
Types of test	Scores	Types of test	Scores
SAT reasoning	at least 950 points (out of 1600 points)	Bloc1 (obligatory disciplines) Reading literacy	7 out of 10
		Math literacy	7 out of 10
	at least 1 050 points (out of 1600 points)	Reading literacy	8 out of 10
		Math literacy	8 out of 10
	at least 1 150 points (out of 1600 points)	Reading literacy	9 out of 10
		Math literacy	9 out of 10
	at least 1 250 points (out of 1600 points)	Reading literacy	10 out of 10
		Math literacy	10 out of 10

Note: The minimum SAT Reasoning score for conversion to UNT certificate points is 950 out of 1600. If the scores of the SAT Reasoning section are insufficient, the SAT Reasoning scores are not converted into UNT certificate points.

Conversion of SAT reasoning and SAT subject scores to UNT scores is made on condition of passing the UNT in the subject History of Kazakhstan and on condition that the SAT subjects coincide with the major UNT subjects.

The date of the SAT Reasoning and SAT subject certificates for conversion to UNT certificate scores should not exceed five years ago.

The scores in the sections (SAT reasoning) and SAT subject can be converted to UNT certificate scores according to the Scales of converting SAT Reasoning scores (Table 1) and SAT Subject into UNT points (Table 2).

Table 2. Scale of converting the points of the certificate of the international standardized SAT Reasoning test, SAT Subject into UNT points

International SAT Reasoning standardized test (SAT)		UNT	
Types of test	Scores	Types of the test	Scores
SAT reasoning	at least 950 points (out of 1600 points)	Bloc1 (obligatory disciplines) Reading literacy	7 out of 10
		Math literacy	7 out of 10
	at least 1 050 points (out of 1600 points)	Reading literacy	8 out of 10
		Math literacy	8 out of 10
	at least 1 150 points (out of 1600 points)	Reading literacy	9 out of 10
		Math literacy	9 out of 10
	at least 1 250 points (out of 1600 points)	Reading literacy	10 out of 10
		Math literacy	10 out of 10
SAT subject (SAT subject)	at least 625 points (out of 800 points) on each of 2 major subjects*	1 major subject	44 out of 50
		2 major subject	44 out of 50
	at least 650 (out of 800 points) points on each of 2 major subjects*	1 major subject	46 out of 50
		2 major subject	46 out of 50
	at least 675 points (out of 800 points B) on each of 2 major subjects*	1 major subject	48 out of 50
		2 major subject	48 out of 50
	at least 700 (out of 800 points) points on each of 2 major subjects *	1 major subject	50 out of 50
		2 major subject	50 out of 50

Note: Conversion of SAT subject section scores to UNT major subject scores is made at the request of the holder of the SAT Subject certificate and the sufficiency of scores in SAT Subject disciplines (the minimum score is 625 points out of 800). If the scores of the SAT reasoning section, SAT subject are insufficient, it is forbidden to convert the scores of the

SAT certificate to the UNT certificate scores. The holder of the SAT certificate has the right to leave out the SAT Subject section and pass the UNT in specialized subjects.

*If the combination "English language - World History" is selected as the UNT profile subjects, only one SAT subject "World History" can be specified, subject to the mandatory certificate of the International English Language Tests System (IELTS), in accordance with the scale of points conversion approved according to Appendix 2-1 of these Model Rules.

Scale of converting scores from the international certificate of the standardized test ACT into UNT scores

Conversion of ACT scores to UNT scores is made subject to passing the UNT in the subject "History of Kazakhstan".

The date of the ACT certificate for conversion into UNT certificate scores should not exceed three years ago.

Scores in English, Mathematics, Reading sections of the international standardized test ACT can be converted to UNT certificate scores in the disciplines "reading literacy" and "mathematical literacy"; Science section scores are converted to UNT scores in major subjects, according to the established scale (table 3).

Table 3. Scale of converting the scores of the certificate of the international standardized SAT Reasoning test into UNT scores

International SAT Reasoning standardized test (SAT)		UNT	
Test sections	Scores	Types of the test	Scores
English Mathematic Reading	at least 19 points (out of 36 points) on each section	Reading literacy	7 out of 10
		Math literacy	7 out of 10
English Mathematic Reading	at least 21 points (out of 36 points) on each section	Reading literacy	8 out of 10
		Math literacy	8 out of 10
English Mathematic Reading	at least 23 points (out of 36 points) on each section	Reading literacy	9 out of 10
		Math literacy	9 out of 10
English Mathematic Reading	at least 26 points (out of 36 points) on each section	Reading literacy	10 out of 10
		Math literacy	10 out of 10
Science (biology, geography, chemistry, physics)	at least 19 points * (out of 36 points)	2 major subjects	44 out of 50 44 out of 50
Science (biology, geography, physics)	at least 21 points * (out of 36 points)	2 major subjects	46 out of 50 46 out of 50
Science (biology, geography, physics)	at least 23 points * (out of 36 points)	2 major subjects	48 out of 50 48 out of 50

1	Mathematics / mathematics (math literacy)	UNT scores	3	5	6	7	8	9	10
2	Major subjects		16	26	32	40	46	49	50

Note: Conversion of the international standardized tests SAT, AST, IB, A Level into UNT scores is not made on separate subjects.

Scale of converting the scores of the international standardized IELTS tests into UNT scores (major subject/special discipline “Foreign language (English)”)

No	Type of the test	Scores	UNT scores in major subject “Foreign language (English)”	UNT scores in special discipline “Foreign language (English)”
1	IELTS	6.0 and more	50	50
2		5.5	46	46
3		5.0	42	42

Scale of converting the scores of the international standardized TOEFL ibt TOEFL itp tests into UNT scores (major subject/ special discipline “Foreign language (English)”)

No	Type of the test	Scores	UNT scores in major subject “Foreign language (English)”	UNT scores in special discipline “Foreign language (English)”
1	TOEFL ibt	60 and more	50	50
2		46-59	46	46
3		35-45	42	42
1	TOEFL itp	498 and more	50	50
2		460-497	46	46
3		433-459	42	42

If certificates (diplomas), international standardized tests SAT, ACT, IB, A Level do not contain the English language subject, the joint use of international certificates confirming knowledge of a foreign language (English) is allowed : Test English as a Foreign Language Institutional Testing Program (TOEFL ITP), Test of English as a Foreign Language Institutional Testing Program (Test of English as a Foreign Language Institutional Testing program Internet-based Test) (TOEFL IBT), International English Language Tests System (IELTS), in accordance with the scale of converting scores on these certificates.

5	History of Kazakhstan	20	7	11	13	16	17	19	20
6	Mathematics (math literacy)	10	3	5	6	7	8	9	10
7	Mathematics (major subject)	50	16	26	32	40	46	49	50
8	Major subjects	50	16	26	32	40	46	49	50

*Highest score

Appendix 3
to the Model Rules for Admission
to Training in Educational Organizations
Implementing Higher and Postgraduate
Education Programs

List of basic requirements for the public service “Acceptance of documents and enrollment in higher and (or) postgraduate education organizations for training on educational programs of higher education”

as amended by the Order of Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the date of its first official publication)

1.	Service provider’s name	The public service is provided by organizations of higher and (or) postgraduate education (OHPE) (hereinafter referred to as the service provider).
2.	Ways of providing the public service	Acceptance of the application and issuance of the public service result is carried out through: 1) service provider; 2) “electronic government” web portal www.egov.kz (hereinafter referred to as the portal). Acceptance of the application and issuance of the public service result is carried out through: 1) service provider; 2) “electronic government” web portal www.egov.kz (hereinafter -the portal).
3.	The term of providing the public service	From the moment of delivery of the package of documents to the service provider, also when contacting the portal, 1 working day.

4.	The form of providing the public service	Electronic (partially automated), paper
5.	The public service result	The public service result is issuance of a receipt for the accepted documents in the form approved by Order № 39 and the order for enrollment in OHPE. Form of providing the public services result: electronic or paper. When contacting a service provider for the public service result on paper, the result is drawn up on paper. When accessing the service recipient's "personal account" through the portal, a notification of enrollment in an educational organization is received in the form of an electronic document signed with an electronic digital signature (hereinafter referred to as EDS) of the service provider's authorized person.
6.	The amount of fee the service recipient is charged for the provided public service, and methods of its collection in cases stipulated by the legislation of the Republic of Kazakhstan	The public service is free of charge.
7.	The work schedule of the service provider and information objects	<p>Service provider: Monday to Saturday inclusive, with the exception of weekends and holidays, in accordance with the labor legislation of the Republic of Kazakhstan, in accordance with the established work schedule of the service provider from 9.00 to 18.30, with a lunch break from 13.00 to 14.30.</p> <p>Portal: 24 hours a day, except for technical breaks due to repair work.</p> <p>When a service recipient applies after the end of working hours, on weekends and holidays, in accordance with the labor legislation of the Republic of Kazakhstan, applications are accepted and the public service results are issued on the next working day.</p> <p>Addresses of places where public services are provided are posted on:</p> <p>1) internet resource of the Ministry: www.edu.gov.kz;</p> <p>2) portal: www.egov.kz.</p>

when contacting the service provider
:

- 1) an application addressed to the head of the OHPE in any form;
- 2) a document on general secondary, technical and vocational, post-secondary or higher education (original);
- 3) an identification document, or an electronic document from a digital document service (required for personal identification);
- 4) six 3 x 4 cm. photos;
- 5) a medical certificate of 075/u form in electronic format, approved by the order of the Acting Minister of Health of the Republic of Kazakhstan dated October 30, 2020 № KR DSM-175/2020 “On approval of forms of accounting documentation in the field of healthcare” (registered in the Register of State Registration of Regulatory legal acts № 21579) (hereinafter referred to as order № KR DSM-175/2020). In cases of restrictive measures, introduction of a state of emergency, the occurrence of natural and man-made emergency situations in a certain territory, a medical certificate is provided directly to the educational organization as these measures are lifted;
- 6) UNT certificate;
- 7) an extract from the statement (for applicants for educational programs of higher education that require special and (or) creative training, including in "Pedagogical Sciences" and "Healthcare");
- 8) electronic certificate of award of an educational grant.

Service recipients – that are persons with disabilities of groups I, II, who are citizens of the Republic of Kazakhstan, persons with disabilities since childhood, children with disabilities, persons equal in benefits and guarantees to participants and persons with disabilities of the Great Patriotic War, persons of Kazakh ethnicity who are not citizens of the Republic Kazakhstan, orphans and

8.

List of documents and information required from the service recipient for the public service

children without parental care, as well as citizens of the Republic of Kazakhstan from among the youth who have lost or were left without parental care until adulthood, additionally submit documents confirming the provision of preferential rights and quotas.

Persons who have documents on technical and vocational, post-secondary education, who confirmed their qualifications and have at least one year of work experience in their occupation field, additionally submit one of the documents provided for in Article 35 of the Labor Code of the Republic of Kazakhstan.

The document listed in subparagraph 2) is provided in the original and a copy, after verification of which the original is returned to the service recipient.

when accessing through the portal:

1) an application in the form of an electronic document signed with the digital signature of the service recipient;

2) an electronic copy of documents on general secondary (general secondary), technical and vocational (primary and secondary vocational, post-secondary) or higher education (in the absence of information in information systems);

3) digital photo 3x4;

4) a medical certificate in form 075/u in electronic format, approved by Order № KR DSM-175/2020).

In cases of restrictive measures, state of emergency, occurrence of social, natural and man-made emergency situations in a certain territory, a medical certificate is provided directly to the educational organization as these measures are lifted;

5) UNT certificate;

6) electronic certificate of award of an educational grant (if available).

The service provider retrieves information on the identity document , general secondary (general

secondary), technical and vocational (primary and secondary vocational, post-secondary) education, medical certificate, electronic UNT certificate and electronic certificate of award of an educational grant (if available in information systems), through the information system from the relevant state information systems through the “electronic government” gateway.

After the service recipient receives a notification in the “personal account” on the portal about the acceptance of documents for enrollment in the OHPE, the service recipient submits the original documents to the service provider within the period from June 20 to August 25 of the calendar year. To enroll in the OHPE, citizens who have served compulsory military service provide the following documents to the OHPE admissions board:

- 1) Application addressed to the head of the OHPE in any form;
- 2) document on education (original);
- 3) identity document (required for personal identification);
- 4) six 3 x 4cm. photos;
- 5) medical certificate of form 075/u in electronic format, approved by order of the Acting Minister of Health of the Republic of Kazakhstan dated October 30, 2020 № KR DSM-175/2020 “On approval of forms of accounting documentation in the field of healthcare” (registered in the Register of State Registration of Regulatory legal acts № 21579) (hereinafter referred to as order № KR DSM-175/2020). In cases of restrictive measures, state of emergency, the occurrence of social, natural and man-made emergency situations in a certain territory, the medical certificate is provided directly to the educational organization as these measures are lifted;
- 6) a copy of the military ID;
- 7) a certificate confirming completion of compulsory military

		service (received at the Public Service Center or through the e-GOV information system).
9.	Grounds for rejecting a public service established by the laws of the Republic of Kazakhstan	<p>The service provider rejects a public service on the following grounds:</p> <p>1) establishing unreliability of the documents submitted by the service recipient to receive a public service, and (or) the data (information) contained therein;</p> <p>2) non-compliance of the service recipient and (or) the presented materials, objects, data and information necessary for the provision of the public service with the requirements established by the regulatory legal acts of the Republic of Kazakhstan.</p>
10.	Other requirements given the public service specifics, including the one provided in electronic form and through the State Corporation	<p>1) the maximum allowable waiting time for the service recipient to submit a package of documents is 15 minutes;</p> <p>2) the maximum allowable time for servicing a service recipient is 15 minutes (taking into account practice). The service recipient receives public services in electronic form through the portal, subject to availability of an electronic signature .</p> <p>The service recipient has the opportunity to obtain information about the procedure and status of the provision of the public service in remote access mode through the service provider's help desks on the provision of public services, the Unified Contact Center.</p> <p>Contact numbers of the service provider's help desks regarding the provision of public services are posted on the Internet resource of the Ministry:</p> <p>www.edu.gov.kz and the Unified Contact Center: 8-800-080-7777, 1414.</p> <p>Unified contact center "1414", 8-800-080-7777.</p>

Annex 2
to the Order of the Minister of
Education and Science of the
Republic of Kazakhstan
dated October 31, 2018 № 600

Model rules for admission to training in educational organizations implementing educational programs of postgraduate education

Footnote. Model rules as amended by Order of the Minister of Education and Science of the Republic of Kazakhstan dated June 14, 2019 № 269 (shall come into effect after the day of its first official publication).

