

On approval of the Rules for the provision of state services of the Ministry of Defense of the Republic of Kazakhstan in the field of sanitary and epidemiological welfare of the population

Unofficial translation

Order of the Minister of Defense of the Republic of Kazakhstan dated July 10, 2020, No. 322. Registered with the Ministry of Justice of the Republic of Kazakhstan on July 14, 2020, No. 20957.

Unofficial translation

In accordance with subparagraph 1) of Article 10 of the Law of the Republic of Kazakhstan "On Public Services" **I HEREBY ORDER:**

Footnote. Preamble - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 29.11.2022 No. 1145 (shall come into effect upon the expiration of sixty calendar days after the day of its first official publication).

1. To approve:

1) The Rules for the provision of public services "Issuance of sanitary and epidemiological conclusions on the compliance of the object of state sanitary and epidemiological supervision with regulatory legal acts in the field of sanitary and epidemiological welfare of the population and hygienic standards at facilities located on the territory of military camps and training centers of the Ministry of Defense of the Republic of Kazakhstan", in accordance with Annex 1 to this Order;

2) the Rules for the provision of state services "Issuance of a sanitary and epidemiological conclusion for projects, works, and services at facilities located on the territory of military camps and training centers of the Ministry of Defense of the Republic of Kazakhstan", in accordance with Annex 2 to this Order.

Footnote. Paragraph 1 as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 29.11.2022 No. 1145 (shall come into effect sixty calendar days after the day of its first official publication).

2. To declare as terminated:

1) Order of the Minister of Defense of the Republic of Kazakhstan dated April 30, 2015, No. 238 "On approval of standards of state services provided by units of the Armed Forces of the Republic of Kazakhstan in the field of sanitary and epidemiological welfare" (registered in the State Registration Register of Regulatory Legal Acts of the Republic of Kazakhstan on June 26, 2015, under No. 11467, published in "Adilet" Legal Information System of the Republic of Kazakhstan on July 31, 2015);

2) Order of the Minister of Defense of the Republic of Kazakhstan dated July 29, 2015, No. 434 "On approval of regulations for state services provided by units of the Armed Forces

of the Republic of Kazakhstan in the field of sanitary and epidemiological welfare" (registered in the State Registration Register of Regulatory Legal Acts of the Republic of Kazakhstan on September 1, 2015, under No. 11992, published in "Adilet" Legal Information System of the Republic of Kazakhstan on September 22, 2015).

3. The Main Military Medical Directorate of the Armed Forces of the Republic of Kazakhstan, in accordance with the procedure established by the legislation of the Republic of Kazakhstan, shall ensure:

1) state registration of this Order with the Ministry of Justice of the Republic of Kazakhstan;

2) posting this Order on the Internet resource of the Ministry of Defense of the Republic of Kazakhstan after its first official publication;

3) sending information to the Legal Department of the Ministry of Defense of the Republic of Kazakhstan on the implementation of the measures provided for in subparagraphs 1) and 2) of this paragraph within ten calendar days from the date of state registration.

4. Control over the implementation of this Order shall be entrusted to the supervising Deputy Minister of Defense of the Republic of Kazakhstan.

5. This order shall be brought to the officials in the part concerning them.

6. This Order shall come into effect upon the expiration of ten calendar days after the day of its first official publication.

*Minister of Defense of the
Republic of Kazakhstan*

N. Ermekbayev

"AGREED"

Ministry of Healthcare of the
Republic of Kazakhstan

" " _____ 20 ____

"AGREED"

Ministry of Digital Development,
Innovation and Aerospace
Industry of the Republic of Kazakhstan

" " _____ 20 ____

Annex 1
to Order of the Minister of Defense
of the Republic of Kazakhstan
dated July 10, 2020, No. 322

The Rules for the provision of the public service "Issuance of sanitary and epidemiological conclusions on the compliance of the object of state sanitary and epidemiological supervision with

regulatory legal acts in the field of sanitary and epidemiological welfare of the population and hygienic standards at facilities located on the territory of military camps and training centers of the Ministry of Defense of the Republic of Kazakhstan

Footnote. The title - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 29.11.2022 No. 1145 (shall come into effect sixty calendar days after the day of its first official publication).

Chapter 1. General Provisions

1. These Rules for the provision of public services "Issuance of sanitary and epidemiological conclusions on the compliance of the object of state sanitary and epidemiological supervision with regulatory legal acts in the field of sanitary and epidemiological welfare of the population and hygienic standards at facilities located on the territory of military camps and training centers of the Ministry of Defense of the Republic of Kazakhstan" (hereinafter referred to as the Rules) shall determine the procedure for providing the public service "Issuance of sanitary and epidemiological conclusions on the compliance of an object of state sanitary and epidemiological supervision with regulatory legal acts in the field of sanitary and epidemiological welfare of the population and hygienic standards at facilities located on the territory of military camps and training centers of the Ministry of Defense of the Republic of Kazakhstan" (hereinafter referred to as a Public service).

