



## **On approval of the Rules for submission of reporting by the management company of special economic and industrial zones**

### *Unofficial translation*

Order of the acting Minister of Industry and Infrastructural Development of the Republic of Kazakhstan dated July 11, 2019 № 500. Registered in the Ministry of Justice of the Republic of Kazakhstan on July 12, 2019 № 19021.

### *Unofficial translation*

In accordance with subparagraph 11) of Article 11 of the Law of the Republic of Kazakhstan dated April 3, 2019 "On Special Economic and Industrial Zones" and subparagraph 2) of paragraph 3 of Article 16 of the Law of the Republic of Kazakhstan dated March 19, 2010 "On State Statistics" **I HEREBY ORDER:**

**Footnote. The preamble is in the wording of the order of the Minister of Industry and Infrastructural Development of the Republic of Kazakhstan dated 15.05.2020 № 290 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).**

1. To approve the attached Rules for submission of reporting by the management company of special economic and industrial zones.

2. To recognize as invalid:

1) the order of the Deputy Prime-Minister of the Republic of Kazakhstan - Minister of Industry and New Technologies of the Republic of Kazakhstan dated September 21, 2011 № 334 "On approval of the Rules and frequency for submission of reporting by the management body of a special economic zone" (registered in the Register of state registration of regulatory legal acts under №7207, published in the newspapers "Kazakhstanskaya pravda" dated October 18, 2011 № 332 (26723), "Egemen Kazakhstan" dated October 18, 2011 № 332 (26723));

2) the order of the acting Minister for Investment and Development of the Republic of Kazakhstan dated December 31, 2015 № 1292 "On amendments to the order of the Deputy Prime-Minister of the Republic of Kazakhstan - Minister of Industry and New Technologies of the Republic of Kazakhstan dated September 21, 2011 № 334 "On approval of the Rules and frequency for submission of reporting by the management body of a special economic zone" (registered in the Register of state registration of regulatory legal acts № 12980 and published on February 2, 2016 in the information -legal system "Аділет").

3. The committee of industrial development and industrial safety of the Ministry of Industry and Infrastructural Development of the Republic of Kazakhstan, in the manner established by the legislation shall ensure:

1) state registration of this order in the Ministry of Justice of the Republic of Kazakhstan;

2) within ten calendar days from the date of state registration of this order, sending it in the Kazakh and Russian languages to the Republican state enterprise on the right of economic management "Institute of Legislation and Legal Information of the Republic of Kazakhstan" of the Ministry of Justice of the Republic of Kazakhstan for official publication and inclusion to the Standard control bank of regulatory legal acts of the Republic of Kazakhstan;

3) placement of this order on the Internet resource of the Ministry of Industry and Infrastructural Development of the Republic of Kazakhstan.

4. Control over execution of this order shall be assigned to the supervising Vice- Minister of Industry and Infrastructural Development of the Republic of Kazakhstan.

5. This order shall be enforced upon expiry of ten calendar days after its first official publication.

*Minister of Industry  
and Infrastructural Development  
of the Republic of Kazakhstan*

*R. Sklyar*

Approved  
by the order of the  
Minister of Industry  
and Infrastructural Development  
of the Republic of Kazakhstan  
dated July 11, 2019 № 500

## **Rules for the submission of reporting by the management company of special economic and industrial zones**

**Footnote. The Rules as amended by the Acting Minister of Industry and Infrastructural Development of the Republic of Kazakhstan dated 04.05.2022 № 249 (shall be enforced upon expiry of ten calendar days after the date of its first official publication).**

### **Chapter 1. General provisions**

1. These Rules for the submission of reporting by the management company of special economic and industrial zones (hereinafter referred to as the Rules) have been developed in accordance with subparagraph 11) of Article 11 of the Law of the Republic of Kazakhstan "On special economic and industrial zones" and subparagraph 2) of paragraph 3 of Article 16 of the Law of the Republic of Kazakhstan "On State Statistics" and shall determine the procedure for the submission of reporting by the management company of special economic and industrial zones.

2. In these Rules the following concepts are used:

1) a special economic zone - a part of the territory of the Republic of Kazakhstan with precisely delineated borders, where a special legal regime of a special economic zone applies for the implementation of priority types of activities;

2) a management company of a special economic zone - a legal entity, established or determined in accordance with the Laws of the Republic of Kazakhstan Қазақстан "On

special economic and industrial zones" and "On innovative cluster "Park of innovative technologies" to ensure the functioning of the special economic zone;

3) a participant in a special economic zone - a legal entity that performs priority types of activities in the territory of a special economic zone and is included in the single register of participants of special economic zones.

