

**On approval of the list of public services provided under the "one application" principle**

***Invalidated***
***Unofficial translation***

Order No. 36/H-K of the Minister of Digital Development, Innovation and Aerospace Industry of the Republic of Kazakhstan dated January 29б 2020. Registered with the Ministry of Justice of the Republic of Kazakhstan on January 31, 2020 under No. 19961.

*Unofficial translation*

      Footnote. Expired by the Order of the Minister of Digital Development, Innovation and Aerospace Industry of the Republic of Kazakhstan dated 05.09.2022 No. 309/ НҚ (effective after ten calendar days after the date of its first official publication).

**I HEREBY ORDER:**

      1. That the enclosed list of public services provided under the "one application" principle shall be approved.

      2. That Order No. 57 of the Minister of Information and Communications of the Republic of Kazakhstan dated February 14, 2019 “On Approval of the List of Public Services Provided in Electronic Form Under the “One Application” Principle” shall be deemed to have lost force, (registered with the Register of State Registration of Regulatory Legal Acts of the Republic of Kazakhstan under No. 18334, published in the Reference Control Bank of Regulatory Legal Acts on February 21, 2019).

      3. That the Public Services Committee of the Ministry of Digital Development, Innovation and Aerospace Industry of the Republic of Kazakhstan shall:

      1) provide state registration hereof with the Ministry of Justice of the Republic of Kazakhstan;

      2) ensure placement hereof on the Internet resource of the Ministry of Digital Development, Innovation and Aerospace Industry of the Republic of Kazakhstan after its official publication;

      3) within ten working days after state registration hereof with the Ministry of Justice of the Republic of Kazakhstan, submit to the Legal Department of the Ministry of Digital Development, Innovation and Aerospace Industry of the Republic of Kazakhstan the information on the implementation of activities under subparagraphs 1) and 2) of this paragraph.

      4. The supervising vice-minister of digital development, innovations and aerospace industry of the Republic of Kazakhstan shall be in charge of controlling the execution hereof.

      5. This order shall be put into effect ten calendar days after the date of its first official publication.

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| *Minister of Digital Development,*  *Innovation and Aerospace Industry*  *of the Republic of Kazakhstan* | *A. Zhumagaliyev* |

      AGREED BY

Ministry of Agriculture

of the Republic of Kazakhstan

      AGREED BY

Ministry of Justice

of the Republic of Kazakhstan

      AGREED BY

Ministry of Education and Science

of the Republic of Kazakhstan

      AGREED BY

Ministry of Healthcare

of the Republic of Kazakhstan

      AGREED BY

Ministry of Labour and Social Protection

of the Population of the Republic of Kazakhstan

      AGREED BY

Ministry of Industry and Infrastructure Development

of the Republic of Kazakhstan

      AGREED BY

Ministry of Finance

of the Republic of Kazakhstan

      AGREED BY

Ministry of Internal Affairs

of the Republic of Kazakhstan

      AGREED BY

Ministry of Ecology, Geology and Natural Resources

of the Republic of Kazakhstan

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|  | Approved by order of the Minister of  Digital Development, Innovation and Aerospace Industry of the Republic of Kazakhstan No. 36/НҚ of January 29, 2020 |

**List of public services provided under of the "one application" principle**

      Footnote. The list as amended by the Order of the Minister of Digital Development, Innovation and Aerospace Industry of the Republic of Kazakhstan No. 47/НҚ dated February 9, 2021 (shall be enforced ten calendar days after the day of its first official publication).