Footnote. Paragraph 1 - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 29.11.2022 No. 1145 (shall come into effect upon the expiration of sixty calendar days after the day of its first official publication).

2. The public service shall be provided by units of the Armed Forces of the Republic of Kazakhstan carrying out activities in the field of sanitary and epidemiological welfare of the population (hereinafter referred to as the Service provider).

Footnote. Paragraph 2 - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 09.03.2022 No. 119 (shall come into effect upon the expiration of sixty calendar days after the day of its first official publication).

Chapter 2. The procedure for the provision of state services

3. To receive a public service, individuals or legal entities shall apply through the "electronic government" web portal: www.egov.kz (hereinafter referred to as the Portal) attaching the documents specified in paragraph 8 of the list of basic requirements for the provision of public services in accordance with Annex 1 hereto Rules (hereinafter referred to as Requirements).

The list of basic requirements for the provision of public services, including characteristics of the process, form, content and result of the provision, as well as other

information taking into account the specifics of the provision of public services, are set out in the requirements.

Footnote. Paragraph 3 - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 29.11.2022 No. 1145 (shall come into effect upon the expiration of sixty calendar days after the day of its first official publication).

4. When applying through the portal, the service recipient shall be sent to the "personal account" the information about the status of acceptance of the request for the provision of a public service, as well as a notification indicating the date and time of receipt of the result of the public service.

If the service recipient submits an incomplete package of documents according to the list, and (or) expired documents, the service provider, within 2 (two) business days, shall send to the service recipient's account a refusal to further consider the application in the form of an electronic document signed with the digital signature of the head of the authorized body.

Footnote. Paragraph 4 - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 09.03.2022 No. 119 (shall come into effect upon the expiration of sixty calendar days after the day of its first official publication).

5. When the service recipient applies after the end of working hours, on weekends and holidays, in accordance with the labor legislation of the Republic of Kazakhstan, applications shall be accepted and the results of the service shall be issued on the next working day.

6. If the submitted documents are complete, the service provider shall, within 2 (two) business days from the date of registration of the documents, check for compliance of the submitted data and information necessary for the provision of public services with the requirements established by regulatory legal acts in the field of sanitary and epidemiological welfare of the population and hygienic standards, approved in accordance with paragraph 3 of Article 94 of the Code of the Republic of Kazakhstan "On public health and the healthcare system", in case of non-compliance with which, within 2 business days, a refusal to provide a public service shall be issued.

Subject to application through the portal, a refusal to further consider an application for the provision of a public service shall be formed in the form of an electronic document signed with the digital signature of the head of the authorized body and sent in the form of an electronic document to the "personal account" of the service recipient on the portal.

The service provider shall receive information about the details of the identity document of the service recipient, about the state registration (re-registration) of a legal entity, and the state registration of an individual entrepreneur from the relevant state information systems through the "electronic government" gateway.

Footnote. Paragraph 6 - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 29.11.2022 No. 1145 (shall come into effect upon the expiration of sixty calendar days after the day of its first official publication).

7. If the documents are complete and comply with their requirements, the responsible executor shall, within 10 (ten) business days, check the object for compliance with the submitted documents, carry out an inspection of the object for compliance with regulatory legal acts in the field of sanitary and epidemiological welfare of the population and hygienic standards, and draw up a sanitary act -epidemiological survey of the object.

If the facility complies with regulatory legal acts in the field of sanitary and epidemiological welfare of the population and hygienic standards, within 1 (one) business day the service provider shall issue a sanitary and epidemiological conclusion, in accordance with Annex 2 to these Rules in the form of an electronic document signed with the digital signature of the head of the authorized body and sent to the service recipient's "personal account" on the portal.

In case of non-compliance of the object, the service provider shall notify the service recipient of the preliminary decision to refuse to provide a public service, as well as the time and place (method) of the hearing so that the service recipient may express their position on the preliminary decision.

Notice of the hearing shall be sent no later than 3 (three) business days before the end of the period for providing the public service. The hearing shall be held no later than 2 (two) business days from the date of notification.

Based on the results of the hearing, the service provider shall issue a sanitary and epidemiological conclusion on the compliance of the facility, or a reasoned refusal to provide a public service.

Footnote. Paragraph 7 - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 09.03.2022 No. 119 (shall come into effect upon the expiration of sixty calendar days after the day of its first official publication).

8. The service provider shall ensure that data on the stage of provision of public services is entered into the information system for monitoring the provision of public services in the manner established by the authorized body in the field of information, in accordance with subparagraph 11) of paragraph 2 of Article 5 of the Law of the Republic of Kazakhstan "On Public Services".

When making changes and (or) additions to the Rules, the Service Provider shall send information about such changes and (or) additions to the operator of the information and communication infrastructure of the "electronic government", to the Unified Contact Center within ten business days after state registration with the justice authorities of the relevant regulatory legal act.