Chapter 1. General Provisions

1. These Standard rules for admission to educational organizations implementing educational programs of postgraduate education (hereinafter referred to as the Standard rules) have been developed in accordance with subparagraph 9) of Article 5-3 of the Law of the Republic of Kazakhstan "On education" (hereinafter referred to as the Law), subparagraph 1) of Article 10 of the Law of the Republic of Kazakhstan "On public services" (hereinafter referred to as the Law "On public services") and subparagraph 22) of paragraph 15 of the Regulation on the Ministry of Science and Higher Education of the Republic of Kazakhstan, approved by the resolution of the Government of the Republic of Kazakhstan dated August 19, 2022 № 580 "On certain issues of the Ministry of Science and Higher Education of the Republic of Kazakhstan", which determine the procedure for admission to educational organizations, implementing educational programs of postgraduate education and the provision of public services "Acceptance of documents and enrollment in organizations of higher and (or) postgraduate education for training in educational programs of postgraduate education".

Footnote. Paragraph 1 - as amended by the order of the Acting Minister of Science and Higher Education of the Republic of Kazakhstan dated 27.10.2023 № 547 (effective after the day of its first official publication).

2. Admission of undergraduates, doctoral students of organizations of higher and (or) postgraduate education (hereinafter – OVPO) is carried out by placing a state educational order for training in scientific, pedagogical and specialized areas, as well as tuition fees at the expense of extra-budgetary and student's own funds.

Admission of students to the residency of organizations of education in the field of healthcare, OVPO and scientific organizations (hereinafter referred to as scientific organizations) is carried out through the placement of a state educational order, as well as tuition fees at the expense of extra-budgetary and student's own funds.

Admission to educational programs of continuous integrated medical education is carried out by the OVPO in the presence of attachments to the license for educational activities of bachelor, master, residency.

At the same time, the OVPO does not accept in the following cases:

1) making a decision by the authorized body on the suspension, revocation and deprivation of the license and (or) the annex to the license to engage in educational activities;

2) the absence of institutional accreditation, as well as the suspension, revocation or expiration of accreditation, with the exception of educational organizations under the President of the Republic of Kazakhstan and military, special educational institutions;

3) when gross violations are detected based on the results of state control and (or) during the trial based on its results;

4) the absence or exclusion of an educational program from the Register of educational programs in accordance with the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated October 12, 2022 № 106 "On approval of the Rules for maintaining the Register of educational programs implemented by organizations of higher and (or) postgraduate education, as well as the grounds for inclusion in the register of educational programs and exclusion from it" (registered in the Register of state registration of regulatory legal acts under № 30139).

Footnote. Paragraph 2 - as amended by the order of the Acting Minister of Science and Higher Education of the Republic of Kazakhstan dated 27.10.2023 № 547 (effective after the day of its first official publication).

Chapter 2. The procedure for admission to training in educational organizations implementing educational programs of postgraduate education

3. Admission of individuals to the postgraduate, doctoral studies, including targeted training, residency of educational organizations in the field of health care, the OHPE and scientific organizations shall be carried out on a competitive basis based on the results of comprehensive testing (hereinafter referred to as CT) or entrance exams.

Admission of foreigners to the postgraduate, doctoral studies and residency shall be carried out on a paid basis. The receipt of free postgraduate education by foreigners on a competitive basis in accordance with the state educational order shall be determined by international treaties of the Republic of Kazakhstan, with the exception of the scholarship program for postgraduate programs.

Admission of individuals who have served in military service to a specialized postgraduate on a paid basis for three years after completing military service shall be carried out without entrance exams, based on the results of an interview conducted by the admission commissions of the OHPE during the calendar year. At the same time, the enrollment of citizens who have served in military service is carried out in accordance with the academic calendar 5 (five) days before the start of the next academic period.

Footnote. Paragraph 3 - in the wording of the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 26.01.2023 № 29 (shall enter into force after the day of its first official publication).

4. The admission of foreign citizens to study at the OHPE or scientific organizations on a fee basis shall be carried out according to the results of an interview conducted by the admissions committees of the OHPE or scientific organizations during the calendar year.

Enrollment of foreign citizens shall be carried out in accordance with the academic calendar 5 (five) days before the start of the next academic period.

5. Education certificates issued by foreign educational organizations shall be nostrified in accordance with the procedure established by law.

Documents in a foreign language shall be provided with a notarized translation into Kazakh or Russian.

Education certificates issued by foreign educational organizations shall undergo the procedure of nostrification of documents on education in accordance with the procedure established by the legislation of the Republic of Kazakhstan after enrollment of persons during 1 (first) academic period of study.

Footnote. Paragraph 5- as amended by Order № 207 of the Minister of Education and Science of the Republic of Kazakhstan dated 06.05.2021 (shall be enforced ten calendar days after the date of its first official publication).

6. An admission committee shall be created to receive documents and organize entrance examinations at the OHPE and scientific organizations. The chairperson of the admission committee shall be the head of the OHPE or scientific organization or the person performing his duties.

The composition and functions of the admission committee shall be approved by the order of the head of the OHPE or scientific organization or the person acting as him.

For applicants for doctoral studies and residency, the admission committee shall carry out:

- 1) advising applicants on the issues of the chosen group of educational programs of postgraduate education, familiarization with the procedure of the entrance examination;
- 2) organization of reception and verification of documents of applicants;
- 3) organization of the entrance examination by groups of educational programs.

For applicants to the magistracy, the admission committee shall carry out:

- 1) advising applicants on the issues of the chosen group of educational programs of postgraduate education, familiarization with the CT procedure and/or the entrance (creative) exam;
- 2) organization of the entrance examination in the Arabic language and (or) the creative examination by groups of educational programs.

Footnote. Paragraph 6 - as amended by Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 № 237 (shall come into effect after the day of its first official publication).

7. Applications for admission to the master's program in the OHPE are accepted by the OHPE admission boards and (or) through the NTC information system in the following terms :

- 1) from June 1 to July 8 of the calendar year;
- 2) from October 28 to November 10 of the calendar year.

Persons who hold international certificates confirming their knowledge of a foreign language IELTS (International English Language Tests System, TOEFL IBT (Test of English as a Foreign Language Internet-based test), DSH (Deutsche Sprachprüfung fuer den Hochschulzugang, TestDaF-Prüfung, TFI (Test de Français International, Diplôme d'Études en Langue française, DALF (Diplôme Approfondi de Langue française, TCF (Test de connaissance du français, and international certificates of passing the GRE standardized test (Graduate Record Examinations), must enter the certificate data when submitting an application for participation in the CT in electronic format and in the competition.

Conversion of scores from the above certificates is made after submitting an application for participation in the competition for the educational grants at the expense of the republican budget or local budget or upon enrollment in the OHPE on a fee basis in accordance with Appendices 1-2, 2, 3 to the Rules.

The admission exam in Arabic and creative exams for applicants to the master's program are held at the OHPE on the following dates:

- 1) from 16 to 25 July of the calendar year;
- 2) from 21 to 28 November of the calendar year.

Applications for admission to the OHPE residency in the field of healthcare, as well as OHPE, shall be accepted by OHPE admissions boards from July 3 to July 25 of the calendar year. The residency admission exams are held from August 8 to August 16 of the calendar year.

Applications for shortened residency programs of educational organizations or scientific organizations in the field of healthcare shall be accepted by admission boards during the calendar year according to an individual training plan and only on a fee basis.

Applications for doctoral programs of OHPE shall be accepted by the OHPE admissions boards and through the NTC information system in the following terms:

- 1) from July 3 to August 3 of the calendar year;
- 2) from October 25 to November 10 of the calendar year.

Persons who have the certificate of the international standardized test GRE (Graduate Record Examinations), when applying for taking the admission exam, must enter the certificate data.

Conversion of the scores of the said certificate into the admissions exam scores shall be made when applying for the competition for the state educational grant or when enrolling in the OHPE on a fee basis, according to Appendix 6 to the Rules.

When applying for additional testing and the admission exam, persons with disabilities with visual, hearing, and musculoskeletal disorders upon presentation of a document on establishing disability approved by order of the Deputy Prime Minister – The Minister of Labor and Social Protection of the Population of the Republic of Kazakhstan dated June 29, 2023 № 260 "On approval of the Rules for conducting medical and social expertise" (registered in the Register of State Registration of Regulatory Legal Acts under № 32922),

must additionally indicate the need of an assistant who is not a teacher of disciplines of the admission exam.

Conversion of the scores of the international certificate of passing the standardized GRE test (Graduate Record Examinations) into CT scores or admission exam scores shall not be made on separate blocks.

Admission exams on groups of educational programs for doctoral studies are held in the following terms:

- 1) from 4 to 20 August of the calendar year;
- 2) from November 19 to December 11 of the calendar year.

When submitting documents, the applicant shall indicate one OHPE and one group of educational programs. Persons applying for doctoral programs shall submit the following set of documents:

- 1) an application in any form;
- 2) a document of education (original, when submitting documents to the admissions board);
- 3) an identity document (required for identification); 4) the official certificate of passing the exam in the state language (KAZTEST), issued by the NTC, with the exception of foreign citizens;
- 5) certificate confirming proficiency in a foreign language:

English proficiency:

International English Language Tests System Academic, (IELTS Academic), threshold score- at least 5.0;

Test of English as a Foreign Language Institutional Testing Program Internet-based Test (TOEFL IBT), threshold score- at least 35 points;

Test of English as a Foreign Language Institutional Testing Program (TOEFL ITP), threshold score- at least 417;

TOEIC (Test of English for International Communication, threshold score- at least 550;

Duolingo English Test, threshold score- at least 80;

German language proficiency:

Deutsche Sprachprüfung fuer den Hochschulzugang Niveau B1(DSH, Niveau B1)- not lower than B1 level;

TestDaF-Prüfung Niveau B1- not lower than B1 level;

French language proficiency: Test de Français International (TFI)- not lower than B1 level on reading and listening sections;

Diplome d'Etudes en Langue français (DALF)- not lower than B1 level;

Diplome Approfondi de Langue français (DALF)- not lower than B1 level;

Test de connaissance du français (TCF)- not lower than B1 level;

6) medical certificate 075/y in electronic format, approved by order № KR DSM-175/2020.

In cases of restrictive measures, state of emergency, the occurrence of social, natural and man-made emergencies in a certain territory, a medical certificate is provided directly to the educational organization as these measures are lifted.

7) six 3x4 cm. photos;

8) employment verification document according to the Labor Code of the Republic of Kazakhstan, with the exception of foreign citizens;

9) the list of scientific publications for the last 3 calendar years (if available), a research plan and an essay;

10) preliminary selection results (in the education field "Healthcare").

The documents listed in sub-paragraphs 4), 5) and 8) shall be provided in originals and copies, after verification of which the originals shall be returned to the applicant.

Persons holding the certificate Test of English as a Foreign Language Institutional Testing Program (TOEFL ITP) shall take additional English language proficiency test (hereinafter referred to as additional testing) before the start of the doctoral admission exam.

The number of additional test assignments is 100 questions. The maximum score is 100 points. Additional testing shall be evaluated in the form of "admission" or "non-admission". To get the "admission" score, one must score at least 75 points.

Additional testing shall be conducted by the NTC in organizations designated by the authorized science and higher education body.

The date, time and venue of additional testing shall be brought to the applicants' notice through their personal account.

The additional testing results are displayed on the computer screen after completion of additional testing.

On the additional testing results, an electronic certificate is issued, which shall be published and confirmed on the NTC website and sent to the applicant's personal account.

The certificate of additional testing conducted from August 4 to August 20 shall be valid until December 1 of the current calendar year.

The certificate of additional testing conducted between November 18 and December 11 shall be valid until March 1 of the next calendar year.

If an incomplete list of documents specified in this paragraph is provided, the admission board shall not accept the documents from applicants.

Enrollment in master's and doctoral programs is carried out in the following terms:

1) from 15 to 28 August of the calendar year;

2) from December 26 to January 10 of the calendar year.

Footnote. Paragraph 7 - as amended by the Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the day of its first official publication).

7-1. The timing of entrance examinations and enrollment in MBA (EMBA) educational programs shall be determined by the OHPE independently. Training in educational programs

MBA (EMBA) shall be carried out on a fee basis. Thus, admission to MBA (EMBA) programs shall be carried out by OHPEs accredited in accordance with Article 9-1 of the Law

Footnote. The Rules have been supplemented by paragraph 7-1 in accordance with the Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 № 237 (shall come into effect after the day of its first official publication).

8. Admission to doctoral studies of educational organizations in the field of health care and the OHPE shall be carried out in two stages: pre-selection, entrance exams.

Preliminary selection of educational organizations in the field of health care and the OHPE entering the doctoral program shall be carried out before the start of entrance exams from February 1 to April 15 of the calendar year.

The procedure for preliminary selection for training in educational programs of doctoral studies shall be determined by organizations of education in the field of health care and the OHPE independently.

The results of the pre-selection for training in educational programs of doctoral studies shall be admission or non-admission to entrance exams.

Admission to the groups of educational programs MBA and DBA shall be carried out by OHPE independently.

Footnote. Paragraph 8 - in the wording of the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 02.06.2023 № 252 (shall enter into force after the day of its first official publication).

8-1. The timing of the entrance examinations and admission to the educational programs of the DBA shall be determined by the OHPE independently. Education in the educational programs of the DBA shall be carried out on a fee basis. Thus, admission to DBA programs shall be carried out by OHPEs that have passed accreditation in accordance with Article 9-1 of the Law.

Footnote. The Rules have been supplemented with paragraph 8-1 in accordance with the Order of the Minister of Education and Science of the Republic of Kazakhstan № 237 dated 08.06.2020 (shall come into effect after the day of its first official publication).

Paragraph 1. Admission and carrying out CT for magistracy, entrance examination for residency

9. The postgraduate shall accept individuals who have mastered educational programs of higher education, in the residency - higher education or in the presence of a document indicating the availability of qualifications "doctor" under the medical education program.

Footnote. Paragraph 9 - in the wording of the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 02.06.2023 № 252 (shall enter into force after the day of its first official publication).

10. Persons applying for a master's degree or residency in the period from August 25 to August 28 of the calendar year provide the OVPO (hereinafter referred to as the service

provider) through the admissions committee of the OVPO or through the e-government web portal (hereinafter referred to as the portal) with a package of documents, specified in paragraph 8 of the list of basic requirements for the provision of public service "Acceptance of documents and enrollment in organizations of higher and (or) postgraduate education for training in educational programs of postgraduate education" (hereinafter – the List of basic requirements), according to Annex 1-1 to these Standard rules.

The list of the main requirements for the provision of the state service, including the characteristics of the process, the form, content and result of the provision of the service, as well as other information taking into account the peculiarities of the provision of the state service, shall be given in the List of the main requirements.

Information on identity documents, a document on higher education or a document indicating the availability of a "doctor" qualification for medical education programs, a medical certificate shall be provided to the service provider from the relevant state information systems through the "electronic government" gateway.

