



On approval of the Model Regulations for Admission to Studies in Educational Organizations that Implement Educational Programs of Post-Secondary Education

Invalidated Unofficial translation

Order of the Minister of Education and Science of the Republic of Kazakhstan of October 9, 2018 No. 553. Registered with the Ministry of Justice of the Republic of Kazakhstan on November 22, 2018 No. 17765.

Unofficial translation

Footnote. It became invalid by the Order of the Minister of Education and Science of the Republic of Kazakhstan No. 197 dated May 12, 2020 (it is put into effect after ten calendar days after the date of its first official publication).

As specified in subparagraph 11) of Article 5 of the Law of the Republic of Kazakhstan of July 27, 2007 "On Education" **I hereby ORDER:**

1. That the attached Model Regulations for Admission to Studies in Educational Organizations that Implement Educational Programs of Post-Secondary Education.

2. Under the statutory procedure of the Republic of Kazakhstan, the Department of Technical and Vocational Education of the Ministry of Education and Science of the Republic of Kazakhstan shall:

1) ensure the state registration of this order with the Ministry of Justice of the Republic of Kazakhstan;

2) within ten calendar days from the date of state registration of this order, send its copy in paper and electronic form both in the Kazakh and Russian languages to the Republican State Enterprise on the Right of Economic Management "Republican Center of Legal Information" for official publication and inclusion into the Reference Control Bank of Regulatory Legal Acts of the Republic of Kazakhstan;

3) within ten calendar days after the state registration of this order, send a copy of it to official publication in periodicals;

4) place this order on the Internet resource of the Ministry of Education and Science of the Republic of Kazakhstan after its official publication;

5) within ten working days after the state registration of this order, submit the information on the implementation of measures provided for in subparagraphs 1), 2) 3) and 4) of this paragraph to the Legal Department of the Ministry of Education and Science of the Republic of Kazakhstan

3. The control over the execution of this order shall be entrusted to Vice-Minister of Education and Science of the Republic of Kazakhstan, E. A. Sukhanberdiyev.

4. This order shall enter into force upon the expiry of ten calendar days after the day of its first official publication.

*Minister of Education and
Science of the Republic of Kazakhstan*

Y. Sagadiyev

Annex
to order No. 553 of the Minister
of Education and Science
of the Republic of Kazakhstan
of October 9, 2018

Model Regulations for Admission to Studies in Educational Organizations that Implement Educational Programs of Post-Secondary Education

Chapter 1. General provisions

1. These Model Regulations for Admission to Studies in Educational Organizations that Implement Educational Programs of Post-Secondary Education (hereinafter referred to as the Regulations) are developed in accordance with subparagraph 11) of Article 5 of the Law of the Republic of Kazakhstan of July 27, 2007 “On Education” (hereinafter the “Law”) and determine the procedure for admission to study in educational organizations that implement educational programs of post-secondary education (hereinafter referred to as the educational organizations).

2. The organization of education shall accept the citizens of the Republic of Kazakhstan, foreign citizens and stateless persons who have a general secondary (secondary general), technical and vocational (primary vocational and secondary vocational), post-secondary, higher (higher vocational) education diplomas, as well as individuals with special educational needs with a document (certificate, diploma) confirming previous education.

3. Upon admission to studies in the educational organization, an admission quota shall be provided for persons specified in paragraph 8 of Article 26 of the Law.

Chapter 2. Procedure for Admission to Studies in Educational Organizations that

Implement Educational Programs of Post-Secondary Education

4. To receive applications from individuals for study in educational institutions, for the period of entrance examinations and enrolment of students, a selection commission (hereinafter referred to as the Commission) shall be created by the order of the head of educational organization no later than June 1, which consists of an odd number, including its chairman. The Commission shall include representatives of the interested state bodies, local representative and executive bodies, employers and public organizations.

The decision of the Commission shall be considered legitimate, if at least two thirds of its members are present at the meeting. The decision of the Commission shall be made by a majority of votes of those, who are present at the exam. In case of equality of votes of members of the Commission, the vote of the chairman shall be decisive. The secretary shall not be a member of the Commission.

5. The issues of organizing the work of the Commissions of educational organizations on the admission of persons for study with on-site visits to regions shall be decided by agreement with the authorized body of the relevant field.