Footnote. Paragraph 8 - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 29.11.2022 No. 1145 (shall come into effect upon the expiration of sixty calendar days after the day of its first official publication).

9. The grounds for refusal to provide a public service shall be specified in paragraph 9 of the requirements.

Footnote. Paragraph 9 - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 29.11.2022 No. 1145 (shall come into effect upon the expiration of sixty calendar days after the day of its first official publication).

Chapter 3. The procedure for appealing decisions, actions (inaction) of the service provider and (or) its officials, on the provision of state services

10. A complaint against a decision, action (inaction) of a service provider regarding the provision of public services shall be submitted to the head of the service provider and (or) to the authorized body for assessing and monitoring the quality of the provision of public services.

The service provider, whose decision, action (inaction) is being appealed, no later than three business days from the date of receipt of the complaint, shall send it and the administrative file to the body considering the complaint.

In this case, the service provider, official, whose decision, action (inaction) is being appealed, shall have the right not to send a complaint to the body considering the complaint if, within three business days, he/she adopts a favorable administrative act, takes an administrative action that fully satisfies the requirements specified in the complaint.

The complaint of the service recipient received by the service provider, in accordance with paragraph 2 of Article 25 of the Law of the Republic of Kazakhstan "On Public Services", shall be subject to consideration within five business days from the date of its registration.

A service recipient's complaint received by the authorized body for assessing and monitoring the quality of public services shall be subject to consideration within fifteen business days from the date of its registration.

Footnote. Paragraph 10 - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 09.03.2022 No. 119 (shall come into effect upon the expiration of sixty calendar days after the day of its first official publication).

11. Unless otherwise provided by law, an appeal to the court shall be allowed after appealing in a pre-trial manner.

Footnote. Paragraph 11 - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 09.03.2022 No. 119 (shall come into effect upon the expiration of sixty calendar days after the day of its first official publication).

Annex 1
to the Rules for the provision
of public services
"Issuance of sanitary and
epidemiological conclusions
on the compliance
of the object of state sanitary
and epidemiological
supervision with regulatory
legal acts in the field

of sanitary and epidemiological welfare of the population and hygienic standards at facilities located on the territory of military camps and training centers of the Ministry of Defense of the Republic of Kazakhstan"

Footnote. Annex 1 - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 29.11.2022 No. 1145 (shall come into effect upon the expiration of sixty calendar days after the day of its first official publication).

List of basic requirements for the provision of public services "Issuance of sanitary and epidemiological conclusions on the compliance of the object of state sanitary and epidemiological supervision with regulatory legal acts in the field of sanitary and epidemiological welfare of the population and hygienic standards at facilities located on the territory of military camps and training centers of the Ministry of Defense of the Republic of Kazakhstan"		
1	Name of public service	Issuance of sanitary and epidemiological conclusions on the compliance of the object of state sanitary and epidemiological supervision with regulatory legal acts in the field of sanitary and epidemiological welfare of the population and hygienic standards at facilities located on the territory of military camps and training centers of the Ministry of Defense of the Republic of Kazakhstan.
2	Name of the service provider	Units of the Armed Forces of the Republic of Kazakhstan carrying out activities in the field of sanitary and epidemiological welfare of the population.
3	Methods of providing public services	Through the "electronic government" web portal.
4	Duration of provision of public services	From the moment the package of documents is submitted through the portal – 15 (fifteen) business days.
5	Form of provision of public services	Electronic (fully automated).
6	The result of the provision of public services	A sanitary and epidemiological conclusion on compliance in the form in accordance with Annex 2 to these Rules or a reasoned response about the refusal to provide a public service. The result of the public service shall be sent to the service recipient in the "personal account" in the form of an electronic document certified by an electronic digital signature (hereinafter referred to as EDS) of the head of the authorized body.

7	The amount of payment collected from the service recipient when providing a public service, and methods of collecting it in cases provided for by the legislation of the Republic of Kazakhstan	The public service shall be provided to individuals and legal entities free of charge.
8	Work schedule of the service provider, the State Corporation and information objects	<p>1. Service: from Monday to Friday inclusive, from 9.00 to 18.00, with a lunch break from 13.00 to 14.00, except weekends and holidays, in accordance with the labor legislation of the Republic of Kazakhstan.</p> <p>2. Portal: around the clock (except for technical breaks due to repair work). When a service recipient applies after the end of working hours, on weekends and holidays, in accordance with the labor legislation of the Republic of Kazakhstan, applications shall be accepted and results of service provision are issued on the next business day.</p>
9	List of documents and information required from the service recipient for the provision of public services	<p>To the portal: an application in the form of an electronic document certified by the digital signature of the service recipient, in accordance with Annex 3 to these Rules;</p> <p>electronic copies of test reports (research) conducted by accredited laboratories in accordance with laboratory and instrumental studies (tests) necessary to obtain a sanitary and epidemiological conclusion in accordance with Annex 4 to these Rules.</p> <p>The service provider receives information about the details of the identity document of the service recipient, about the state registration (re-registration) of a legal entity, the state registration of an individual entrepreneur from the relevant state information systems through the "electronic government" gateway.</p>
		<p>The grounds for refusal to provide a public service shall be:</p> <p>1) establishing the unreliability of the documents submitted by the service recipient to receive public service, and (or) the data (information) contained in them;</p> <p>2) non-compliance of the submitted data and information necessary for</p>