The employee of the service provider shall accept the package of documents, register them and issue a receipt to the service recipient for the acceptance of the package of documents, in the form approved by Order of the Minister of Education and Science of the Republic of Kazakhstan dated January 28, 2015 № 39 "On approval of the types and forms of documents on the formation of the state model and the Rules for their issuance" (registered in the Register of State Registration of Regulatory Legal Acts under № 10348) (hereinafter referred to as the order № 39) on the day of receipt of the application or, if the service recipient provides an incomplete package of documents, refuses to accept documents.

If the service recipient is contacted through the portal, the status of accepting a request for a state service, as well as a notification indicating the date and time of receiving the result of the state service, is sent to the "personal account."

From the moment of their receipt, the service provider checks the completeness of the submitted documents, in case of incompleteness, prepares a motivated refusal to further consider the application, which is sent in the form of an electronic document to the applicant to the "personal account" on the portal.

If the service recipient provides a full package of documents, the service provider shall be sent notifications on the receipt of documents for enrollment in the OHPE after receiving the notification, the service recipient shall submit to the service provider the original documents within the period until August 28 of the calendar year.

After receiving the documents, the head of the OHPE issues an order to enroll the service recipient in the number of master students or students of the OHPE residents.

The service provider shall refuse to provide public services on the grounds provided for in Paragraph 9 of the List of basic requirements.

In case of a negative response of the coordinating state body or identification of other grounds for refusal to provide a state service, the service provider shall notify the service

recipient of a preliminary decision on refusal to provide a state service, as well as the time and place (method) of hearing for the opportunity to express a position to the service recipient by a preliminary decision.

The notice of hearing shall be sent at least 3 working days before the completion of the term of the provision of public service. The hearing shall be held no later than 2 working days from the date of notification.

Based on the results of the hearing, the service provider shall issue a permit or a reasoned refusal to provide public service.

Footnote. Paragraph 10 - in the wording of the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 15.12.2022 № 189 (shall enter into force after the day of its first official publication); with a change made by order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 02.06.2023 № 252 (shall enter into force after the day of its first official publication); dated 27.10.2023 № 547 (effective after the day of its first official publication).

10-1. The service provider ensures that information on the stage of rendering public service is entered into the information system for monitoring the provision of public services in accordance with subparagraph 11) of paragraph 2 of Article 5 of the Law "On public services".

The authorized body in the field of science and higher education ensures that information on changes and (or) additions to these Rules is sent to the Unified Contact Center, the operator of the information and communication infrastructure of the "electronic government" and the service provider within three working days from the date of their entry into force.

Footnote. The rules as added by paragraph 10-1 in accordance with the order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 № 237 (shall enter into force after the day of its first official publication); as amended by the order of the Acting Minister of Science and Higher Education of the Republic of Kazakhstan dated 27.10.2023 № 547 (effective after the day of its first official publication).

10-2. A complaint about the decision, actions (inaction) of the service provider on the provision of public services may be submitted to the name of the head of the service provider, to the authorized body for assessing and monitoring the quality of the provision of public services, in accordance with the legislation of the Republic of Kazakhstan.

The service recipient's complaint sent to the service provider, in accordance with paragraph 2 of Article 25 of the Law, is subject to consideration within 5 (five) working days from the date of its registration.

The service recipient's complaint received by the authorized body for the assessment and control over the quality of the provision of public services is subject to consideration within 15 (fifteen) working days from the date of its registration.

In cases of disagreement with the results of the provision of public services, the service recipient shall apply to the court in the manner prescribed by the legislation of the Republic of Kazakhstan.

Footnote. The Rules have been supplemented with paragraph 10-2 in accordance with the Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 № 237 (shall come into effect after the day of its first official publication).

11. Persons enrolling in scientific-pedagogical master program shall take a CT, which includes a test in a foreign language (optional English, German, French), a test on the profile of groups of educational programs, a learning readiness test to determine readiness for elective learning in Kazakh or Russian.

Persons enrolling in a profile master's program with Kazakh or Russian language of instruction shall take a CT, which includes a test on the profile of groups of educational programs of their choice in Kazakh or Russian.

Persons enrolling in a profile master's program with English as the language of instruction shall take a CT, which includes a test on the profile of groups of educational programs in English.

Persons enrolling in master's programs in groups of educational programs requiring creative training shall take:

1) a CT, including a test in a foreign language (optional English, German, French), a test to determine readiness for optional learning in Kazakh or Russian.

2) two creative exams on the profile of groups of educational programs.

Persons enrolling in master's programs in groups of educational programs requiring knowledge of the Arabic language shall take:

1) entrance exam in Arabic;

2) CT, including a learning readiness test, a test according to the profile of groups of educational programs, optionally in Kazakh or Russian.

Footnote. Paragraph 11 - as amended by the Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the day of its first official publication).

12. CT shall be conducted in accordance with the Rules for conducting comprehensive testing, approved by the Order of the Minister of Education and Science of the Republic of Kazakhstan dated May 8, 2019 № 190 (registered in the Register of State Registration of Regulatory Legal Acts under № 18657).

CT shall be conducted by the National Testing Center of the Ministry of Science and Higher Education of the Republic of Kazakhstan (hereinafter - NTC) at CT venues determined by the Ministry of Science and Higher Education of the Republic of Kazakhstan (hereinafter - MSHE RK).

On the CT results, an electronic certificate shall be issued, which is confirmed on the NCT website.

Retake of entrance (creative) and CT exams when they are ongoing is not allowed.

Creative exams on the profile of groups of educational programs shall be conducted in accordance with Appendix 1 to these Model Rules.

Creative exams in the profile of groups of educational programs that require creative training shall be held independently by OHPE that carry out admission to educational programs of postgraduate education. The applicant shall take creative exams on the profile of groups of educational programs of postgraduate education at the OHPE in which he is enrolling.

For the time of creative examinations for master's degree programs, examination boards shall be formed at the OHPE on groups of educational programs that require creative training. It is allowed to form one examination board in related personnel training areas.

The examination boards shall be formed from among the OHPE teaching faculty members holding an academic degree of doctor or candidate of science, or a Doctor of Philosophy (PhD) degree in the relevant profile and their composition shall be approved by the order of the head of the OHPE or the person performing his duties with the election of the board chairmen from among the board members.

The examination board shall not include members of the appeal committee.

Programs for conducting creative exams shall be developed by the OHPE and shall be approved by the chairman of the OHPE admissions board.

The schedule of creative exams (form of the exam, date, time and venue, consultations) shall be approved by the chairman of the admissions board and brought to the applicants' notice before the start of accepting documents.

Creative exams shall be held in classrooms (premises) supplied with video and (or) audio recording.

The creative exam results shall be documented in the grade sheet and minutes of the board in any form, which are transferred to the secretary of the selection committee (his deputy) for announcing the results. The minutes of the board shall be signed by the chairman and all members of the board present.

OHPE, regardless of the ownership form, within 3 (three) calendar days after completion of the creative exam, shall submit to the authorized science and higher education body the final report on the organization and conduct of the creative exam in any form, as well as copies of orders on the creative exam results.

On the creative exams results, the OHPE admission board shall issue to the enrollee an extract from the grade sheet for admission to the OHPE on a fee basis, regardless of the place of taking the creative exams.

The admission exam in the Arabic language shall be conducted in writing independently by OHPE, who carry out admission to educational programs of postgraduate education. The applicant shall take the admission exam in Arabic at the OHPE, in which he is enrolling.

For the period of the admission exam in the Arabic language, an examination board shall be established at the OHPE.

The examination board shall be formed from among the OHPE teaching faculty members holding an academic degree of doctor or candidate of science, or a Doctor of Philosophy (PhD) degree in the relevant profile and shall be approved by the order of the head of the OHPE or the person performing his duties with the election of the board chairmen from among the board members.

The examination board shall not include members of the appeal committee.

Programs for conducting the admission exam in the Arabic language shall be developed by the OHPE and approved by the chairman of the OHPE admissions board.

The schedule of the Arabic language exam (form of the exam, date, time and venue, consultations) shall be approved by the chairman of the admissions board and brought to the applicants' notice before the start of accepting the documents.

The admission exam in Arabic language shall be held in classrooms (premises) with video and (or) audio recording.

The Arabic language exam results shall be documented in the grade sheet and minutes of the board in any form, which are transferred to the secretary of the selection committee (his deputy) for announcing the results. The minutes of the board shall be signed by the chairman and all members of the board present.

OHPE, regardless of the ownership form, within 3 (three) calendar days after completion of the exam in Arabic language, shall submit to the authorized science and higher education body the final report on the organization and conduct of the exam in Arabic language in any form, as well as copies of orders on the Arabic language exam results.

On the admission exam results in Arabic language, the OHPE admission board shall issue to the enrollee an extract from the grade sheet for admission to the OHPE on a fee basis, regardless of the place of taking the creative exam.

Footnote. Paragraph 12 - as amended by the Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the day of its first official publication).

13. Persons enrolling in residency shall take an admission exam according to the curricula group profile.

The admission exam on the curricula group profile of residency shall be conducted independently by healthcare educational organizations, OHPE and scientific organizations that enroll in postgraduate education programs. An applicant shall take an admission exam for a postgraduate education program in healthcare educational organizations, OHPE or a scientific organization in which he is enrolling.

For the period of admission examinations to residency, the admission committees for groups of educational programs shall be created in healthcare educational organizations,

OHPE or a scientific organization. It is allowed to create one examination committee in related personnel training areas.

The admission committee shall not include members of the appeal committee.

Footnote. Paragraph 13- as amended by Order № 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication).

14. Persons enrolling in master's program shall be optionally exempt from testing on the foreign language block if they have an international certificate confirming their proficiency in a foreign language in accordance with the pan-European competencies (standards) for proficiency in a foreign language, in accordance with the scale of converting scores, according to Appendix 1-2 to the Rules on the following languages:

English: IELTS Academic (International English Language Testing System Academic);

TOEFL IBT (Test of English as a Foreign Language Internet-based test);

German: DSH (Deutsche Sprachprüfung fuer den Hochschulzugang), TestDaF-Prüfung;

French: TFI (Test de Français International™), DELF (Diplôme d'Études en Langue française), DALF (Diplôme Approfondi de Langue française), TCF (Test de connaissance du français).

Persons enrolling in master's programs in groups of educational programs in the education fields "Pedagogical Sciences", "Natural Sciences, Mathematics and Statistics", "Information and Communication Technologies", "Engineering, Manufacturing and Construction Industries", as well as training areas "Humanities", "Social Sciences", "Business and Management" shall be optionally exempt from testing on the foreign language block and the learning readiness test of CT in a scientific-pedagogical master's program with Kazakh or Russian language of instruction if they have an international certificate of passing the standardized test GRE (Graduate Record Examinations), in accordance with the scores conversion scale, in accordance with Appendix 2 to the Rules.

Persons enrolling in master's programs in groups of educational programs in the field of personnel training "Business and Management", if they have an international certificate of passing the standardized test GMAT (Graduate Management Admission Test), shall be exempt from taking CT for master's programs with Kazakh, Russian or English language of instruction, in accordance with the scores conversion scale, in accordance with Appendix 4 of the Rules.

Persons who hold an international certificate of passing the standardized GMAT test must enter the certificate data when submitting an application for a competition for educational grants at the expense of the republican budget or local budget, or when enrolling in an OHPE on a fee basis.

The authenticity and validity period of the submitted certificates shall be checked by the OHPE admission boards when an application is submitted for a competition for educational

grants at the expense of the republican budget or local budget or when enrolling in the OHPE on a fee basis.

Persons who have completed foreign OHPE in countries whose state or official language is English and who have specialized accreditation of foreign accreditation bodies included in the registers and (or) associations of accreditation bodies of member states of the Organization for Economic Co-operation and Development (OECD) shall be exempt for 5 years from testing on the block "Foreign language" (English language) of CT for master's programs with Kazakh or Russian as the language of instruction.

Footnote. Paragraph 14 - as amended by the Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the day of its first official publication).

15. Applicants to the magistracy in the application shall indicate one group of educational programs and up to 3 (three) OHPE.

The results of CT, entrance (creative) examinations shall be announced on the day they are held.

Paragraph 2. Admission and conduct of entrance examinations for doctoral studies

16. Persons shall be admitted to doctorate who have a master's degree and work experience of at least 9 (nine) months or who have completed residency training in medical specialties.

Footnote. Paragraph 16- as amended by Order № 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication).

17. In the period from August 22 to August 28 of the calendar year, individuals entering doctoral studies shall provide the service provider (through the OHPE acceptance committee) and (or) through the portal with a package of documents provided for in paragraph 8 of the List of basic requirements, in accordance with Annex 1-1 to these Model Rules.

The list of the main requirements for the provision of the state service, including the characteristics of the process, the form, content and result of the provision of the service, as well as other information taking into account the peculiarities of the provision of the state service, shall be given in the List of the main requirements.

Information on identity documents, a document on higher education or a document indicating the availability of a "doctor" qualification for medical education programs, a medical certificate shall be provided to the service provider from the relevant state information systems through the "electronic government" gateway.

The service provider's employee shall receive a package of documents, registers them and issues a receipt to the service recipient for receiving a package of documents on the day of receipt of the application or, if the service recipient provides an incomplete package of documents, refuses to accept documents.

If the service recipient is contacted through the portal, the status of accepting a request for a state service, as well as a notification indicating the date and time of receiving the result of the state service, is sent to the "personal account."

From the moment of their receipt, the service provider shall check the completeness of the submitted documents, in case of incompleteness, prepares a motivated refusal to further consider the application, which shall be sent in the form of an electronic document to the applicant to the "personal account" on the portal.

If the service recipient provides a full package of documents, the service provider shall be sent notifications on the receipt of documents for enrollment in the OHPE after receiving the notification, the service recipient shall submit to the service provider the original documents within the period until August 28 of the calendar year.

After receiving the documents, the OHPE head issues an order to enroll the service recipient in the number of the OHPE doctoral students.

The service provider shall refuse to provide public services on the grounds provided for in Paragraph 9 of the List of basic requirements.

Footnote. Paragraph 17 - in the wording of the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 02.06.2023 № 252 (shall enter into force after the day of its first official publication).

17-1. The service provider ensures that information on the stage of rendering public service is entered into the information system for monitoring the provision of public services in accordance with subparagraph 11) of paragraph 2 of Article 5 of the Law "On public services".

The authorized body in the field of science and higher education ensures that information on changes and (or) additions to these Rules is sent to the Unified Contact Center, the operator of the information and communication infrastructure of the "electronic government" and the service provider within three working days from the date of their entry into force.

Footnote. The rules as added by paragraph 17-1 in accordance with the order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 № 237 (shall enter into force after the day of its first official publication); as amended by the order of the Acting Minister of Science and Higher Education of the Republic of Kazakhstan dated 27.10.2023 № 547 (effective after the day of its first official publication).