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| No. | Short name of public services provided on the principle of "one application" | Name of the public service |
| 1 | 2 | 3 |
| 11. | Registration at the place of residence of the population of the Republic of Kazakhstan | Registration at the place of residence of the population of the Republic of Kazakhstan |
| Deregistration at the place of residence of the population of the Republic of Kazakhstan |
| 22. | Birth of a child | Registration of the birth of a child, including the introduction of amendments, additions and corrections to civil status records |
| Assignment of a social benefit in case of loss of income in connection with caring for a child until reaching him/her the age of one year |
| Enrollment of preschool children (up to 6 years old) for referral to preschool organizations |
| Assignment of allowances for the birth of a child and childcare |
| 33. | Receiving the information | Issuance of a certificate of registered rights (encumbrances) to real estate and its technical characteristics |
| Issuance of an extract from the register of registration of pledge of movable property |
| 44. | Establishing custody or guardianship over an orphan child (orphans) and a child (children) left without parental care and assigning the payment of benefits to guardians or custodians for the maintenance of an orphan child (orphans) and a child (children) left without parental care | Establishment of custody or guardianship over an orphan child (orphans) and a child (children) left without parental care |
| Assignment of the payment of benefits to guardians or trustees for the maintenance of an orphan child (orphans) and a child (children) left without parental care |
| 55. | Issuance of a sanitary and epidemiological conclusion on the compliance of an object of high epidemic significance with regulatory legal acts in the field of sanitary and epidemiological welfare of the population and assignment of an account number to a food production facility subject to state control and supervision in the field of sanitary and epidemiological welfare of the population | Issuance of a sanitary and epidemiological conclusion on the compliance of an object of high epidemic significance with regulatory legal acts in the field of sanitary and epidemiological welfare of the population |
| Assignment of an account number to a food production facility subject to state control and supervision in the field of sanitary and epidemiological welfare of the population |
| 66. | Issuance of environmental permits and conclusions of the state environmental expertise for objects of category I | Issuance of environmental permits for objects of category I |
| Issuance of conclusions of the state environmental expertise for objects of category I |
| 77. | Issuance of permits for emissions into the environment and conclusions of the state environmental expertise for objects of II, III and IV categories | Issuance of permits for emissions into the environment for objects of II, III and IV categories |
| Issuance of conclusions of the state environmental expertise for objects of II, III and IV categories |
| 8. | State registration of legal entities related to small and medium-sized businesses | State registration of legal entities, accounting registration of their branches and representative offices |
| Registration of value-added taxpayers |
| 9. | Attestation of candidates for patent attorneys and issuance of a patent attorney certificate | Attestation of candidates for patent attorneys |
| Issuance of a patent attorney's certificate |
| 10. | Registration and certification of aircraft | Issuance of certificates of state registration of civil aircraft of the Republic of Kazakhstan |
| Issuance of an aircraft noise certificate |
| Issuance of permission to use radio transmitting equipment |
| 11. | Carrying out attestation of persons applying for advocacy and issuing a license to practice advocacy | Carrying out attestation of persons applying for advocacy |
| Issuance of a license to practice law |
| 12. | Carrying out certification for the right to engage in notarial activities and issuance of a license for the right to engage in notarial activities | Carrying out certification for the right to engage in notarial activities |
| Issuance of a license for the right to engage in notarial activities |
| 13. | Carrying out certification of persons applying for the activities of a private enforcement agent and issuing a license to engage in the activities of a private enforcement agent | Carrying out certification of persons applying for the activities of a private enforcement agent |
| Issuance of a license to engage in the activities of a private enforcement agent |
| 14. | Issuance of a veterinary and sanitary conclusion for objects of state veterinary and sanitary control and supervision and assignment of registration numbers to production facilities engaged in raising animals, harvesting (slaughtering), storing, processing and selling animals, products and raw materials of animal origin, as well as organizations for the production, storage and sale of veterinary drugs, feed and feed additives | Issuance of a veterinary and sanitary conclusion for objects of state veterinary and sanitary control and supervision |
| Assigning registration numbers to production facilities engaged in raising animals, harvesting (slaughtering), storing, processing and selling animals, products and raw materials of animal origin, as well as organizations for the production, storage and sale of veterinary drugs, feed and feed additives |