10	<p>Grounds for refusal to provide public services established by the legislation of the Republic of Kazakhstan</p>	<p>the provision of public services with the requirements established by regulatory legal acts in the field of sanitary and epidemiological welfare of the population and hygienic standards provided for in paragraph 4 of Article 94 of the Code of the Republic of Kazakhstan "On public health and the healthcare system";</p> <p>3) a negative response from an authorized state body to a request for approval, which is required for the provision of a public service, as well as a negative conclusion of an examination, study or inspection;</p> <p>4) concerning the service recipient there is a court decision (sentence) that has entered into legal force on the prohibition of activities or certain types of activities requiring the receipt of a certain public service;</p> <p>5) concerning the service recipient there is a court decision that has entered into legal force, based on which the service recipient is deprived of the special right associated with receiving a public service;</p> <p>6) lack of consent of the service recipient, provided in accordance with Article 8 of the Law of the Republic of Kazakhstan "On Personal Data and Their Protection," to access restricted personal data that is required for the provision of public services.</p>
eleven	<p>Other requirements taking into account the specifics of the provision of public services, including those provided in electronic form</p>	<p>The service recipient shall have the opportunity to obtain information about the status of the provision of public services in remote access mode through the "personal account" of the portal, as well as a single contact center for the provision of public services.</p> <p>Contact numbers of help desks regarding the provision of public services are listed on the Ministry's Internet resource: www.mod.gov.kz. Unified contact center for the provision of public services: 1414, 8 800 080 7777. The service recipient shall have the opportunity to receive public services in electronic form through the portal, subject to the</p>

Annex 2
to the Rules for the provision
of public services
"Issuance of sanitary and
epidemiological conclusions
on the compliance
of the object of state sanitary
and epidemiological
supervision with regulatory
legal acts in the field
of sanitary and epidemiological
welfare of the population
and hygienic standards
at facilities located on the territory
of military camps and training
centers of the Ministry of Defense
of the Republic of Kazakhstan"

Form

Ministry of Defence Republic of
Kazakhstan

Form code according to NIAD

Organization code according to
GCEO

Name of the state body
of the sanitary and epidemiological
service

Sanitary and epidemiological conclusion

No. _____ " _____ " _____ 20 ____.

Footnote. Annex 2 - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 29.11.2022 No. 1145 (shall come into effect sixty calendar days after the day of its first official publication).

1. Sanitary and epidemiological examination _____
(full name of the object of sanitary and epidemiological examination)

Conducted _____
(by appeal, order, resolution, planned and others (date, number))

2. Customer (service recipient) _____
(full name of the business entity (affiliation),
address/location of the object, phone number, last name, first name, patronymic
(of manager))

3. Scope of application of the object of sanitary and epidemiological examination

(Kind of activity)

4. Projects, materials developed and prepared _____
5. Submitted documents _____
6. Product samples presented _____
7. Expert opinion of other organizations (if any) _____

_____ name of the organization that issued the conclusion

8. Complete sanitary and hygienic characteristics and assessment of the object of examination

(services, processes, conditions, technologies, production, products)

_____ 9. Characteristics of the land plot for construction, reconstruction object; dimensions, area, type of soil, use of the site in the past, height of groundwater, presence of swamps, prevailing wind directions, dimensions of the sanitary protection zone, possibility of water supply, sewerage, heat supply and impact on the environment and public health, orientation to the cardinal points

_____ 10. Protocols of laboratory and laboratory-instrumental research and testing, as well as copies from general plans, drawings, photos

Sanitary and epidemiological report

_____ full name of the object of sanitary and epidemiological examination

_____ based on sanitary and epidemiological examination

Complies with sanitary rules and hygienic standards _____

Suggestions: _____

Place of stamp (Chief State Sanitary Doctor (Deputy)

_____ last name, first name, patronymic (if any), signature

Annex 3
to the Rules for the provision
of public services
"Issuance of sanitary and
epidemiological conclusions
on the compliance
of the object of state sanitary
and epidemiological
supervision with regulatory
legal acts in the field
of sanitary and epidemiological
welfare of the population

and hygienic standards
at facilities located on the territory
of military camps and training
centers of the Ministry of Defense
of the Republic of Kazakhstan"

Form

last name, first name,
patronymic (if any) of the head

name of the government agency from

last name, first name,
patronymic (if any) of the applicant

individual identification number/
business identification number
address of the applicant

contact telephone number of the applicant

Statement

Footnote. Annex 3 - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 29.11.2022 No. 1145 (shall come into effect upon the expiration of sixty calendar days after the day of its first official publication).