Therewith:

participants of the special economic zone "Park of innovative technologies" shall be allowed to implement priority types of activities outside the territory of this special economic zone;

participants of a special economic zone, the boundaries of which fully or partially coincide with the sections of the customs border of the Eurasian Economic Union, may be individual entrepreneurs who carry out priority types of activities in the territory of the said special economic zone;

4) a unified coordination center – a legal entity that carry out the coordination of activities of special economic and industrial zones.

5) an industrial zone - a territory, provided with the engineering and communication infrastructure given to private business entities for locating and operating of business facilities , including in the industry, agriculture, tourism industry, transport logistics, waste management, in the manner, prescribed by the legislation of the Republic Kazakhstan;

6) industrial zone management company - a legal entity, established or determined in accordance with the Law of the Republic of Kazakshtan "On special economic and industrial zones" to ensure the functioning of the industrial zone;

7) a participant in an industrial zone - an individual entrepreneur, a legal entity engaged in the arrangement and operation of business facilities in the territory of the industrial zone in the manner, established by the legislation of the Republic of Kazakhstan, with which the industrial zone management company has concluded a contract on activities;

8) an authorized body - the central executive body that carries out state regulation in the field of establishment, functioning and abolition of special economic and industrial zones.

## **Chapter 2. Rules for submission of reporting**

2. The management company of special economic and industrial zones shall submit reporting to the authorized body and the Unified coordination center for special economic and industrial zones in the Republic of Kazakhstan in the state and Russian languages in the EXCEL format within the period no later than April 15 of the year, following the reporting year for special economic zones, on a quarterly basis by the tenth day of the month following the reporting quarter for industrial zones.

3. Reporting on paper as of the reporting date shall be signed by the head of the management company of special economic and industrial zones, and in his/her absence - by the person performing his/her duties in the form according to Annex to these Rules.





88	employees of the management company)													leave blank
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\*from the time of SEZ/IZ establishment (indicate each year)

Form 2

### Projects of special economic and industrial zones

(to be completed separately for existing projects and projects at the stage of implementation)

**Footnote. Form 2 as amended by the order of the Minister of Industry and Infrastructural Development of the Republic of Kazakhstan dated 03.05.2023 № 311 (shall be enforced upon expiry of ten calendar days after the date of its first official publication).**

№	Name of SEZ/IZ	Name of the SEZ participant or person carrying out non-core activities	Project name	Output project			Branch	CCEA code at the level of 2 digits
				Name of product	HS FEA code at the level of 10 digits	SCIP code at the level of 9 digits		
1	2	3	4	5	6	7		

### Continuation of the table

Category of business entity (micro, small, medium, large)	Occupied site, hectare	Date of receipt of the land plot according to the state act	Period, for which the land plot was issued under the state act	Project cost, billion tenge	Volume of actual invested funds, billion tenge					
					First year	Second year	Third year	...	Current year	For all time
10	11	12	13	14	15	16	17	18	19	20

### Continuation of the table

Foreign participation in the authorized capital of a FEZ participant (if any)										Project capacity
Country	Name of the foreign participant company	Interest, %	Volume of actually invested foreign funds, billion tenge						In volume terms	In value terms, billion tenge
			First year	Second year	Third year	...	Current year	For all time		
21	22	23	24	25	26	27	28	29	30	31

### Continuation of the table

Volume of manufactured products by product range, billion tenge	Volume of product exports by product range, billion tenge	Export countries

First year	Second year	Third year	...	Current year	For all time	First year	Second year	Third year	...	Current year	For all time	
32	33	34	35	36	37	38	39	40	41	42	43	44

### Continuation of the table

Permanent jobs, units	Commissioning date		Tax deductions, billion tenge						Current status	Contact information
	Month	Year	First year	Second year	Third year	...	Current year	For all time		
45	46	47	48	49	50	51	52	53	54	55

### Form 3

## Infrastructure

### 1) Financing of the SEZ/IZ infrastructure facilities

№	Name of SEZ/IZ (object)	Total cost of construction of SEZ/IZ infrastructure, billions of tenge according to feasibility study	Allocated funds, billion tenge								
			first year*	second year	third year	...	current year (quarter 1)	current year (quarter 2)	current year (quarter 3)	current year (quarter 4)	over the years
	1	2	3	4	5	6	7	8	9	10	11