| 15. | Creation of an insurance organization | Issuance of a permit to establish an insurance (reinsurance) company, open a branch of an insurance (reinsurance) company that is a non-resident of the Republic of Kazakhstan |
| Issuance of consent to acquire the status of a major participant in a bank and (or) an insurance (reinsurance) company, (or) an investment portfolio manager, and (or) a banking and (or) insurance holding company |
| Issuance of permission for the creation or acquisition of a subsidiary by an insurance (reinsurance) company and (or) insurance holding company, significant participation of the insurance (reinsurance) company and (or) insurance holding company in the capital of organizations |
| State registration of legal entities, accounting registration of their branches and representative offices |
| State registration of the issue of declared shares |
| Issuance of consent to the appointment (election) of executives of financial organizations, branches of banks-non-residents of the Republic of Kazakhstan, branches of insurance (reinsurance) organizations-non-residents of the Republic of Kazakhstan, branches of insurance brokers-non-residents of the Republic of Kazakhstan, banking, insurance holding companies, joint-stock company "Fund for guaranteeing insurance payments" |
| Issuance of a license to carry out insurance activities or the right to carry out Islamic insurance activities in the "life insurance" industry |
| Issuance of a license for the right to carry out insurance (reinsurance) activities or Islamic insurance (reinsurance) activities in the "general insurance" industry |
| Issuance of a license for the types of compulsory insurance established by the laws of the Republic of Kazakhstan and being separate classes of insurance, or the right to carry out Islamic insurance activities for the types of compulsory insurance established by the laws of the Republic of Kazakhstan and being separate classes of insurance |
| Issuance of a license for reinsurance activities or the right to carry out Islamic reinsurance activities |
| 16. | Opening a branch of an insurance company-non-resident of the Republic of Kazakhstan | Issuance of a permit to establish an insurance (reinsurance) company, open a branch of an insurance (reinsurance) company that is a non-resident of the Republic of Kazakhstan |
| State registration of legal entities, record registration of their branches and representative offices |
| Issuance of consent to the appointment (election) of executives of financial organizations, branches of banks-non-residents of the Republic of Kazakhstan, branches of insurance (reinsurance) organizations-non-residents of the Republic of Kazakhstan, branches of insurance brokers-non-residents of the Republic of Kazakhstan, banking, insurance holding companies, joint-stock company "Fund for guaranteeing insurance payments" |
| Issuance of a license to carry out insurance activities or the right to carry out Islamic insurance activities in the "life insurance" industry |
| Issuance of a license for the right to carry out insurance (reinsurance) activities or Islamic insurance (reinsurance) activities in the "general insurance" industry |
| Issuance of a license for the types of compulsory insurance established by the laws of the Republic of Kazakhstan and being separate classes of insurance, or the right to carry out Islamic insurance activities for the types of compulsory insurance established by the laws of the Republic of Kazakhstan and being separate classes of insurance |
| Issuance of a license for reinsurance activities or the right to carry out Islamic reinsurance activities |
| 17. | Opening of the bank | Issuance of permission to open a bank, a branch of a non-resident bank of the Republic of Kazakhstan |
| Issuance of consent to acquire the status of a major participant in a bank and (or) an insurance (reinsurance) company, and (or) an investment portfolio manager, and (or) a banking and (or) insurance holding company |
| Issuance of permission for the creation or acquisition by a bank and (or) bank holding of a subsidiary and (or) for significant participation of the bank and (or) bank holding in the authorized capital of organizations |
| State registration of legal entities, record registration of their branches and representative offices |
| State registration of the issue of declared shares |
| Issuance of consent to the appointment (election) of executives of financial organizations, branches of banks-non-residents of the Republic of Kazakhstan, branches of insurance (reinsurance) organizations-non-residents of the Republic of Kazakhstan, branches of insurance brokers-non-residents of the Republic of Kazakhstan, banking, insurance holding companies, joint-stock company "Fund for guaranteeing insurance payments" |
| Issuance of a license to banks, branches of non-resident banks of the Republic of Kazakhstan to conduct banking and other operations provided for by the banking legislation of the Republic of Kazakhstan |
| Issuance of a license to conduct banking and other operations carried out by Islamic banks, branches of Islamic banks-non-residents of the Republic of Kazakhstan |
| 18. | Opening a branch of a non-resident bank of the Republic of Kazakhstan | Issuance of permission to open a bank, a branch of a non-resident bank of the Republic of Kazakhstan |