6. Acceptance of applications for studies by educational organizations shall be carried out for intramural form of study - from June 20 to August 25 of the calendar year, for evening time education and extramural form of study - from June 20 to September 20 of the calendar year. Entrance exams for intramural form of study shall be held from August 1 to 27 of the calendar year, and for evening time education and extramural form of study – from August 1 to September 25 of the calendar year.

7. In addition to the application for the admission to studies in the educational organizations, the applicants shall enclose the original certificate of education, medical certificate pursuant to form No. 086-Y with the enclosure of fluorography, approved by order No. 907 of the Acting Minister of Healthcare of the Republic of Kazakhstan of November 23, 2010 "On Approval of Forms of Primary Medical Documents of Healthcare Organizations", (registered in the Register of State Registration of Regulatory Legal Acts under No. 6697) (for persons with disabilities of I and II groups and those disabled since childhood – the conclusion of medical and social expertise, approved by order No. 44 of the Minister of Healthcare and Social Development of the Republic of Kazakhstan of January 30, 2015 "On Approval of the Rules for Conducting Medical and Social Expertise" (registered in the Register of State Registration of Regulatory Legal Acts under the number 10589)), 4 photos of 3x4.

Documents for admission shall be submitted personally by the applicant or his/her legal representatives.

Applications from applicants shall be recorded in the registration logs of the educational organization pursuant to the forms of study.

Persons entering for study in educational organizations for which the enrolment quota is provided, shall submit documents confirming their category.

8. Admission to training of persons with special educational needs in the organization of education shall be carried out taking into account the conclusion of psychological, medical and pedagogical advice about the absence of contraindications for studies in the chosen specialty based on the application of one of the legal representatives.

9. Entrance examinations for applicants with:

1) general secondary education shall be conducted in three subjects (Kazakh or Russian language, the History of Kazakhstan and the subject of the specialty profile);

2) technical and vocational, post-secondary, higher education that does not correspond to the profile of the specialty, shall be held in the core subject of the specialty;

The form of entrance exams shall be established by the organization of education.

The list of general educational subjects by profile of post-secondary education shall be determined according to Annex 1 to the Rules.

10. Persons entering for study in educational organizations, in pedagogical specialties, in specialties requiring special or creative training, shall pass a special exam conducted by an educational organization.

The form of the special and (or) creative exams shall be established according to Annex 2 to the Rules.

11. Entrance examinations in educational organizations shall be held in Kazakh or Russian languages according to the applications of applicants.

12. The schedule of the special and (or) creative exam (the form of the exam, the date, time and place of the consultation) shall be approved by the Chairman of the Commission and shall be brought to the notice of applicants no later than the beginning of the receipt of documents.

13. An admission of the applicant to the classroom to pass the special and / or creative exam shall be provided upon the submission of an identity document.

14. Prior to the start of the special and (or) creative exam, applicants shall be provided with the examination material and explanation on the procedure for filing in the cover pages, as well as the start and end times for the special and (or) creative exam, the time and place for the announcement of results and the procedure for filing an appeal.

15. The results of the special and (or) creative exam shall be recorded in the statement of assessments.

A special exam shall be evaluated with the form - "admission" or "non-admission."

16. The results of the special and / or creative exam shall be announced on the day of the exam.

17. According to the results of the special and (or) creative exam, the applicant shall be given an extract from the achievement sheet for presentation it to the educational organizations.

18. When conducting entrance exams:

1) in the form of testing, the number of test tasks (questions) for each subject shall be equal to 25; the correct answer for each test task shall be rated 1 point; 2 hours and

15 minutes shall be given for testing in three subjects, and 1 hour and 30 minutes – in two subjects; the codes of correct answers shall be posted immediately after the test; the test results shall be announced on the day of the test;

2) in the form of examinations in the subjects, such marks as "3", "4", "5", obtained following the results of entrance examinations, shall be converted by the Commission into points pursuant to the following scale: mark "3" - 8 points, "4" - 17 points, "5" - 25 points.

19. In order to ensure the compliance with uniform requirements and resolve controversial issues in assessing the results of entrance examinations, protecting the rights of applicants by an educational institution, an appeal commission shall be created by the order of the head of the educational organization (hereinafter referred to as the appeal commission), which consists of an odd number of members, including its chairman. The Registrar shall not be a member of the Appeal Commission.

20. A person who does not agree with the results of the entrance exams shall submit an appeal.

An application for appeal shall be submitted to the appeal commission until 1 pm of the following day after the announcement of the results of entrance examinations and shall be considered by the appeal commission with the participation of the applicant within one working day from the day the application is submitted.