17-2. A complaint about the decision, actions (inaction) of the service provider on the provision of public services may be submitted to the name of the head of the service provider, to the authorized body for assessing and monitoring the quality of the provision of public services, in accordance with the legislation of the Republic of Kazakhstan.

The service recipient's complaint sent to the service provider, in accordance with paragraph 2 of Article 25 of the Law, is subject to consideration within 5 (five) working days from the date of its registration.

The service recipient's complaint received by the authorized body for the assessment and control over the quality of the provision of public services is subject to consideration within 15 (fifteen) working days from the date of its registration.

In cases of disagreement with the results of the provision of public services, the service recipient applies to the court in the manner prescribed by the legislation of the Republic of Kazakhstan.

Footnote. The Rules have been supplemented with paragraph 17-2 in accordance with the Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 № 237 (shall come into effect after the day of its first official publication).

18. Reception of applications (in any form) for persons applying for training on a state educational order within the framework of targeted training in groups of doctoral educational programs shall be carried out at the OHPE.

19. Applicants to doctoral program shall provide international certificates confirming their knowledge of a foreign language in accordance with the common European competencies (standards) of proficiency in a foreign language:

English: IELTS Academic (International English Language Testing System Academic), threshold score – at least 5.0;

TOEFL IBT (Test of English as a Foreign Language Internet-based test), threshold score – at least 35;

TOEFL ITP (Test of English as a Foreign Language Institutional Testing Program), threshold score – at least 417;

TOEIC (Test of English for International Communication, threshold score – at least 550;

Duolingo English Test, threshold score – at least 80;

German language: Deutsche Sprachprüfung fuer den Hochschulzugang (DSH, Niveau B1 /not lower than B1), TestDaF-Prüfung (Niveau B1/ not lower than B1)

French language: TFI (Test de Français International™)-/ not lower than B1 on reading and listening sections), DELF (Diplôme d'Études en Langue française) - not lower than B1, DALF (Diplôme Approfondi de Langue française)- not lower than B1, TCF (Test de connaissance du français) -- not lower than B1.

The authenticity and validity period of the submitted certificates shall be checked by the OHPE admission boards.

Persons with a certificate (TOEFL ITP (Test of English as a Foreign Language Institutional Testing Program) shall take additional testing before the start of admission exams for doctoral program.

The number of additional test assignments is 100 questions. The maximum score is 100 points. Additional testing shall be evaluated in the form of "admission" or "non-admission". To get the "admission" score, one must score at least 75 points.

Additional testing shall be conducted by the NTC in organizations designated by the authorized science and higher education body.

The date, time and venue of additional testing shall be brought to the applicants' notice through their personal account.

Persons who have completed foreign OHPE in countries whose state or official language is English and who have specialized accreditation of foreign accreditation bodies included in the registers and (or) associations of accreditation bodies of member states of the Organization for Economic Co-operation and Development (OECD) shall be exempt for 5 years from presenting international certificates confirming their proficiency in a foreign language in accordance with the pan-European competencies (standards) of foreign language proficiency specified in this paragraph.

Footnote. Paragraph 19 - as amended by the Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the day of its first official publication).

20. The admission exam for doctorate studies shall be held in paper or computer format.

The admission exam in paper format for groups of doctoral educational programs in accordance with Appendix 5 shall be held independently by the OHPE, which admits to doctoral educational programs. At the same time, the applicant shall take the admission exam for the group of doctoral educational programs only in the OHPE, in which he is enrolling.

The entrance exam in computer format for groups of educational doctoral programs according to Annex 5 is conducted in organizations designated by the authorized body in the field of science and higher education.

Applicants shall be notified of the date, time and venue of the admission exams through their personal account.

The admission exam for groups of educational programs of doctoral studies in "Healthcare" field in accordance with Appendix 5 shall be held independently by the OHPE, which admits to doctoral educational programs. At the same time, the applicant shall take the admission exam for the group of doctoral educational programs only in the OHPE, in which he is enrolling.

Footnote. Paragraph 20 as amended by Order № 554 of the acting Minister of Education and Science of the Republic of Kazakhstan dated.05.11.2021 (effective after the date of its first official publication); as amended by the order of the Acting Minister of Science and Higher Education of the Republic of Kazakhstan dated 27.10.2023 № 547 (effective after the day of its first official publication).

20-1. The admission exam consists of the following blocks:

- 1) an interview with the applicant, conducted by the OHPE examination board
- 2) essay writing;
- 3) answers to exam questions on the profile of the educational program group.

The final grade is a combination of scores obtained by summing up the results of the essay assessment, answering examination questions on the profile of the educational program group and an interview in accordance with Appendix 9 of these Rules.

For the admission exam for doctoral program 3 hours 30 minutes (210 minutes) is allotted, of which:

for an interview – 20 minutes;

for writing essays and answers to exam questions on the profile of the educational program group - 190 minutes (3 hours 10 minutes).

At the same time, to persons with disabilities with impairments of vision, hearing, and musculoskeletal functions upon presentation of a document establishing disability, approved by the Order of the Deputy Prime Minister - Minister of Labor and Social Protection of the Population of the Republic of Kazakhstan dated June 29, 2023 № 260 “On approval of the Rules for conducting medical and social examination” (registered in the Register of State Registration of Regulatory Legal Acts under № 32922) additional time shall be provided up to 60 minutes.

Before the start of additional testing and the admission exam, the administrator of the additional testing and admission exam (hereinafter referred to as the administrator) shall brief the applicants on the rules for conducting additional testing and the admission exam.

After the start of additional testing and the admission exam, those who are more than 40 minutes late shall not be allowed to take additional testing and the entrance exam.

To begin additional testing and the admission exam, the applicant must:

1) for logging into the testing system, indicate his login and password or enter an individual identification number (hereinafter referred to as IIN) and log in through the scanner of volumetric-spatial shape of a person’s face;

2) confirm the accuracy of the data on additional testing and the admission exam;

3) familiarize with the rules of conducting additional testing and admission exams;

4) after clicking the “Login” button, proceed to take additional testing and the admission exam.

To complete the test assignments, each applicant is given an A4 paper, which the applicant leaves at his seat upon completion of additional testing and the admission exam and filing of an appeal.

At each exit and entry into the testing system, also after completion of testing, through front cameras installed on the computer the applicants undergo authorization of the volumetric-spatial face shape.

After completing additional testing and the admission exam, the applicant confirms this by clicking the “Complete testing” button.

Upon completion of the entrance exam, answers to blocks of essays and exam questions on the profile of the group of the applicant’s educational program shall be sent to the higher education institution of his choice for processing and evaluation.

The admission exam results shall be announced the next day after the entrance exams.

On the results of the entrance exam and (or) consideration of the application for appeal (if an application for appeal was filed), the applicant shall be issued an electronic certificate, which is published on the NTC website and sent to the applicant's personal account.

The electronic certificate of the entrance exam shall be confirmed on the NCT website.

The certificate of the admission exam held between August 4 and August 20 is valid until December 1 of the current calendar year;

The certificate of the entrance exam conducted between November 18 and December 11 shall be valid until March 1 of the following calendar year.

Footnote. The model rules as added by paragraph 20-1 in accordance with the order of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 № 241 (shall enter into force after the day of its first official publication); as amended by the Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the day of its first official publication).

20-2. The OHPE shall approve essay topics, questions on the profile of the educational program group by the collegial governing body two months before the start of the admission exams and place essay topics approved by the collegial governing body, questions on the profile of the educational program group on the official websites of the OHPE.

Footnote. The model rules have been supplemented by paragraph 20-2 in accordance with Order № 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (effective after the date of its first official publication).

20-3. To conduct additional testing and entrance examination, regional state commissions are established on the ground for the organization and conduct of additional testing and entrance examination, which are approved by the authorized body in the field of science and higher education.

The heads of the OHPE shall be appointed chairmen of the regional state commission.

The regional state commission shall include representatives of law enforcement agencies, public organizations, and the media.

At the same time, the state commission shall not include close relatives, the list of which shall be determined by the Code, participants in additional testing and the entrance exam of the calendar year.

The number of members of the regional state commission shall be five people.

Regional state commission when conducting additional testing and entrance exam shall:

- 1) ensure the protection of public order when launching for additional testing and entrance exam and during the period of additional testing and entrance exam;
- 2) organize the work of medical personnel during additional testing and entrance exam;
- 3) organize the provision of an assistant who is not a teacher of disciplines taken as part of the entrance exam for individuals with disabilities with visual impairments, functions of the musculoskeletal system and (or) a sign language specialist for individuals with disabilities with hearing impairment;

- 4) ensure the safety of personal belongings of applicants in lockers (cells) during additional testing and entrance exam;
- 5) take part in the process of launching applicants for additional testing and entrance exam

At the same time, the chairman and members of the regional state commission shall not participate in the process of additional testing and entrance exam.

The minimum technical requirements for the technical equipment of the room during the additional testing and entrance exam shall be given in Annex 9-1 to the Rules.

Administrators, as well as observers from among the employees of the authorized body in the field of science and higher education, other interested state bodies and departments, representatives of civil society institutions, non-governmental organizations are sent to monitor compliance with the rules of conduct at additional testing and entrance examination in organizations designated by the authorized body in the field of science and higher education.

The NCT apscores one of the administrators as a team leader who coordinates the additional testing and entrance exam process. The Team leader on the day of the additional testing and entrance exam shall distribute the administrators of the additional testing and entrance exam to the classrooms by form, according to Annex 11-2 of the Rules.

The audience administrator shall be responsible for the assigned audience and seats.

Administrators act as an audience and corridor attendant.

On the day of additional testing and entrance exam, the administrator prints the landing sheet.

Applicants shall be launched for additional testing and an entrance exam one at a time and the identity of the person entering the volumetric-spatial form of the face shall be identified through a scanner on the basis of an identity document or passport.

The incoming person shall take a place corresponding to the number specified in the landing sheet.

After seating, the incoming person shall sign the landing sheet according to the form specified in Annex 11-1 to the Rules.

When running for additional testing and entrance exam, manual and frame type metal detectors shall be used.

When detecting prohibited items (cheat sheets with data content, educational and methodological literature, Mendeleev table and salt solubility, calculator, paper, camera, mobile communication means (pager, cell phones, tablets, iPad, iPod, SmartPhone, walkie-talkies, laptops, players, modems (mobile routers), smartwatches, smart glasses, fitness bracelets (tracker), voice recorders, wired and wireless headphones, wireless video cameras, GPS navigators, GPS trackers, remote control devices, as well as other information exchange devices operating in the following standards: GSM, 3G, 4G, 5G, VHF, Wi-Fi, GPS, Bluetooth, Dect during the test by the metal detector during the launch for additional testing

and entrance exam, the administrator shall draw up the Certificate of detection of prohibited items during the launch for additional testing and entrance exam for doctoral studies in computer format in form, according to Annex 10 to the Rules, and the applicant shall not be allowed for additional testing and entrance exam in the current year.

If a dummy person is identified during the launch for additional testing and an entrance exam for doctoral studies in a computer format, the administrator shall draw up a dummy person identification certificate during the launch for additional testing or an entrance exam according to the form, according to Annex 11 to the Rules, which is not allowed for additional testing and entrance exam this year.

Incoming, involved dummies shall not be allowed for additional testing and entrance examination in the current year.

Footnote. The model rules as added by paragraph 20-3 in accordance with the order of the Minister of Education and Science of the Republic of Kazakhstan dated 09.08.2021 № 388 (shall enter into force after the day of its first official publication); in the wording of the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 02.06.2023 № 252 (shall enter into force after the day of its first official publication); as amended by the order of the Acting Minister of Science and Higher Education of the Republic of Kazakhstan dated 27.10.2023 № 547 (effective after the day of its first official publication).

20-4. When conducting additional testing and entrance exam, the applicant shall not be allowed to:

1) leave the audience without permission and support of the administrator of the entrance exam, who performs the functions of the audience duty officer;

2) leave the audience more than 2 times with a time duration of more than 10 minutes;

3) talk, change from place to place;

4) exchange documents and paper of the A4 format issued to the applicant for answers to examination questions on the profile of the educational program group;

5) to remove from the audience documents and paper of A4 format issued to the incoming person to answer examination questions on the profile of the educational program group, as well as to tear and damage them by confusion.

6) enter into the audience (computer class) and use paper, cheat sheets with data content, educational and methodological literature, Mendeleev table and salt solubility, calculator, camera, mobile communications. (pager, cell phones, tablets, iPad, iPod, SmartPhone, walkie-talkies, laptops, players, modems. (mobile routers), smart glasses, smart watches, fitness bracelets (tracker), voice recorders, wired and wireless headphones, wireless video cameras, GPS navigators, GPS trackers, remote control devices, as well as other information exchange devices operating in the following standards: GSM, 3G, 4G, 5G, VHF, UHF, Wi-Fi, GPS, Bluetooth, Dect;

7) deliberate damage to equipment for the use of additional testing and entrance exam and security system;

8) make noise before starting and during additional testing and entrance exam;

9) take out, discuss and disclose the content of test tasks and examination questions;

10) attempted intervention or interference with the supplemental testing and entrance exam system and irregularities associated with passing supplemental testing and entrance exam.

In this case, it shall be allowed to use the calculator, Mendeleev tables and the solubility of salts located in the interface of the additional testing program and the entrance exam on the computer.

In case of detection of prohibited items specified in this paragraph from the incoming one, as well as in case of violation by the incoming ones of this paragraph on additional testing and entrance examination, the administrator shall draw up the Certificate of detection of prohibited items and removal from the audience of the incoming one who violated the rules of conduct in the audience and. (or) attempt to interfere and/or interfere with the testing system and other violations in the course of additional testing and entrance examination in the form according to Annex 12 to the Rules. The incoming person shall be removed from the audience . The results of the additional testing and entrance exam shall not be processed and be subject to cancellation.

If a dummy person is identified during additional testing and entrance exam, the administrator shall draw up the dummy person identification certificate during additional testing or doctoral entrance exam in computer format in accordance with Annex 13 to the Rules.

The dummy person shall be removed from the audience. The results of the additional testing and entrance exam shall not be processed and be subject to cancellation.

Individuals involved in additional testing and entrance examination of dummies shall not be allowed for additional testing and entrance examination in the current year.

In case of technical malfunction of the equipment during the additional testing or entrance exam, the incoming person must be informed about it to the administrator. The administrator shall draw up a technical fault detection report during additional testing or entrance exam, in the form specified in Annex 14 to the Rules

In the event of a power outage at the point of additional testing and entrance exam or other force majeure circumstances in which no additional testing and entrance exam is recorded, the administrator and the regional state commission, in agreement with the NCT, suspend (cancel) and reschedule to another day the additional testing or entrance exam process with the preparation of the suspension act (on cancellation) and rescheduling the additional testing or entrance exam process, in form as per Annex 15 to the Rules.