I hereby request you to examine and issue a sanitary-epidemiological certificate
on _____

purpose of the object located at _____
(district, street, house, apartment)

I hereby agree to the use of information that constitutes a legally protected secret
contained in information systems.

(signature, date, month, year)

Annex (copies of documents):

- 1.
- 2.

Annex 4
to the Rules for the provision
of public services
"Issuance of sanitary and
epidemiological conclusions
on the compliance
of the object of state sanitary
and epidemiological
supervision with regulatory
legal acts in the field
of sanitary and epidemiological

welfare of the population
and hygienic standards
at facilities located on the territory
of military camps and training
centers of the Ministry of Defense
of the Republic of Kazakhstan"

Laboratory and instrumental studies (tests) necessary to obtain a sanitary and epidemiological conclusion

Footnote. Annex 4 - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 29.11.2022 No. 1145 (shall come into effect sixty calendar days after the day of its first official publication).

No.	Types of research (tests)	Location of measurements or sampling
Section 1. Objects of preschool education and training		
1	Microclimate study: temperature, relative humidity, air speed	group rooms, bedrooms, medical rooms, swimming pools (if any)
2	Water research: water from the water supply system (bacteriological and sanitary-chemical studies) - with centralized water supply	water taps (catering unit)
	water from wells, boreholes, damming, springs for public use (bacteriological, sanitary-chemical, parasitological studies) - with decentralized water supply	wells, boreholes, damming, springs, water taps
	water from indoor swimming pools and baths (bacteriological, sanitary-chemical, parasitological studies) – if any	at two points - the shallow and deep parts of the pool bath at a depth of 25-30 centimeters (hereinafter referred to as cm) from the surface of the water surface, water after the filter
Section 2. Objects of education and upbringing		
3	Microclimate study: temperature, relative humidity, air speed	bedrooms, study rooms, workshops, medical offices
4	Ventilation efficiency study	gym, catering department
5	Water research: water from the water supply system (bacteriological and sanitary-chemical studies) - with centralized water supply	water taps (catering unit)
	water from wells, boreholes, damming, and springs for public use (bacteriological, sanitary-chemical, parasitological studies) - with decentralized water supply	wells, boreholes, damming, and springs, water taps

	water from indoor swimming pools and baths (bacteriological, sanitary-chemical, parasitological studies) – if any	at two points - the shallow and deep parts of the pool bath at a depth of 25-30 cm from the mirror of the water surface, water after the filter
6	Research of physical factors:	
	electromagnetic and electrostatic field strength, air ionization level	computer and multimedia classes, offices
	artificial light level	classrooms, laboratories, workshops, reading rooms, medical office
	noise, vibration	workshops and adjacent classrooms
Section 3. Children's health, sanatorium, recreational facilities, bases, recreation places		
7	Study of water for bacteriological and sanitary-chemical indicators	water taps - input and output in the building (with centralized water supply), wells, boreholes, damming, and springs, water taps (with decentralized water supply)
8	Study of water in indoor swimming pools (bacteriological, sanitary-chemical, parasitological studies) – if any	at two points - the shallow and deep parts of the pool bath at a depth of 25-30 cm from the surface of the water surface
Section 4. Children's dairy kitchens		
9	Study of water for bacteriological and sanitary-chemical indicators	water taps - input and output in the building (with centralized water supply), wells, boreholes, damming, and springs, water taps (with decentralized water supply)
10	Microclimate research: temperature, relative humidity, air speed	production premises, warehouses
Section 5. Public catering and trade facilities		
11	Microclimate research: temperature, relative humidity, air speed	production premises, warehouses
12	Study of water for bacteriological and sanitary-chemical indicators	water taps - input and output in the building (with centralized water supply), wells, boreholes, damming, and springs, water taps (with decentralized water supply)
13	Ventilation efficiency measurements	industrial premises
14	Noise from ventilation equipment, during operation of refrigeration and process equipment (in built-in and attached rooms	locations of ventilation units and equipment
Section 6. Facilities for the processing and production of food products		
15	Microclimate research: temperature, relative humidity, air speed	production premises, warehouses