| State registration of legal entities, record registration of their branches and representative offices |
| Issuance of consent to the appointment (election) of executives of financial organizations, branches of banks-non-residents of the Republic of Kazakhstan, branches of insurance (reinsurance) organizations-non-residents of the Republic of Kazakhstan, branches of insurance brokers-non-residents of the Republic of Kazakhstan, banking, insurance holding companies, joint-stock company "Fund for guaranteeing insurance payments" |
| Issuance of a license to banks, branches of non-resident banks of the Republic of Kazakhstan to conduct banking and other operations provided for by the banking legislation of the Republic of Kazakhstan |
| Issuance of a license to conduct banking and other operations carried out by Islamic banks, branches of Islamic banks-non-residents of the Republic of Kazakhstan |
| 19. | Departure from the Republic of Kazakhstan for permanent residence | Registration of documents for leaving the Republic of Kazakhstan for permanent residence |
| Deregistration at the place of residence of the population of the Republic of Kazakhstan |
| 20. | Issuance of a temporary residence permit to foreigners in the Republic of Kazakhstan | Issuance of temporary residence permits to foreigners and stateless persons in the Republic of Kazakhstan |
| Formation of an individual identification number for foreigners and stateless persons temporarily staying in the Republic of Kazakhstan |
| 21. | Issuance of a permit to foreigners for permanent residence in the Republic of Kazakhstan | Issuance of temporary residence permits to foreigners and stateless persons in the Republic of Kazakhstan |
| Issuance of a permit to foreigners and stateless persons for permanent residence in the Republic of Kazakhstan |
| Registration at the place of residence of the population of the Republic of Kazakhstan |
| Issuance of certificates to stateless persons and residence permits to foreigners permanently residing in the Republic of Kazakhstan |
| 22. | Issuance of permits to labour immigrants | Formation of an individual identification number for foreigners and stateless persons temporarily staying in the Republic of Kazakhstan |
| Issuance of temporary residence permits to foreigners and stateless persons in the Republic of Kazakhstan |
| Issuance and renewal of permits for labour immigrants |
| 23. | Appointment of pension payments by age and assignment of the state basic pension payment | Appointment of pension payments by age |
| Appointment of the state basic pension payment |
| Making pension payments from pension savings formed at the expense of mandatory pension contributions, mandatory professional pension contributions from the unified accumulative pension fund |
| 24. | Issuance of a certificate of the presence or absence of a criminal record and apostille of official documents coming from the prosecutor's office, investigation and inquiry bodies | Issuance of a certificate of the presence or absence of a criminal record |
| Apostilling of official documents issued by the prosecutor's office, investigation and inquiry bodies |
| 25. | Issuance of archival certificates and/or copies of archival documents within the archives of the Committee on Legal Statistics and Special Records of the General Prosecutor's Office of the Republic of Kazakhstan and its territorial bodies and apostille of official documents emanating from the prosecutor's office, investigation and inquiry bodies | Issuance of archival certificates and/or copies of archival documents within the archives of the Committee on Legal Statistics and Special Records of the General Prosecutor's Office of the Republic of Kazakhstan and its territorial bodies |
| Apostilling of official documents issued by the prosecutor's office, investigation and inquiry bodies |
| 26. | Assignment of candas status and citizenship | Assignment or extension of oralman status |
| Inclusion of oralmans and migrants in the regional quota |
| Issuance of a permit to foreigners and stateless persons for permanent residence in the Republic of Kazakhstan |
| Registration of acceptance, restoration and withdrawal from citizenship of the Republic of Kazakhstan |
| 27. | Appointment of disability benefits in the initial determination of disability | Appointment of benefits for the care of a disabled person of the first group from childhood |
| Assignment of benefits to a mother or father, adoptive parent (adopter ), guardian (curator) raising a disabled child |
| Appointment of a special state allowance\* |
| Appointment of social benefits in case of disability |
| Appointment of the state social disability allowance |

      \*Note. The name of the public service is set out in accordance with the Register of Public Services, approved by order of the Acting Minister of Digital Development, Innovation and Aerospace Industry of the Republic of Kazakhstan dated January 31, 2020 No. 39/НҚ (registered in the Register of State Registration of Regulatory Legal Acts No. 19982). Herein, according to the principle of “one application”, it is provided to disabled people of the first, second and third groups in accordance with subparagraph 7 of Article 4 of the Law of the Republic of Kazakhstan dated April 5, 1999 N 365 “On special state benefits in the Republic of Kazakhstan”.

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