The act on the suspension and postponement of the process of additional testing and the entrance exam shall be drawn up by the administrator together with the regional state commission.

In the event of a power outage, at the workplace of the incoming data on the process of additional testing and entrance exam (previously marked answers to test tasks and examination questions, the amount of additional testing and entrance exam time used) are saved.

With further continuation of the additional testing and entrance exam, the entrant continues the process of additional testing and entrance exam from the place of interruption of the additional testing and entrance exam process.

If additional testing and entrance exam are postponed to another day, the previously marked answers to test tasks and examination questions of the incoming person until suspension are not saved.

Footnote. The model rules as added by paragraph 20-4 in accordance with the order of the Minister of Education and Science of the Republic of Kazakhstan dated 09.08.2021 № 388 (shall enter into force after the day of its first official publication); in the wording of the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 02.06.2023 № 252 (shall enter into force after the day of its first official publication).

20-5. For the period of and after the completion of additional testing and the entrance exam, a Commission for decision-making in case of unforeseen circumstances of additional testing and entrance exam (hereinafter – Commission) is created to review violations of the rules of conduct committed by applicants in the classroom and (or) attempts to interfere or interfere with the testing system during additional testing and the entrance exam, discovered when viewing video surveillance recordings and/or after checking the registration files (logs) of applicants in the testing system.

The Commission consists of employees of the NTC and the authorized body in the field of science and higher education.

Functions of the Commission:

1) decision-making in case of unforeseen circumstances during the period of additional testing and entrance exam;

2) making decisions on the cancellation of the results of additional testing and entrance exam based on video surveillance recordings and verification of registration files (logs) of the applicants in the testing system and upon detection of violations of the rules specified in paragraphs 20-3 and 20-4 during the period of additional testing and entrance exam upon completion of additional testing and entrance exam;

3) submission for cancellation of the results of additional testing and entrance exam (additional test scores and entrance exam certificate) after completion of additional testing and entrance exam to the authorized body in the field of science and higher education.

During the period of additional testing and the entrance exam from August 4 to August 20 and/or from November 19 to December 11, the NTC reviews video surveillance recordings of additional testing and the entrance exam and checks the registration files (logs) of the applicants in the testing system (electronic format) and in case of detection of use by the applicant during additional testing and entrance examination of prohibited subjects specified in paragraphs 20-3 and 20-4 of the Rules and based on the results of checking the registration files (logs) received in the testing system, the NTC draws up an Act of detection of prohibited items and removal from the audience of an applicant who violated the rules of conduct in the audience, and (or) an attempt to interfere and (or) interfere with the testing system and other violations during additional testing and entrance exam in accordance with Annex 12-1 of the Rules. By the decision of the Commission, the results of additional testing and the certificate of the entrance exam are canceled.

If the results of additional testing are canceled, the applicants are not allowed to take the entrance exam. After the cancellation of the certificate of the entrance exam, the NTC sends a notification to the applicant and the OVPO.

The applicant is not allowed to take the entrance exam this year.

After completing the additional testing and the entrance exam conducted between August 4 and 20 and/or November 19 to December 11, the NTC reviews video surveillance recordings and checks the registration files (logs) of the applicants in the testing system (electronic format) for 3 (three) months.

In case of detection of violations of the rules and (or) the use of prohibited items by applicants during additional testing and entrance exam specified in paragraphs 20-3 and 20-4 of the Rules and based on the results of checking the registration files (logs) of the applicants in the testing system upon completion of additional testing and entrance exam, the NTC draws up an act in any form and sends it to the authorized body in the field of science and higher education with supporting materials.

The act and supporting materials are submitted for consideration by the commission established by the authorized body in the field of science and higher education. Based on the decision of the commission, the results of additional testing and the certificate of the entrance exam are canceled by the order of the authorized body in the field of science and higher education.

After the cancellation of the results of additional testing, the entrance exam and (or) the certificate of the entrance exam, the NTC sends a notification to the OVPO and the applicant through his personal account.

At the same time, applicants whose results have been canceled are not allowed to take additional testing and the entrance exam this year.

The authorized body in the field of science and higher education establishes a Commission to monitor the evaluation of works of the applicants for the doctoral studies by experts of the examination and appeal commissions.

The Commission for monitoring the evaluation of works of the applicants for the doctoral program, after completing the entrance exam held in the period from August 4 to August 20 and (or) from November 19 to December 11, checks the evaluation of works of the applicants for the doctoral program by experts of the examination and appeal commissions for 3 (three) months.

In case of violations committed by the examination and (or) appeal commissions, based on the decision of the commission, the results of the entrance exam and the certificate of the applicant are canceled by the order of the authorized body in the field of science and higher education, and a notification is sent to the OVPO.

OVPO notifies and expels the student.

Footnote. The model rules as added by paragraph 20-5 in accordance with the order of the Minister of Education and Science of the Republic of Kazakhstan dated 09.08.2021 № 388 (put into effect after the day of its first official publication); as amended by the order of the Acting Minister of Science and Higher Education of the Republic of Kazakhstan dated 27.10.2023 № 547 (effective after the day of its first official publication).

20-6. Interviews for persons enrolling in doctoral programs shall be held by the OHPE independently before taking admission exams in the blocks “Writing an essay” and “ Answering exam questions on the profile of a group of educational programs.”

The interview aims to assess the applicant’s professional and personal qualities and potential for conducting research or experimental-research work.

The interview is conducted remotely with the mandatory use of video communication. The video recording shall be stored in the archive for at least three years.

The interview shall be documented in the minutes, signed by the chairman, members and secretary of the examination boards.

If the applicant fails to appear for the interview, 0 points are given, which shall be documented in the minutes signed by the chairman, members and secretary of the examination board.

Footnote. The Model Rules as added by paragraph 20-6 in accordance with the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 20.07.2022 № 3 (shall enter into force after the day of its first official publication); as amended by the Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the day of its first official publication).

21. For the period of the entrance examinations for doctoral studies - examination committees for groups of educational programs shall be created in the OHPE. It is allowed to create one examination committee in related areas of personnel training.

22. The examination boards shall be formed from among the OHPE teaching faculty members holding an academic degree of doctor or candidate of science, or a Doctor of Philosophy (PhD) degree in the relevant profile.

The examination board shall not include members of the appeal committee.

The composition of the examination boards, indicating their chairmen, shall be approved by the order of the head of the OHPE and sent to the authorized body in the field of science, higher education and healthcare.

The OHPE examination boards shall grade the tests by the applicant's individual code and send the results of the review through the information system to the NTC for further publication of the results.

Persons enrolling in doctoral programs in groups of educational programs in the education fields "Pedagogical Sciences", "Natural Sciences, Mathematics and Statistics", "Information and Communication Technologies", "Engineering, Manufacturing and Construction Industries", as well as areas of training "Humanities", "Social Sciences", "Business and Management", shall take a test on a block of exam assignments in the profile of a group of educational programs, and shall be exempt from writing an essay if they have an international certificate of passing the standardized test Graduate Record Examinations GRE in accordance with the scores conversion scale, according to Appendix 6 to the Rules.

Persons who have an international certificate of passing the standardized GRE test must enter data when applying for the entrance exam and the competition.

The conversion of certificate scores into essay writing scores shall be made when submitting an application for a competition for the state educational grant and when enrolling in OHPE on a fee basis.

The authenticity and validity term of the submitted certificates shall be checked by the OHPE admission boards.

Footnote. Paragraph 22 - as amended by the Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the day of its first official publication).

Paragraph 3. The work of the appeal committees

23. OVPO and scientific organizations, twenty calendar days before the entrance (creative) exams, send to the Ministry of Internal Affairs of the Republic of Kazakhstan and the Ministry of Health of the Republic of Kazakhstan the schedule of entrance (creative) exams for groups of educational doctoral, master's, residency programs.

Footnote. Paragraph 23 - as amended by the order of the Acting Minister of Science and Higher Education of the Republic of Kazakhstan dated 27.10.2023 № 547 (effective after the day of its first official publication).

24. Appeals commissions are established to consider applications from persons who disagree with the results of entrance (creative) exams in educational and scientific organizations.

The Republican appeals commission under the Ministry of Internal Affairs of the Republic of Kazakhstan is established to consider applications from persons who disagree with the results of CT, as well as entrance exams for doctoral studies. The chairman and the

composition of the Republican appeal commission are approved by the order of the Ministry of Internal Affairs of the Republic of Kazakhstan.

When conducting CT in paper format, the appeals commissions are established at each CT point. The chairmen of the appeals commissions are approved by the order of the Ministry of Internal Affairs of the Republic of Kazakhstan.

Footnote. Paragraph 24 - as amended by the order of the Acting Minister of Science and Higher Education of the Republic of Kazakhstan dated 27.10.2023 № 547 (effective after the day of its first official publication).

25. The appeal committee shall accept and consider the applications from persons entering doctoral studies and residency on the content of examination materials and technical reasons.

The Republican Appeal Committee shall consider applications from persons entering the magistracy on the content of test tasks and technical reasons.

The appeal committee and (or) the Republican Appeal Committee make a decision on the application of the person appealing the results of the entrance (creative) examination or CT for groups of educational programs of postgraduate education.

Footnote. Paragraph 25- as amended by Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08.06.2020 № 237 (shall come into effect after the day of its first official publication).

26. Applications for appeal from individuals applying for doctoral studies, postgraduate shall be submitted to the chairman of the appeal committee by applicants personally and through the NCT information system.

Applications shall be accepted until 13:00 the next day after the announcement of the results of the entrance exam for doctoral studies, the creative exam and shall be considered by the appeal committee of the OHPE within one day from the date of application.

An application for appeal during comprehensive testing to the postgraduate shall be submitted by a person who participated in testing through the NCT information system:

- for technical reasons during testing;
- by content after completion of testing within 30 minutes.

Footnote. Paragraph 26 - in the wording of the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 02.06.2023 № 252 (shall enter into force after the day of its first official publication).

26-1. Applications for appealing the doctoral admission examination in computer format shall be accepted on the next day from 13:00 to 13:40 after announcement of the results, on the basis of an organization determined by the authorized science and higher education body.

When entering the building to file an appeal on the admission exam results, the carrying and use of prohibited articles listed in paragraphs 20-3 and 20-4 of the Rules is not allowed.

If prohibited items specified in paragraphs 20-3 and 20-4 of the Rules are detected by a metal detector during entry into the building for an appeal, the administrator shall draw up an

act of identifying prohibited items during entry for additional testing and the admission exam for doctoral program in computer format according to the form of Appendix 10 to the Rules.

The applicant shall not be admitted to taking additional testing and the admission exam in the current year.

40 minutes are allotted for appealing the admission exam to doctoral studies on content.

An appeal regarding the content of test assignments and technical reasons from persons enrolling in doctoral studies on additional testing in English language proficiency shall be reviewed by the Republican Appeal Commission.

An application on technical reasons for an appeal from persons enrolling in doctoral studies on additional testing in English language proficiency shall be submitted by the applicant during the conduct of the testing.

An appeal for technical reasons shall be examined in the absence of a fragment of the test assignment (texts, diagrams, pictures, tables) as a result of which it is impossible to determine the correct answer.

The specific facts set out in the application for appeal are subject to consideration.

An application for an appeal on the content shall be submitted from persons enrolling in doctoral studies on additional testing in English language proficiency after completion of additional testing within 30 minutes.

An appeal regarding the content of test assignment from persons enrolling in doctoral studies on additional testing in English language proficiency shall be examined in the following cases:

- 1) the correct answer does not match the code of the correct answers (the correct answer option is indicated);
- 2) there is no correct answer;
- 3) there is more than one correct answer in the test assignments with the choice of one correct answer from all those proposed (all options for correct answers are indicated);
- 4) incorrectly composed test assignment.

The decision of the Republican Appeal Commission shall be final and cannot be revised.

Applications for appeals regarding blocks of essay writing and answers to test assignments on the educational program group profile without indicating a motivated justification (no answer, full explanation, step-by-step solution of problems) are not subject to consideration.

Appeals regarding blocks of essay writing and answers to test assignments on the educational program group profile shall be considered by the OHPE appeal committees.

Footnote. The model rules as added by paragraph 26-1 in accordance with the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 02.06.2023 № 252 (shall enter into force after the day of its first official publication); as amended by the Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the day of its first official publication).

27. When considering an application by the appeal committee, the person who submitted the appeal shall provide an identity document.

28. Decisions by the appeal committees shall be made by a majority vote of the total number of members of the committee. In case of equality of votes, the vote of the chairperson of the committee is decisive. The work of the appeal committees shall be documented in a protocol signed by the chairperson and all members of the committee.

29. In order to maintain order during the entrance examinations and CT, representatives of the Ministry of Education and Science of the Republic of Kazakhstan shall be sent to the CT and OHPE points.

Paragraph 4. Enrollment in educational institutions implementing educational programs of postgraduate education

30. Enrollment of persons in scientific-pedagogical master's programs on a fee basis shall be based on the CT results in accordance with the 150-point grading system for CT in master's programs with Kazakh or Russian as language of instruction in accordance with Appendix 7 to the Rules (hereinafter referred to as Appendix 7): at least 75 points, with at least 25 points in a foreign language, at least 7 points in the first major discipline, at least 7 points in the second major discipline, and at least 7 points in the learning readiness test.

Enrollment in profile master's programs with Kazakh or Russian as the language of instruction on a fee basis shall be based on the CT results in accordance with 70-point grading system for comprehensive testing in profile master's programs with Kazakh or Russian as the language of instruction in accordance with Appendix 7-1 to the Rules (hereinafter referred to as Appendix 7-1): at least 30 points, and according to the profile of the group of educational programs: in the first major discipline - no less than 7 points, in the second major discipline - no less than 7 points.

Enrollment in profile master's programs with English as the language of instruction on a paid basis shall be based on the CT results in accordance with 70-point grading system for comprehensive testing in profile master's programs with English as the language of instruction in accordance with Appendix 8 to the Rules (hereinafter referred to as Appendix 8): at least 30 points, and according to the profile of the group of educational programs: in the first major discipline - at least 7 points, in the second major discipline - at least 7 points.

Persons with at least five years of experience in a leadership position in accordance with the roster of positions of political and administrative civil servants, the roster of positions of civil servants in relevant fields or at least ten years of experience in the relevant profile of a specialized master's degree educational program shall be enrolled on a fee basis based on the results of the interview conducted by OHPE admission boards.

Enrollment in master's programs in groups of educational programs that require creative training on a fee basis shall be carried out based on the CT results and creative exams in the profile of the group of educational programs in accordance with Appendix 7: at least 75

points, while in a foreign language - at least 25 points, on the learning readiness test - at least 7 points and on creative exams - at least 7 points on each creative exam.

On each creative exam, the maximum score must be 35.