16	Study of water for bacteriological and sanitary-chemical indicators	water taps - input and output in the building (with centralized water supply), wells, boreholes, damming, and springs, water taps (with decentralized water supply)
17	Ventilation efficiency measurements	industrial premises
Section 7. Healthcare facilities		
18	Microclimate research: temperature, relative humidity, air speed, air exchange rate	rooms with a special regime: operating rooms, treatment rooms, manipulation rooms, sterilization departments, newborn wards, postpartum wards, boxes, resuscitation rooms, intensive care wards
19	Water testing for bacteriological and sanitary-chemical studies	water taps - input and output in the building (with centralized water supply), wells, boreholes, damming, and springs, water taps (with decentralized water supply)
20	Light measurement	rooms with a special regime: operating rooms, treatment rooms, manipulation rooms, reception rooms for specialized specialists (ophthalmologist, surgeon, obstetrician-gynaecologist, traumatologist, dentist), newborn wards, resuscitation rooms, intensive care wards, blood production rooms
21	Measuring noise levels	operating rooms
22	Measurement of electromagnetic and non-ionizing radiation	at workplaces in physiotherapy and diagnostic rooms
23	Radiological measurements	when working with sources of ionizing radiation
Section 8. Facilities for the manufacture of medicines		
24	Microclimate research: temperature, relative humidity, air speed, air exchange rate	assistant, sterilization of pharmaceutical glassware, distillation, packaging, premises for the manufacture of dosage forms under aseptic conditions, storage premises
25	Water testing for bacteriological and sanitary-chemical studies	water taps - inlet and outlet in the building
26	Light measurement	assistant, sterilization of pharmaceutical glassware, distillation, packaging, premises for the manufacture of dosage forms under aseptic conditions, storage premises
Section 9. Medical and cosmetology facilities, beauty salons, and cosmetology centers:		

27	Water testing for bacteriological and sanitary-chemical studies:	water taps (for centralized water supply), wells, boreholes, damming, and springs, water taps (for decentralized water supply)
28	Light measurement	workplaces
Section 10. Production facilities		
29	Research of microclimate parameters	workplaces
30	Research of parameters of physical factors and non-ionizing radiation	workplaces, in the presence of a radiation source and physical factors
31	Radiological measurements	workplaces when working with sources of ionizing radiation
32	Research of working area air parameters	workplaces (if there are sources of harmful chemicals)
Section 11. Radio technical objects		
33	Level of electromagnetic fields	production premises, border of the sanitary protection zone, restricted development zones
Section 12. Radiation-hazardous objects		
34	Study of microclimate parameters	workplaces
35	Research of parameters of physical factors and non-ionizing radiation	workplaces, in the presence of a radiation source and physical factors
36	Radiological measurements	workplaces, premises, territory of the organization, controlled areas and the environment
Section 13. Vehicles		
37	Research of microclimate parameters	work and passenger (if any) seats
38	Study of water for bacteriological and sanitary-chemical indicators	for vehicles whose design includes a water supply system
39	Research of parameters of physical factors and non-ionizing radiation	work and passenger (if any) seats
40	Study of harmful substances in the indoor air of vehicles	work and passenger (if any) seats
Section 14. Household and drinking water supply facilities		
41	Water research: for bacteriological and sanitary-chemical research	water intake points
42	Radiological examination of water	for new water supplies
Section 15. Water bodies (cultural and domestic purposes), recreation areas		
43	Water research: for bacteriological and sanitary-chemical studies	places of use
44	Soil for helminth eggs	beaches (subject to availability)
Section 16. Facilities for the wholesale storage of food products, warehouses for the storage of chemicals and products, agrochemicals and pesticides (harsh chemicals), facilities for the storage and transportation of vaccines and other immunobiological preparations, disinfectants and preparations for disinfection, disinfection, and deratization		
	Microclimate research:	

45	temperature, relative humidity, air speed	warehouses
46	Ventilation efficiency measurements	warehouses
Section 17. Rotation camps		
47	Microclimate research: temperature, relative humidity, air speed	living rooms, recreation areas
48	Water research: for bacteriological and sanitary-chemical research	water taps (with centralized water supply), wells, wells, damming, and springs, water taps (with decentralized water supply)
Section 18. Laboratories using potentially hazardous chemical and biological substances		
49	Microclimate research: temperature, relative humidity, air speed	research rooms, workplaces
50	Light measurement	workplaces
51	Ventilation efficiency measurements	research rooms, workplaces

Annex 2
to Order of the Minister of Defense
of the Republic of Kazakhstan
dated July 10, 2020, No. 322

The Rules for the provision of the state service "Issuance of a sanitary and epidemiological conclusion for projects, works, and services at facilities located on the territory of military camps and training centers of the Ministry of Defense of the Republic of Kazakhstan" Chapter 1. General Provisions

1. These Rules for the provision of public services "Issuance of sanitary and epidemiological conclusions for projects, works and services at facilities located on the territory of military camps and training centers of the Ministry of Defense of the Republic of Kazakhstan" (hereinafter referred to as the Rules) have been developed in accordance with subparagraph 1) of Article 10 of the Law of the Republic of Kazakhstan "On State Services" and shall determine the procedure for providing the state service "Issuance of a sanitary and epidemiological conclusion for projects, works and services at facilities located on the territory of military camps and training centers of the Ministry of Defense of the Republic of Kazakhstan."