21. The decision of the appeal commission shall be considered competent before the law, if at least two thirds of its members are present at the meeting. The decision of the appeal commission shall be taken by a majority vote of those present at the meeting. In case of equality of votes, the vote of the chairman of the appeal commission shall be decisive. The work of the appeal commission shall be documented by protocols signed by the chairman and all members of the appeal commission.

22. Retake of the entrance exams shall be prohibited.

23. Enrolment of persons in the educational organization shall be carried out according to the applications of persons on a competitive basis.

24. The competition shall be held on the basis of points (grades) obtained following the results of the entrance examinations.

25. The enrolment in educational organizations shall be carried out:

- 1) for intramural form of study - from August 25 to August 31 of the calendar year;
- 2) for evening and extramural forms of study - from September 15 to 30 of the calendar year.

26. The enrolment in educational organizations shall be made pursuant to specialties, languages of instruction at the open meeting of the Commission.

27. Information on the results of enrolment shall be brought to the notice of applicants for intramural form of study - until August 31 of the calendar year, for evening and extra-mural form of study - through September 30 of the calendar year, by

the Commissions by posting them on the information boards or on the Internet resources of the educational organization.

Annex 1 to
the Model Regulations for
Admission to Studies in
Educational Organizations that
Implement Educational Programs
of Post-Secondary Education

The list of general educational subjects pursuant to profile of specialties of post-secondary education

Code of specialty of post-secondary education	Specialty name	The name of the core subject on the basis of general secondary education
0100000 – Education		
0103000	Physical Culture and Sport	1 creative presentation exam
0104000	Vocational Training (by branches)	Mathematics
0105000	Elementary Level of Education*	Mathematics
0108000	Music Education	1 creative presentation exam
0110000	Laboratory assistant in education	Biology
0200000 – Law		
0201000	Jurisprudence	World History
0202000	Law Enforcement	World History
0203000	Patenting	World History
0300000 – Medical Science, Pharmacy		
0301000	General Medicine	Biology
0302000	Nursing	Biology
0303000	Hygiene and Epidemiology	Biology
0304000	Dentistry	Biology
0305000	Laboratory Diagnosis	Biology
0306000	Pharmacy	Chemistry
0307000	Orthopedic Dentistry	Biology
0308000	Medical Optics	Biology
0500000 – Service, Economy and Management		
0501000	Social Work	World History
0507000	Organization of Hotel Services	Mathematics
0512000	Transaltion Studies (by type)	Foreign Language
0513000	Marketing (by branches)	Mathematics
0514000	Assessment	Mathematics
0515000	Management (by branches and scope of application)	Mathematics
0516000	Finance (by branches)	Mathematics

0517013	Statistics	Mathematics
0518000	Accounting and Audit (by branches)	Mathematics
0519000	Economics (by branches)	Mathematics
1300000 – Communication, Telecommunications and Information Technology Electronic Equipment		
1305000	Information Systems (by scope of application)	Mathematics
1500000 – Agriculture, Veterinary and Ecology		
1513000	Veterinary	Biology

Note *: the name of the core subject shall be determined by the educational organization, depending on the type of qualification to be awarded in the specialty.

Annex 2 to
the Model Regulations for
Admission to Studies in
Educational Organizations that
Implement Educational Programs
of Post-Secondary Education

Form of conducting of special and (or) creative presentation exams

Vocational education specialty code (Kazakhstan)	Education profile, specialty name	Undergraduate education (general secondary education)
0100000 – Education		
0103000	Physical Training and Sport	Interview for the identification of professional suitability, including the solution to the pedagogical situation. Delivery of standards for specialization.
0104000	Vocational Training (by branches)	Interview for the identification of professional suitability, including the solution to the pedagogical situation.
0105000	Elementary Education	Interview for the identification of professional suitability, including the solution to the pedagogical situation.
0108000	Music Education	Interview for the identification of professional suitability, including the solution to the pedagogical situation. Performance of a piece of music
0110000	Laboratory Assistant in Education	Interview for the identification of professional suitability, including the solution to the pedagogical situation.
0300000 – Medical Science, Pharma *		
0302000	Nursing	Psychometric testing / essay for the identification of professional suitability

* for other medical specialties, passing a special exam shall not be required.