Enrollment in master's programs in groups of educational programs that require knowledge of the Arabic language on a fee basis shall be carried out based on the results of the major exam in Arabic and CT in accordance with Appendix 7: at least 75 points, while in Arabic - at least 25 points, on the profile of the educational programs group: in the first specialized discipline - no less than 7 points, in the second specialized discipline - no less than 7 points, in the learning readiness test - no less than 7 points.

Persons applying for the master's program shall be enrolled in the OHPE provided they reach the passing threshold score established by the OHPE.

Enrollment in residency shall be based on the results of the major exam in the profile of the group of educational programs, those who scored at least 75 points out of a possible 100.

Enrollment in doctoral studies on a fee basis shall be carried out on the basis of an international certificate confirming proficiency in a foreign language in accordance with the pan-European competencies (standards) of foreign language proficiency and based on the results of an admission exam in the profile of a group of doctoral educational programs and having the score of at least 75 points out of a possible 100 points.

Footnote. Paragraph 30 - as amended by the Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the day of its first official publication).

31. Persons with the highest scores on the CT and (or) admission exam and (or) creative exams shall be enrolled in training under the state educational order on a competitive basis:

1) for scientific and pedagogical master's programs: at least 75 points, at that in a foreign language - at least 25 points, on the profile of a group of educational programs: in the first major discipline - at least 7 points, in the second major discipline - at least 7 points, in the learning readiness test - at least 7 points according to Appendix 7;

2) for profile master's programs with Kazakh or Russian language of instruction: at least 30 points, while on the profile of a group of educational programs: in the first major discipline - at least 7 points, in the second major discipline - at least 7 points, in accordance with Appendix 7 -1

3) for profile master's programs with English as the language of instruction: at least 30 points, while according to the profile of a group of educational programs: in the first major discipline - at least 7 points, in the second major discipline - at least 7 points, in accordance with Appendix 8;

4) for master's programs in groups of educational programs that require creative preparation: at least 75 points, with a foreign language score -at least 25 points, learning readiness test- at least 7 points and creative exams – at least 7 points on each creative exam in accordance with Appendix 7;

5) for master's programs in groups of educational programs that require knowledge of the Arabic language: at least 75 points, while in Arabic - at least 25 points, in the profile of a group of educational programs: in the first major discipline - at least 7 points, in the second major discipline – at least 7 points, on the learning readiness test– at least 7 points in accordance with Appendix 7;

6) for residency – at least 75 points.

Persons who score at least 75 points in the admission exam shall be enrolled in doctoral programs under the state educational order on a competitive basis.

Footnote. Paragraph 31 - as amended by the Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the day of its first official publication).

32. In the case of identical competition scores, priority in admission to doctoral studies shall be given to persons who have the highest score in the admission exam on the profile group of the educational program. Then, essay scores and scientific achievements corresponding to the profile of the educational program are factored in: scientific publications, including in rating scientific publications included in the 1st and 2nd quartiles according to the Journal Citation Reports of the Web of science database of Clarivate Analytics over the last 3 calendar years; certificates of scientific developments; certificates of awarding scientific scholarships and grants; certificates/diplomas for participation in scientific conferences and competitions.

Footnote. Paragraph 31 - as amended by the Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the day of its first official publication).

33. Excluded by order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 02.06.2023 № 252 (shall enter into force after the day of its first official publication).

34. OVPO and scientific organizations submit to the authorized bodies in the field of science and higher education, healthcare and culture within 10 calendar days a final report on the organization and conduct of admission, as well as copies of orders for admission to master's, residency and doctoral studies under a state educational order.

Footnote. Paragraph 34 - as amended by the order of the Acting Minister of Science and Higher Education of the Republic of Kazakhstan dated 27.10.2023 № 547 (effective after the day of its first official publication).

34-1. Unfilled places under the state educational order for doctoral studies, including target ones, shall be returned to the authorized bodies in the field of science and higher education, health care, culture and sports in the form of an application for further redistribution among OHPE in the context of groups of educational programs of postgraduate education until October 15 of the calendar year.

Footnote. The rules were supplemented by paragraph 34-1 in accordance with the Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the day of its first official publication).

Chapter 3. Admission to training in educational organizations implementing educational programs of postgraduate education at the expense of the local budget

35. To participate in the competition for the state educational order at the local budget expense, applicants shall file to the OHPE until August 25 of the calendar year:

- 1) application (in any form);
- 2) document on higher education (original);
- 3) a CT certificate and a copy of the certificate of passing the test on the programs specified in paragraph 14 of these Rules (if any) and a transcript on passing the (creative) exam for groups of educational programs indicating points (if any) (for magistracy);
- 4) a transcript on passing the enrollment exam indicating points (for residency);
- 5) a certificate of a foreign language proficiency in accordance with the all-European competencies (standards) of foreign language proficiency and a transcript on passing the enrollment exam on groups of educational programs indicating points (for doctoral studies);
- 6) a copy of the employment record book (if available);
- 7) a copy of an ID;
- 8) the results of the preliminary selection (for doctoral studies in the education field “Health and social security (medicine)”.

Footnote. Paragraph 35 as amended by Order № 241 of the Minister of Education and Science of the Republic of Kazakhstan dated 24.05.2021 (shall be enforced after the date of its first official publication).

36. The competition for the state educational order shall be held in accordance with the points of CT and/or the entrance (creative) examination for groups of educational programs.

Annex 1
to the Standard Rules
of admission to study
in educational organizations
Implementing educational
programs of postgraduate
education

The list of groups of educational programs for which creative exams are conducted

Footnote. Appendix 1 - as amended by the Order of the Acting Minister of Science and Higher Education of the Republic of Kazakhstan dated 27.10.2023 № 547 (effective after the day of its first official publication).

The code of the group of educational programs	Groups of educational programs	1-discipline	2-discipline
M022	Musicology	Creative exam	Ref defense

M023	Instrumental performance	Creative exam	Ref defense
M024	Vocal art	Creative exam	Ref defense
M025	Traditional musical art	Creative exam	Ref defense
M026	Composition	Creative exam	Ref defense
M027	Conducting	Creative exam	Ref defense
M028	Directing	Creative exam	Ref defense
M029	Theatrical art	Creative exam	Ref defense
M030	The art of pop music	Creative exam	Ref defense
M031	Choreography	Creative exam	Ref defense
M032	Audiovisual media and media production	Creative exam	Ref defense
M033	Visual art	Creative exam	Ref defense
M034	Art history	Creative exam	Ref defense
M035	Fashion, design	Creative exam	Ref defense
M036	Polygraphy	Creative exam	Ref defense
M037	Art management	Creative exam	Ref defense

Annex 1-1
to the Standard Rules
of admission to study
in educational organizations
Implementing educational
programs of postgraduate
education

**List of basic requirements for the provision of public service
“Acceptance of documents and enrollment in higher and (or) postgraduate education
organizations for training in educational postgraduate education programs”**

Footnote. The Rules are supplemented by Appendix 1-1 in accordance with the Order of the Minister of Education and Science of the Republic of Kazakhstan dated 08. 06.2020 № 237 (effective after the day of its first official publication); as amended by the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the date of its first official publication).

1.	Service provider’s name	The public service is provided by organizations of higher and (or) postgraduate education (OHPE) (hereinafter referred to as the service provider).
2.	Ways of providing the public service	Acceptance of the application and issuance of the public service result is carried out through: 1) service provider; 2) “electronic government” web portal www.egov.kz (hereinafter referred to as the portal).

3.	The term of providing the public service	<p>From the moment of delivery of the package of documents to the service provider, also when contacting the portal, 1 working day. From the moment of delivery of the package of documents to the service provider for service recipients enrolled in educational programs of postgraduate education:</p> <p>1) from 15 to 28 August of the calendar year;</p> <p>2) from December 26 to January 10 of the calendar year.</p>
4.	The form of providing the public service	Electronic (partially automated), paper
5.	The public service result	<p>The public service result is issuance of a receipt for the accepted documents in the form approved by Order № 39 and an order for enrollment in OHPE, of those who passed the competitive selection on the admission exams results before August 28 of the calendar year.</p> <p>Form of providing the public service result: electronic or paper. When contacting a service provider for the public service result on paper, the result is drawn up on paper. When contacting the portal a notification comes to the "personal account" of the service recipient of enrollment in the educational organization, received in the form of an electronic document signed with an electronic digital signature (hereinafter – EDS) of an authorized person of the service provider.</p>
6.	The amount of fee the service recipient is charged for the provided public service, and the methods of its collection in cases stipulated by the legislation of the Republic of Kazakhstan	The public service is free of charge.
		<p>Service provider: Monday to Saturday inclusive, with the exception of weekends and holidays, in accordance with the labor legislation of the Republic of Kazakhstan, in accordance with the established work schedule of the service provider from 9.00 to 18.30, with a lunch break from 13.00 to 14.30.</p>

7.	The work schedule of the service provider and information objects	<p>Portal: 24 hours a day, except for technical breaks due to repair work.</p> <p>When a service recipient applies after the end of working hours, on weekends and holidays, in accordance with the labor legislation of the Republic of Kazakhstan, applications are accepted and the public service results are issued on the next working day.</p> <p>Addresses of places where public services are provided are posted on:</p> <p>1) internet resource of the Ministry: www.edu.gov.kz;</p> <p>2) portal: www.egov.kz.</p>
		<p>1. Persons applying for a master's degree or residency: when applying to the OHPE:</p> <p>1) an application addressed to the head of the OHPE in any form;</p> <p>2) document on higher education (original) (for admission to the master's degree);</p> <p>3) a document indicating the qualification of a "doctor" on medical education programs (for admission to residency);</p> <p>4) an identity document or an electronic document from the digital documents service (required for identification); 5) six 3x4 cm. photos ;</p> <p>6) a medical certificate in the form 075/y in electronic format, approved by order № KR DSM-175/2020;</p> <p>In cases of restrictive measures, state of emergency, the occurrence of social, natural and man-made emergencies in a certain territory, a medical certificate is provided directly to the educational organization as these measures are lifted.</p> <p>7) certificate of proficiency in a foreign language:</p> <p>Proficiency in English: International English Language Tests System Academic (International English Language Tests Systems Academic) (IELTS Academic), the threshold score is at least 6.0 points;</p> <p>Test of English as a Foreign Language Institutional Testing</p>

Program Internet-based Test (TOEFL IBT), the threshold score is at least 60 points;

German language proficiency:

Deutsche Sprachprüfung fuer den Hochschulzugang (DSH) - not lower than B2 level;

TestDaF-Prüfung (TDF) – not lower than level B2;

French language proficiency:

Test de Français International (TFI)– not lower than level B2 by sections reading and listening ;

Diplome d'Etudes en Langue française (DELFI) - not lower than B2 level;

Diplome Approfondi de Langue française (DALFI) - not lower than B2 level;

Test de connaissance du français (TCF) – not lower than B2 level;

8) employment verification document (for persons with work experience);

9) the list of scientific and methodological works (if any).

The documents listed in sub-paragraphs 3), 7) and 8) are provided in originals and copies, after verification of which the originals are returned to the service recipient.

If an incomplete list of documents specified in this paragraph is provided, the admissions committee of the OHPE does not accept documents from applicants.

When contacting through the portal:

1) a request in the form of an electronic document signed by the service recipient's EDS;

2) an electronic document on higher education (for admission to the master's program);

3) an electronic document indicating the qualification of a "doctor" on medical education programs (for admission to residency);

4) electronic certificate confirming proficiency in a foreign language:

English proficiency:

International English Language Tests System Academic (IELTS

Academic), threshold score -at least 6.0 points;

Test of English as a Foreign Language Institutional Testing Program Internet-based Test (TOEFL IBT), threshold score -at least 60 points;

German language proficiency:

Deutsche Sprachprüfung fuer den Hochschulzugang (DSH) – not lower than B2 level;

TestDaF-Prüfung (TDF) - not lower than B2 level;

French language proficiency:

Test de Français International (TFI) – not lower than B2 level on sections reading and listening ;

Diplome d'Etudes en Langue français (DELF) - not lower than B2 level;

Diplome Approfondi de Langue français (DALF) - not lower than B2 level;

Test de connaissance du français (TCF) – not lower than B2 level;

5) an electronic document verifying employment (for persons with work experience);

6) a digital photo 3x4 cm.;

7) medical certificate in the form 075 /y in electronic format, approved by order № KR DSM-175/2020);

In cases of restrictive measures, f a state of emergency, the occurrence of social, natural and man-made emergencies in a certain territory, a medical certificate is provided directly to the educational organization as these measures are lifted;

8) the list of scientific and methodological works (if any).

Information on identity documents, a document on higher education, a medical certificate, a document indicating the qualification of a " doctor" for medical education programs are provided to the service provider from the relevant state information systems through the " electronic government" gateway.

When contacting the service recipient through the portal, a

8.

List of documents and information required from the service recipient for the public service

notification is sent to the "personal account" about the acceptance of a request for the public service in the form of an electronic document certified by an EDS.

The service recipient is issued a receipt for the accepted documents.

2. Persons applying for doctoral studies submit the following set of documents: when applying to the OHPE:

1) application addressed to the head of the OHPE (in any form);

2) a document of education (original, when submitting documents to the admissions board);

3) an identity document or an electronic document from the digital documents service (required for identification); 4) the official certificate of passing the exam in the state language (KAZTEST), issued by the NTC;

5) a certificate of proficiency in a foreign language:

English language proficiency:

International English Language Tests System Academic (IELTS Academic), threshold score -at least 5.0 points;

Test of English as a Foreign Language Institutional Testing Program Internet-based Test (TOEFL IBT), threshold score -at least 35 points;

Test of English as a Foreign Language Institutional Testing Program, threshold score -at least 417 points;

TOEIC (Test of English for International Communication), threshold score -at least 550;

Duolingo English Test, threshold score -at least 80;

German language proficiency:

Deutsche Sprachprüfung fuer den Hochschulzugang (DSH) – no less than B1 level;

TestDaF-Prüfung (TDF) - no less than B1 level;

French language proficiency:

Test de Français International (TFI)
– not lower than B1 level on sections
reading and listening ;

Diplome d'Etudes en Langue
français (DELFI) - not lower than B1
level;

Diplome Approfondi de Langue
français (DALF) - not lower than B1
level;

Test de connaissance du français (TCF) – not lower than B1 level.

6) medical certificate of 075/y form
in electronic format, approved by
order № KR DSM-175/2020).

In cases of restrictive measures, a
state of emergency, the occurrence
of social, natural and man-made
emergencies in a certain territory, a
medical certificate is provided
directly to the educational
organization as these measures are
lifted;

7) six 3x4 cm. photos;

8) an electronic document verifying
employment in accordance with the
Labor Code of the Republic of
Kazakhstan, with the exception of
foreign nationals;

9) the list of scientific publications
for the last 3 calendar years (if
available), a research plan and an
essay;

10) the results of the preliminary
selection (in the education field "
Healthcare").