Footnote. Paragraph 1 - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 29.11.2022 No. 1145 (shall come into effect upon the expiration of sixty calendar days after the day of its first official publication).

2. The public service shall be provided by units of the Armed Forces of the Republic of Kazakhstan carrying out activities in the field of sanitary and epidemiological welfare of the population (hereinafter referred to as the Service provider).

Footnote. Paragraph 2 - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 09.03.2022 No. 119 (shall come into effect upon the expiration of sixty calendar days after the day of its first official publication).

Chapter 2. The procedure for the provision of state services

3. To receive a public service, individuals or legal entities shall apply through the "electronic government" web portal: www.egov.kz (hereinafter referred to as the Portal) attaching the documents specified in paragraph 8 of the list of basic requirements for the provision of public services in accordance with Annex 1 hereto Rules (hereinafter referred to as Requirements).

A list of basic requirements for the provision of public services, including characteristics of the process, form, content and result of the provision, as well as other information taking into account the specifics of the provision of public services, shall be set out in the requirements.

Footnote. Paragraph 3 - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 29.11.2022 No. 1145 (shall come into effect upon the expiration of sixty calendar days after the day of its first official publication).

4. When applying through the portal, the service recipient shall be sent to the "personal account" information about the status of acceptance of the request for the provision of a public service, as well as a notification indicating the date and time of receipt of the result of the public service.

If the service recipient submits an incomplete package of documents according to the list, and (or) expired documents, the service provider, within 2 (two) business days, shall send to the service recipient's personal account a refusal to further consider the application in the form of an electronic document signed with the digital signature of the head of the authorized body.

Footnote. Paragraph 4 - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 09.03.2022 No. 119 (shall come into effect upon the expiration of sixty calendar days after the day of its first official publication).

5. When the service recipient applies after the end of working hours, on weekends and holidays, in accordance with the labor legislation of the Republic of Kazakhstan, applications shall be accepted and the results of the service shall be issued on the next working day.

6. If the submitted documents are complete, the service provider shall, within 2 (two) business days from the date of registration of the documents, check for compliance of the submitted data and information necessary for the provision of public services with the requirements established by regulatory legal acts in the field of sanitary and epidemiological welfare of the population and hygienic standards, approved in accordance with paragraph 3 of

Article 94 of the Code of the Republic of Kazakhstan "On public health and the healthcare system", in case of non-compliance with which, within 2 business days, a refusal to provide a public service shall be issued.

Subject to application through the portal, a refusal to further consider an application for the provision of a public service shall be formed in the form of an electronic document signed with the digital signature of the head of the authorized body and sent in the form of an electronic document to the "personal account" of the service recipient on the portal.

The service provider shall receive the information about the details of the identity document of the service recipient, about the state registration (re-registration) of a legal entity, the state registration of an individual entrepreneur from the relevant state information systems through the "electronic government" gateway.

Footnote. Paragraph 6 - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 29.11.2022 No. 1145 (shall come into effect upon the expiration of sixty calendar days after the day of its first official publication).

7. If the documents are complete and comply with their requirements, the responsible executor shall, within 10 (ten) business days, conduct a sanitary and epidemiological examination of the submitted documents for compliance with regulatory legal acts.

If the submitted documents comply with regulatory legal acts in the field of sanitary and epidemiological welfare of the population and hygienic standards, within 1 (one) business day the service provider shall issue a sanitary and epidemiological conclusion, in accordance with Annex 2 to these Rules in the form of an electronic document signed with the digital signature of the head of the authorized body and is sent to the service recipient's "personal account" on the portal.

In case of discrepancy between the submitted documents, the service provider shall notify the service recipient of the preliminary decision to refuse to provide a public service, as well as the time and place (method) of the hearing so that the service recipient may express their position on the preliminary decision.

Notice of the hearing shall be sent no later than 3 (three) business days before the end of the period for providing the public service. The hearing shall be held no later than 2 (two) business days from the date of notification.

Based on the results of the hearing, the service provider shall issue a sanitary and epidemiological conclusion on the compliance of the facility, or a reasoned refusal to provide a public service.

Footnote. Paragraph 7 - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 09.03.2022 No. 119 (shall come into effect upon the expiration of sixty calendar days after the day of its first official publication).

8. The service provider shall ensure that data on the stage of provision of public services is entered into the information system for monitoring the provision of public services in the manner established by the authorized body in the field of information, in accordance with

subparagraph 11) of paragraph 2 of Article 5 of the Law of the Republic of Kazakhstan "On Public Services".

When making changes and (or) additions to the Rules, the Service Provider shall send information about such changes and (or) additions to the operator of the information and communication infrastructure of the "electronic government", to the Unified Contact Center within ten business days after state registration with the justice authorities of the relevant regulatory legal act.

Footnote. Paragraph 8 - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 29.11.2022 No. 1145 (shall come into effect upon the expiration of sixty calendar days after the day of its first official publication).