### continuation of the table

Disbursed funds, billion tenge	Reasons for non-disbursement	Completeness of infrastructure (%)	Additional financing requirement, billion tenge							Notes
			current year	subsequent year	subsequent year	subsequent year	subsequent year	subsequent year	subsequent year	
12	13	14	15	16	17	18	19	20	21	22

### 2) General information about the capacities of the SEZ/IZ infrastructure facilities

Infrastructure facilities	Measuring units	SEZ/IZ capacities			
		Existing*	Consumed**	Vacant***	Planned****
Water supply, including the following infrastructure facilities:	cubic meters per hour				
11					
Sewerage, including the following infrastructure facilities:	cubic meters per hour				
11					
Electric power supply, including the following infrastructure facilities:	Megawatt				
11					

Heat supply, including the following infrastructure facilities:	Gigacalories per hour				
1					
Gas supply, including the following infrastructure facilities:	cubic meters per hour				
1					
Steam supply, including the following infrastructure facilities:	Gigacalories per hour				
1					
Telephone communications, including the following infrastructure facilities:	lines				
1					
Internet, including the following infrastructure facilities:	Megabits per second				
1					
Solid waste disposal, including the following infrastructure facilities:	tons per day				
1					
Liquid waste disposal, including the following infrastructure facilities:	tons per day				
1					
Access railway track, including the following infrastructure facilities:	kilometers				
1					
Automobile roads, including the following infrastructure facilities:	kilometers				
1		Internal automobile road			
2		Supply automobile road			
3					
**	Power consumed by current participants and administrative objects				
***	Capacity of infrastructure facilities available for new SEZ/IZ participants				
****	Capacities planned for creation in the territory of SEZ/IZ (expansion of current facilities, construction of new facilities)				

### 3) Cost of utility services

№	Utility service	Measuring unit	Cost, tenge
1	Water supply	Cubic meter	
	Heat supply	Gigacalory	
3	Electric power supply	Kilowatt	
4	Sewarage	Cubic meters per hour	
5	Gas supply	Cubic meters per hour	

### 4) Demand in infrastructure facilities

№	Name of infrastructure facility	Capacities	Demand, billion tenge
Facilities of basic infrastructure (essential)			



1			
..			
Facilities of additional infrastructure			
1			
..			

## Form 4

### Land plots

#### 1) Distribution of territory

	Area (hectare)	Note
Total territory of special economic and industrial zones		
Useful area		
Allocated for projects		
Territory of existing projects (total)		
Territory of projects at the implementation stage (total)		
Allocated for infrastructure		
Build		
At the construction stage		
Vacant useful		
Provided with infrastructure		
Not useful territory		
TOTAL		

2) Useful area allocated to participants		3) Distribution of other territory		
№	Name of participant	Name of infrastructure facility	Area occupied (hectare)	Notes
By participants with existing production				
TOTAL				
By participants at the implementation stage (construction)				
TOTAL				
TOTAL				

\*Performed by:

\_\_\_\_\_  
(signature) surname, name, patronymic (if any)

Head of the management company or or the person acting in his/her capacity:

\_\_\_\_\_  
(signature) surname, name, patronymic (if any)

Seal (if any)

\*completed after each form

Form 5

## Proportion of in-country value

Footnote. The annex was added with Form 5 in accordance with the order of the Minister of Industry and Infrastructural Development of the Republic of Kazakhstan dated 03.05.2023 № 311 (shall be enforced upon expiry of ten calendar days after the date of its first official publication).

№	Name of SEZ	Name of the S E Z participant or person carrying out non-core activities	Identification number (BIN / IIN)	Acquisition code (0 - goods, 1 - work, 2 - servant)	Name and brief (additional) description of purchased GWS	CCEA code at (the level of 4 digits or HS FEA code at the level of 6 digits
1	2	3	4	5	6	7

### Continuation of the table

Supplier name	Volume of purchased goods in volume terms	Total amount under the contract, tenge	BIN/IIN of the manufacturer of the goods to which the “ST-KZ” certificate was issued	№ of “ST-KZ” certificate
8	10	11	12	13

### Continuation of the table

Series of “ST-KZ” certificate	Issue date of “ST-KZ” certificate, (day, month, year)	In-country value in goods, specified in “ST-KZ” certificate, %	In-country value in work (service), %
14	15	16	17