The documents listed in
sub-paragraphs 4), 5) and 8) are
provided in originals and copies,
after verification of which the
originals are returned to the
applicant.

If an incomplete list of documents
specified in this paragraph is
provided, the admissions board of
the OHPE does not accept
documents from applicants.

When contacting through the portal:

1) a request in the form of an
electronic document signed by the
service recipient's EDS;

2) electronic rationale of the planned
dissertation research, coordinated

with the prospective domestic or foreign scientific consultant;

3) electronic document on education;

4) the official certificate of passing the exam in the state language (KAZTEST), issued by the NTC;

5) electronic certificate on proficiency in a foreign language:

English language proficiency:

International English Language Tests System Academic (IELTS Academic), threshold score -at least 5.0 points;

Test of English as a Foreign Language Institutional Testing Program Internet-based Test (TOEFL IBT), threshold score -at least 35 points;

Test of English as a Foreign Language Institutional Testing Program (TOEFL ITP), threshold score -at least 417 points;

TOEIC (Test of English for International Communication), threshold score -at least 550;

Duolingo English Test, threshold score -at least 80;

German language proficiency:

Deutsche Sprachprüfung fuer den Hochschulzugang (DSH) - not lower than B1 level;

TestDaF-Prüfung (TDF), ниво B1) - not lower than B1 level;

French language proficiency:

Test de Français International (TFI) – not lower than B1 level on reading and listening sections;

Diplome d'Etudes en Langue française (DELFF) - not lower than B1 level;

Diplome Approfondi de Langue française (DALF) - not lower than B1 level;

Test de connaissance du français (TCF) – not lower than B1 level.

6) a digital photo 3x4 cm.;

7) medical certificate in the form 075 /y in electronic format, approved by order № KR DSM-175/2020);

In cases of restrictive measures, a state of emergency, the occurrence of social, natural and man-made emergencies in a certain territory, a

		<p>medical certificate is provided directly to the educational organization as these measures are lifted;</p> <p>8) an electronic document verifying employment according to the Labor Code of the Republic of Kazakhstan, with the exception of foreign citizens ;</p> <p>9) the list of scientific publications for the last 3 calendar years (if available), a research plan and an essay;</p> <p>Information on identity documents, a document on higher education, a medical certificate, and an internship certificate are provided to the service provider from the relevant state information systems through the "electronic government" gateway.</p> <p>When contacting the service recipient through the portal, a notification is sent to the "personal account" about the acceptance of the request for the public service in the form of an electronic document certified by an EDS. The service recipient is issued a receipt for the accepted documents.</p>
9.	<p>Grounds for rejecting a public service established by the laws of the Republic of Kazakhstan</p>	<p>The service provider rejects a public service on the following grounds:</p> <p>1) establishing unreliability of the documents submitted by the service recipient to receive a public service, and (or) the data (information) contained therein;</p> <p>2) non-compliance of the service recipient and (or) the presented materials, objects, data and information necessary for the provision of the public service with the requirements established by the regulatory legal acts of the Republic of Kazakhstan.</p>
		<p>1) the maximum allowable waiting time for the service recipient to submit a package of documents is 15 minutes;</p> <p>2) the maximum allowable time for servicing a service recipient is 15 minutes (taking into account practice).</p>

10.	Other requirements given the public service specifics, including the one provided in electronic form and through the State Corporation	<p>The service recipient receives public services in electronic form through the portal, subject to availability of an electronic signature.</p> <p>The service recipient has the opportunity to obtain information about the procedure and status of the provision of the public service in remote access mode through the service provider’s help desks on the provision of public services, the Unified Contact Center.</p> <p>Contact numbers of the service provider's help desks regarding the provision of public services are posted on the Internet resource of the Ministry: www.edu.gov.kz and the Unified Contact Center: 8-800-080-7777, 1414. Unified contact center “1414”, 8-800-080-7777.</p>
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Annex 1-2
to the Standard Rules
of admission to study
in educational organizations
Implementing educational
programs of postgraduate
education

The scale of conversion of the points of the international certificate confirming the proficiency in a foreign language in accordance with the pan-European competencies (standards) of foreign language proficiency into points on the foreign language test CT for a master's degree with Kazakh or Russian language of instruction

Footnote. The Model Rules are supplemented by Appendix 1-2 in accordance with the Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 02.06.2023 № 252 (effective after the day of its first official publication); as amended by the order of the Acting Minister of Science and Higher Education of the Republic of Kazakhstan dated 27.10.2023 № 547 (effective after the day of its first official publication).

Type of test	Scores	Scores in a foreign language
IELTS	at least 6	25
	not less than 6.5	30
	not less than 7	40
	not less than 7.5	45
	not less than 8	50
	not less than 60	25
	not less than 79	30

TOEFL IBT	not less than 94	40
	not less than 102	45
	not less than 110	50
DSH, Test DaF-Prüfung	at least level B2	25
	Niveau C1/level C1	35
	Niveau C2/level C2	50
TFI, DELF, DALF, TCF	not less than level B2	25
	not less than level C1	35
	not less than level C2	50

Annex 2
to the Model Rules for admission
to education in the organization of
education,
implementing educational programs
of postgraduate education

Scale of transmission of the scores of the international certificate of the standardized GRE test into CT scores in the postgraduate degree with the Kazakh or Russian language of instruction

Footnote. Annex 2 - in the wording of the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 02.06.2023 № 252 (shall enter into force after the day of its first official publication).

International standardized GRE test			Comprehensive testing	
Test sections	Scores for the fields of education "Pedagogical Sciences," areas of training "Humanities," "Social Sciences"	Scores for the fields of education "Natural Sciences, Mathematics and Statistics," "Information and Communication Technologies," "Engineering, Processing and Construction Industries," areas of training "Business and Management"	Test types	Score
Quantitative reasoning	not less than 155 scores	at least 160 scores	Test for determination of readiness for training	10
Analytical writing	at least 3 scores	at least 3 scores		
Quantitative reasoning	at least 160 scores	at least 165 scores	Test for determination of readiness for training	20
Analytical writing	at least 4 scores	at least 4 scores		
Quantitative reasoning	at least 165 scores	at least 170 scores	Test for determination of	

Analytical writing	at least 5 scores	at least 5 scores	readiness for education	30
Verbal reasoning	at least 145 scores	at least 145 scores	Foreign language Test	25
Verbal reasoning	not less than 155 scores	not less than 155 scores	Foreign language Test	40
Verbal reasoning	at least 165 scores	at least 165 scores	Foreign language Test	50

Annex 3
to the Model Rules for admission
to education in the organization of
education,
implementing educational programs
of postgraduate education

Scale of transmission of the scores of the international certificate of the standardized GRE test into CT scores in the profile postgraduate degree with Kazakh, Russian or English language of instruction

Footnote. Annex 3 - in the wording of the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 02.06.2023 № 252 (shall enter into force after the day of its first official publication).

International standardized GRE test			Comprehensive testing	
Test sections	Scores for the fields of education "Pedagogical Sciences," areas of training "Humanities," "Social Sciences"	Scores for the fields of education "Natural Sciences, Mathematics and Statistics," "Information and Communication Technologies," "Engineering, Processing and Construction Industries," areas of training "Business and Management"	Test types	Score
Quantitative Reasoning	not less than 155 scores	at least 160 scores	Test for determination of readiness for education	10
Analytical Writing	at least 3 scores	at least 3 scores		
Quantitative reasoning	at least 160 scores	at least 165 scores	Test for determination of readiness for training	20
Analytical writing	at least 4 scores	at least 4 scores		

Quantitative reasoning	at least 165 scores	at least 170 scores	Test for determination of readiness for training	30
Analytical writing	at least 5 scores	at least 5 scores		

Annex 4
to the Model Rules for admission
to education in the organization of
education,
implementing educational programs
of postgraduate education

The scale of transmission of the international certificate of the standardized GMAT test into CT scores into a postgraduate degree with the Kazakh or Russian language of instruction

Footnote. Annex 4 - in the wording of the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 02.06.2023 № 252 (shall enter into force after the day of its first official publication).

GMAT international standardized test		Comprehensive testing	
Test sections	Business and Management Training Scores	Test types	Score
Quantitative reasoning	at least 40 scores	Test for determination of readiness for training	15
Integrated reasoning	at least 4 scores	Educational program group Profile test	30
Verbal reasoning	at least 20 scores	Foreign language test	25
Analytical writing	at least 3 scores		
Quantitative reasoning	at least 50 scores	Test for determination of readiness for training	20
Integrated reasoning	at least 6 scores	Educational program group Profile test	50
Verbal reasoning	at least 40 scores	Foreign language test	35
Analytical writing	at least 4 scores		
Quantitative reasoning	at least 60 scores	Test for determination of readiness for training	30
Integrated reasoning	at least 8 scores	Educational program group Profile test	70
Verbal reasoning	at least 60 scores	Foreign language test	50
Analytical writing	at least 5 scores		

Annex 5
to the Standard Rules of admission
to study in educational organizations
implementing educational programs
of postgraduate education

List of groups of doctoral educational programs

Footnote. Appendix 5 as amended by the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the date of its first official publication)

Code of the educational program group	Name of groups of doctoral educational programs
D001	Pedagogy and psychology
D002	Preschool education and training
D003	Training of teachers without subject specialization
D004	Training of primary military training teachers
D005	Training of physical education teachers
D006	Training of music teachers
D007	Training of teachers of artistic work, graphics and design
D200	Training of vocational education teachers (by profile)
D009	Fundamentals of Law and Economics
D010	Training of mathematics teachers
D011	Training of physics teachers (Kazakh, Russian, English languages)
D012	Training of computer science teachers (Kazakh, Russian, English languages)
D013	Training of chemistry teachers (Kazakh, Russian, English languages)
D014	Training of biology teachers (Kazakh, Russian, English languages)
D015	Training of geography teachers
D016	Training of history teachers
D017	Training of teachers of the Kazakh language and literature
D018	Training of teachers of Russian language and literature
D019	Training of foreign language teachers
D020	Training of personnel in social pedagogy
D021	Special pedagogy
D022	Musicology
D023	Instrumental performance
D024	Vocal art
D025	Traditional musical art
D026	Composition
D027	Conducting
D028	Directing
D029	Theater arts
D030	Variety art
D031	Choreography
D032	Audiovisual art and media production
D033	Visual art

D034	Art history
D035	Fashion, design
D036	Printing
D037	Art management
D050	Philosophy and ethics
D051	Religion and theology
D052	Islamic studies
D053	History
D153	Archeology and ethnology
D054	Turkology
D055	Oriental studies
D056	Translation studies, simultaneous translation
D057	Linguistics
D058	Literature
D059	Foreign philology
D060	Philology
D061	Sociology
D062	Cultural studies
D063	Political science and conflictology
D064	International relationships
D065	Regional studies
D066	Psychology
D067	Journalism and reporting
D068	Public Relations
D069	Librarianship, information processing and archival science
D070	Economy
D071	State and local government
D072	Management and administration
D073	Audit and taxation
D173	State audit
D074	Finance, banking and insurance
D075	Marketing and advertising
D076	Working skills
D077	Evaluation
D078	Law
D079	Forensic examination
D080	Biology
D081	Genetics
D082	Biotechnology
D083	Geobotany
D084	Geography

D085	Hydrology
D086	Meteorology
D087	Environmental protection technology
D088	Hydrogeology and engineering geology
D089	Chemistry
D090	Physics
D091	Seismology
D092	Mathematics and Statistics
D093	Mechanics
D094	Information Technologies
D095	Information Security
D195	Cryptology
D096	Communications and communication technologies
D097	Chemical Engineering and Processes
D098	Thermal power engineering
D099	Energy and electrical engineering
D100	Automation and control
D101	Materials science and technology of new materials
D102	Robotics and mechatronics
D103	Mechanics and metalworking
D104	Transport, transport equipment and technologies
D105	Aircraft maintenance and technology
D106	Flight operation of aircraft and engines
D107	Space engineering
D108	Nanomaterials and nanotechnologies
D109	Petroleum and ore geophysics
D110	Marine engineering and technology
D210	Backbone networks and infrastructure
D310	Transport infrastructure facilities
D111	Food production
D112	Woodworking technology (by application areas)
D113	Pressure processing technology
D114	Textiles: clothing, footwear and leather goods
D115	Petroleum Engineering
D116	Mining Engineering
D117	Metallurgical Engineering
D118	Minerals processing
D119	Pharmaceutical production technology
D120	Mine surveying
D121	Geology
D122	Architecture
D123	Geodesy

D124	Construction
D125	Production of building materials, products and structures
D126	Transport construction
D127	Engineering systems and networks
D128	Land management
D129	Hydraulic engineering
D229	Hydromelioration
D329	Water supply and sanitation
D429	Hydraulic engineering and water resources management
D130	Standardization, certification and metrology (by industry)
D131	Crop production
D132	Livestock breeding
D133	Forest management
D134	Fishery
D135	Energy supply for agriculture
D136	Motor vehicles
D137	Water resources and water use
D138	Veterinary
D139	Public health
D140	Pharmacy
D141	Medicine
D142	Social work
D143	Tourism
D144	Leisure
D145	Restaurant and hotel business
D146	Sanitary and preventive measures
D147	Transport services
D148	Logistics (by industry)
D149	Law enforcement
D150	Fire safety
D151	Nursing Science
D152	Sport

Annex 6
to the Model Rules for admission
to education in the organization of
education,
implementing educational programs
of postgraduate education

Scale of converting GRE international certificate scores into doctoral admission exam scores

Footnote. Appendix 6 as amended by the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the date of its first official publication)

GRE International standardized test			Entrance exam blocks	Scores
Test sections	Scores for education fields "Pedagogical Sciences," training areas "Humanities," "Social Sciences"	Scores for education fields "Natural Sciences, Mathematics and Statistics," "Information and Communication Technologies," "Engineering, Processing and Construction Industries," training areas "Business and Management"		
Verbal Reasoning	at least 149 points	at least 145 points	Writing an essay	5
Verbal Reasoning	at least 160 points	at least 150 points	Writing an essay	7
Verbal Reasoning	at least 165 points	at least 160 points	Writing an essay	10

Annex 7
to the Model Rules for admission
to education in the organization of
education,
implementing educational programs
of postgraduate education

Scale of a 150-point rating system for comprehensive testing in a postgraduate degree with Kazakh or Russian languages of instruction

Footnote. Annex 7 - in the wording of the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 02.06.2023 № 252 (shall enter into force after the day of its first official publication).

Test types	Task forms	Language of passing the exam	Number of tests	Score	Threshold score
Foreign language test *	Listening lexico-grammatical test reading	English/German/ French	50	50	25
Test for determination of readiness for training	with one correct answer selected	Kazakh/Russian	30	30	7
Educational program group Profile test * *	in the first profile discipline	Kazakh/Russian	30	30	7
	in the second profile discipline	Kazakh/Russian	20	40	7
Total			130	150	75

Note:

* For admission to the postgraduate degree in groups of educational programs requiring knowledge of Arabic, an entrance exam in Arabic shall be passed.

* * creative exams shall be passed for admission to the postgraduate in groups of educational programs requiring creative training. *

Annex 7-1
to the Model Rules for admission
to education in the organization of
education,
implementing educational programs
of postgraduate education

Scale of 70-point rating system for complex testing in specialized master's programs in Kazakh or Russian as the language of instruction

Footnote. The Model Rules as added by Annex 7-1 in accordance with the order of the Minister of Education and Science of the Republic of Kazakhstan dated 09.08.2021 № 388 (shall enter into force after the day of its first official publication); as amended by the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the date of its first official publication)

Types of test	Form of assignments	Language of the test	Number of tests	Scores	Threshold score
Test on educational programs group profile**	in the first major subject	Kazakh/Russian	30	30	7
	in the second major subject	Kazakh/Russian	20	40	7
Total			50	70	30

Appendix 8
to the Model Rules for Admission
to Training in Educational Organizations
Implementing Higher and Postgraduate
Education Programs

Scale of 70-point rating system for complex testing in specialized master's programs with English as the language of instruction

Footnote. Appendix 8 as amended by the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the date of its first official publication)

Types of test	Form of assignments	Language of the test	Number of tests	Scores	Threshold score
Test on educational	with a choice of one correct answer	English	30	30	7

program group profile	with a choice of one or more correct answer	English	20	40	7
Total			50	70	30

Appendix 9
to the Model Rules for Admission
to Training in Educational Organizations
Implementing Higher and Postgraduate
Education Programs

Scale of a 100-point rating system for admission to doctoral program

Footnote. Appendix 9 as amended by the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 03.05.2024 № 212 (effective after the date of its first official publication).

Types of test	Scores
Interview with the applicant conducted by the OHPE examination board	30
Essay	20
Exam in educational program group profile	50
Total	100

Annex 9-1
to the Model Rules for admission
to education in the organization of
education,
implementing educational programs
of postgraduate education

Minimum technical requirements for technical equipment during additional testing and entrance exam

Footnote. The Model Rules as added by Annex 9-1 in accordance with the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 02.06.2023 № 252 (shall enter into force after the day of its first official publication).

1. During testing, the examined individuals shall undergo identification to provide an identity document.

2. When running for testing, manual or frame type metal detectors shall be used. The use of metal detectors during start-up for testing shall be carried out as part of ensuring the safety of the examined individuals during testing, as well as preventing them from entering the building of communications, electronic and computer equipment, photo, audio and video equipment, reference materials, written notes and other means of storing and transmitting information.

3. In order to begin testing, the examinee needs to confirm the identity through biometric identification.

4. Test rooms should be equipped with workstations (processor at least Intel Core i3, RAM at least 4 GB), room air conditioning systems, dispenser, waiting room.

5. Each workstation shall be equipped with webcams for recording the test process.

6. Testing rooms should be equipped with a modern digital video surveillance system. To ensure transparency and objectivity of testing, audiences at the scores of conducts shall be provided with a general video surveillance system.

7. A printable printer shall be installed in each test room.

8. Each test room must be equipped with a controlled switch and a local network, and meet the requirements of the information.

Annex 10
to the Model Rules for admission
to education in the organization of
education,
implementing educational programs
of postgraduate education

Certificate of detection of prohibited items during the launch for additional testing and entrance exam for doctoral studies in computer format

Footnote. The Model Rules as added by Annex 10 in accordance with the order of the Minister of Education and Science of the Republic of Kazakhstan dated 09.08.2021 № 388 (shall enter into force after the day of its first official publication); in the wording of the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 02.06.2023 № 252 (shall enter into force after the day of its first official publication).

(code and name of the organization)

Date " _____ " _____ 202 _____

Time " _____ " hours " _____ " minutes

Test Administrators group manager

Full name (if any))

Observer

(Full name (if any))

This certificate shall be drawn up stating that the applicant has:

Full name (if any) _____,

IIN _____

during launch into the building, prohibited items have been found:

(detected item (name, mark, quantity))

which shall be a violation of paragraphs 20-3, 20-4 of the Model Rules for admission to education in educational organizations implementing educational programs of postgraduate education.

Taking into account this fact, a decision was made: to exclude from the building and not to allow an incoming person to additional testing and entrance exam.

Signatories:

(signature and full name (if any) of the head of the group of administrators of additional testing and entrance exam)

(signature and full name (if any) of the administrator of the additional testing and entrance exam, who drew up the certificate)

(signature and full name (if any) of the representative of the regional state commission (if any))

(signature and full name (if any) of the observer (if any))

Have read and understood the certificate (s)

(signature and full name (if any) of the incoming)



Annex 11
to the Model Rules for admission
to education in the organization of
education,
implementing educational programs
of postgraduate education

Certificate of identification of a figurehead during the start-up for additional testing or a doctoral entrance exam in computer format

Footnote. The Model Rules as added by Annex 11 in accordance with the order of the Minister of Education and Science of the Republic of Kazakhstan dated 09.08.2021 № 388 (shall enter into force after the day of its first official publication); in the wording of the order

of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 02.06.2023 № 252 (shall enter into force after the day of its first official publication).

(code and name of the organization)

Date " _____ " _____ 20 ____ year

Time " _____ " hours " _____ " minutes

Test administrators group manager

(Full name (if any))

Observer _____

(Full name (if any))

This certificate is drawn up stating that instead of the incoming:

Full name (if any) _____

IIN _____

revealed the fact of an attempt to enter the building of a citizen (s)

(Full name (if any)) _____

Taking into account this fact, a decision has been made: to exclude from the building and to prevent an incoming dummy person who violated paragraph 20-3 of the Model Rules for admission to education in the organization of education implementing educational programs

of postgraduate education from additional testing and entrance examination

Signatories:

(signature and full name (if any))

Head of the additional testing and entrance exam administrators' group)

(signature and full name (if any) of the administrator of the additional testing and entrance exam, who drew up the certificate)

(signature and full name (if any) of the representative of the regional state commission (if any))

(signature and full name (if any) of the observer (if any))

The certificate has been familiarized with:

(signature and full name (if any) of the incoming person)

Total arrivals: _____

Note field set to not appeared, deleted, transplanted time and place

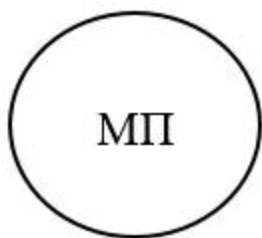
The field "Signature of the recipient about familiarization with the rules of behavior in the audience" shall be set to "Familiarized"

I am hereby responsible for seating applicants and compliance with the rules of conduct in the audience.

Responsible administrator for additional testing and entrance exam by audience

(Full name (if any) (signature))

(Full name (if any) (signature))



Annex 11-2
to the Model Rules for admission
to education in the organization of
education,
implementing educational programs
of postgraduate education

Allocation of additional test or entrance exam administrators to classrooms

Footnote. The Model Rules as added by Annex 11-2 in accordance with the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 02.06.2023 № 252 (shall enter into force after the day of its first official publication).

Organization of _____

(code and name)

Stream № _____ Date: _____

№	Audience №, according to the classroom fund	Fixed seats (from place № __ to place № __)	Full name of the administrator of the additional testing and entrance exam supervising the audience	Full name of the administrator of the additional testing and entrance exam supervising the audience
1				
2				
3				

4				
5				

Head of additional testing and entrance exam administrators

(signature) (full name)

Annex 12
to the Model Rules for admission
to education in the organization of
education,
implementing educational programs
of postgraduate education

Certificate of detection of prohibited items and removal of an incoming person from the audience, who violated the rules of conduct in the audience, and/or attempted intervention and/or interference in the testing system and other violations during passage additional testing and entrance exam

Footnote. The Model Rules as added by Annex 12 in accordance with the order of the Minister of Education and Science of the Republic of Kazakhstan dated 09.08.2021 № 388 (shall enter into force after the day of its first official publication); in the wording of the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 02.06.2023 № 252 (shall enter into force after the day of its first official publication).

(code and name of the organization)

Date "_____" _____ 20 ____ year

Time "_____" hours "_____" minutes

Test administrators group manager

(Full name (if any))

Observer

(Full name (if any))

This certificate is drawn up on the fact that the incoming

Full name (if any) _____

IIN _____

from the audience № _____, place № _____

during additional testing or entrance exam found

(name (mark, quantity) of the detected item)

which shall be a violation of paragraphs 20-3, 20-4 of the Model Rules for admission to education in educational organizations implementing educational programs of postgraduate

education. Taking into account this fact, a decision has been made: to remove from the audience

№ _____ and cancel the results of additional testing and the entrance exam.

Signatories:

(signature and full name (if any) of the head of the group of administrators of additional testing and entrance exam)

(signature and full name (if any)

administrator of additional/testing and entrance exam, which drew up the certificate)

(signature and full name (if any) of the observer (if any))

The certificate has been familiarized with:

(signature and full name (if any) of the incoming)



Annex 12-1
to the Model Rules for admission
to education in the organization of
education,
implementing educational programs
of postgraduate education

Certificate of detection of applicants using prohibited items, who violated the rules of conduct and (or) attempted intervention or interference with the testing system during additional testing or entrance exam

Footnote. The Model Rules as added by Annex 12-1 in accordance with the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 02.06.2023 № 252 (shall enter into force after the day of its first official publication).

city _____

"__" _____ 20__

This report shall be prepared on the fact that the use of prohibited items and violation of the rules of conduct and (or) attempted interference or interruption with the testing system during the additional testing and entrance exam in the following applicants:

№	FULL NAME (if any)	IIN	ICT	Date	Address	Flow	Audience	Place	Scores scored	№ of the certificate	Type of violation
---	--------------------	-----	-----	------	---------	------	----------	-------	---------------	----------------------	-------------------

We, the undersigned, hereby confirm that as a result of analyzing the video surveillance records of additional testing and the entrance exam and checking the registration files (logs) of incoming in the testing system, a violation of the above-mentioned incoming rules of conduct of additional testing and entrance exam has been revealed.

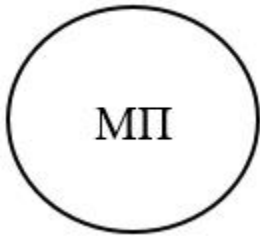
(signature and full name (if any) of the Chairman of the commission)

signature and full name (if any) of the member of the commission)

(signature and full name (if any) of the member of the Commission)

(signature and full name (if any) of the member of the Commission)

(signature and full name (if any) of the Secretary of the Commission)



Annex 13
to the Model Rules for admission
to education in the organization of
education,
implementing educational programs
of postgraduate education

Certificate of identifying a dummy person in the course of additional testing or entrance exam for doctoral studies in computer format

Footnote. The Model Rules as added by Annex 13 in accordance with the order of the Minister of Education and Science of the Republic of Kazakhstan dated 09.08.2021 № 388 (shall enter into force after the day of its first official publication); in the wording of the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 02.06.2023 № 252 (shall enter into force after the day of its first official publication).

(code and name of the organization)

Date " _____ " _____ 20 ____ year

Time " _____ " hours " _____ " minutes

Test Administrators Group Manager

(Full name (if any))

Observer

(Full name (if any))

This certificate is drawn up on the fact that an attempt to pass an additional test or entrance exam instead of an incoming one was revealed

(full name (if any)) _____

— IIN _____ citizen/ki _____

— (Full name (if any), IIN)
which shall be a violation of paragraph 20-4 of the Model Rules for admission to education

in educational organizations implementing educational programs of postgraduate education.

Taking into account this fact, a decision has been made: to remove from the audience № __ and cancel the results of additional testing or the entrance exam.

Signatories:

(signature and full name (if any))
Head of the additional testing and entrance exam administrators' group)

(signature and full name (if any) of the administrator of the additional testing and entrance exam, who drew up the certificate)

(signature and full name (if any) of the observer (if any))
The certificate has been familiarized with:

(signature and full name (if any) of the incoming person)



Certificate of detection of technical malfunction of equipment during additional testing or entrance exam

Footnote. The Model Rules as added by Annex 14 in accordance with the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 20.07.2022 № 3 (shall enter into force after the day of its first official publication); in the wording of the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 02.06.2023 № 252 (shall enter into force after the day of its first official publication).

(code and name of the organization)

Date " ____ " _____ 20 ____ year

Time " ____ " hours " ____ " minutes

This report was drawn up that the fact of a technical malfunction of the equipment during additional testing and the entrance exam was revealed.

Taking into account this fact, a decision has been made: _____

№	Full name (if any) of the incoming person	I	Technical malfunction time	Cause of technical malfunction of equipment	Solution				
					Replacing of the device for exit and entry	Restart the computer	Transplanted for another computer		Biometric s entry or entry with reset (reset date and time)
							from seat № ____	To seat № ____	

Signatories:

(signature and full name (if any))

Head of the additional testing and entrance exam administrators' group

(signature and full name (if any) of the administrator of the additional testing or entrance exam, who drew up the certificate)

(signature and full name (if any) of the observer (if any))

The certificate has been familiarized with:

(signature and full name (if any) of the incoming)

(signature and full name (if any) of the responsible NCT employee)



Annex 15
to the Model Rules for admission
to education in the organization of
education,
implementing educational programs
of postgraduate education

Certificate of suspension (cancellation) and postponement of additional testing or entrance exam process

Footnote. The Model Rules as added by Annex 15 in accordance with the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 20.07.2022 № 3 (shall enter into force after the day of its first official publication); in the wording of the order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated 02.06.2023 № 252 (shall enter into force after the day of its first official publication).

(code and name of the organization)

Date " _____ " _____ 20 ____ year

Time " _____ " hours " _____ " minutes

Chairman of the regional state commission

(surname, first name, patronymic (if any))

Entrance exam administrator

(surname, first name, patronymic (if any))

By the observer _____

(surname, first name, patronymic (if any))

an act was drawn up to suspend (cancel) and postpone the date of the entrance exam to another day:

Additional testing and entrance exam point code	Name of the point of additional testing and entrance exam	Date and time of suspension (cancellation) of additional testing and entrance exam	Reason for suspension (cancellation) of additional testing and entrance exam

Signatories:

(signature and full name (if any))

Head of the additional testing and entrance exam administrators' group _____

) (signature and full name (if any) of the Chairman of the regional state commission (if any)

(signature and full name (if any) of the administrator of the additional testing and entrance exam, who has drawn up the certificate)

(signature and full name (if any) of the incoming)

(signature and full name (if any) of the observer (if any))

(signature and full name (if any) of the incoming)