9. The grounds for refusal to provide a public service shall be specified in paragraph 9 of the requirements.

Footnote. Paragraph 9 - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 29.11.2022 No. 1145 (shall come into effect upon the expiration of sixty calendar days after the day of its first official publication).

Chapter 3. The procedure for appealing decisions, actions (inaction) of central state bodies, as well as service providers and (or) their officials on the provision of state services

10. A complaint against a decision, action (inaction) of a service provider regarding the provision of public services shall be submitted to the head of the service provider and (or) to the authorized body for assessing and monitoring the quality of the provision of public services.

The service provider, whose decision, action (inaction) is being appealed, no later than three business days from the date of receipt of the complaint, shall send it and the administrative file to the body considering the complaint.

In this case, the service provider, official, whose decision, action (inaction) is being appealed, shall have the right not to send a complaint to the body considering the complaint if , within three business days, he/she adopts a favorable administrative act, takes an administrative action that fully satisfies the requirements specified in the complaint.

The complaint of the service recipient received by the service provider, in accordance with paragraph 2 of Article 25 of the Law of the Republic of Kazakhstan "On Public Services ", shall be subject to consideration within five business days from the date of its registration.

A service recipient's complaint received by the authorized body for assessing and monitoring the quality of public services shall be subject to consideration within fifteen business days from the date of its registration.

Footnote. Paragraph 10 - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 09.03.2022 No. 119 (shall come into effect upon the expiration of sixty calendar days after the day of its first official publication).

11. Unless otherwise provided by law, an appeal to the court shall be allowed after appealing in a pre-trial manner.

Footnote. Paragraph 11 - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 09.03.2022 No. 119 (shall come into effect upon the expiration of sixty calendar days after the day of its first official publication)

Annex 1
to the Rules for the provision
of public services "Issuance
of a sanitary and epidemiological
certificate for projects, works and
services at facilities located
on the territory of military camps
and training centers
of the Ministry of Defense
of the Republic of Kazakhstan"

Footnote. Annex 1 - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 29.11.2022 No. 1145 (shall come into effect upon the expiration of sixty calendar days after the day of its first official publication).

List of basic requirements for the provision of public services "Issuance of sanitary and epidemiological conclusions for projects, works and services at facilities located on the territory of military camps and training centers of the Ministry of Defense of the Republic of Kazakhstan"		
1. To obtain a sanitary and epidemiological conclusion on draft regulatory documentation of maximum permissible emissions and maximum permissible discharges of harmful substances and physical factors into the environment.		
2. To obtain a sanitary-epidemiological conclusion on projects of regulatory documentation of the sanitary protection zone, and sanitary protection zones.		
3. To obtain a sanitary and epidemiological conclusion on draft regulatory documentation for raw materials and products.		
1	Name of public service	Issuance of a sanitary and epidemiological certificate for projects, works and services at facilities located on the territory of military camps and training centers of the Ministry of Defense of the Republic of Kazakhstan.
2	Name of service provider	Units of the Armed Forces of the Republic of Kazakhstan carrying out activities in the field of sanitary and epidemiological welfare of the population.
3	Methods of providing public services	Through the "electronic government" web portal.
4	Duration of provision of public services	From the moment the package of documents is submitted through the portal – 15 (fifteen) business days.
5	Form of provision of public services	Electronic (fully automated).
		A sanitary and epidemiological conclusion on compliance in the form in accordance with Annex 2 to

6	The result of the provision of public services	<p>these Rules or a reasoned response about the refusal to provide a public service.</p> <p>The result of the public service shall be sent to the service recipient in the "personal account" in the form of an electronic document certified by an electronic digital signature (hereinafter referred to as EDS) of the head of the authorized body.</p>
7	The amount of payment collected from the service recipient when providing a public service, and methods of collecting it in cases provided for by the legislation of the Republic of Kazakhstan	<p>The public service shall be provided to individuals and legal entities free of charge.</p>
8	Work schedule of the service provider, the State Corporation and information objects	<p>1. Service provider: from Monday to Friday inclusive, from 9.00 to 18.00, with a lunch break from 13.00 to 14.00, except weekends and holidays, in accordance with the labor legislation of the Republic of Kazakhstan.</p> <p>2. Portal: 24 hours a day (except for technical breaks due to repair work). When a service recipient applies after the end of working hours, on weekends and holidays, in accordance with the labor legislation of the Republic of Kazakhstan, applications shall be accepted and results of service provision are issued on the next business day.</p>
		<p>List of documents required for the provision of public services:</p> <p>1) to obtain a sanitary and epidemiological conclusion on draft regulatory documentation of maximum permissible emissions and maximum permissible discharges of harmful substances and physical factors into the environment:</p> <p>to the portal: an application in the form of an electronic document certified by the digital signature of the service recipient, in accordance with Annex 3 to these Rules;</p> <p>an electronic copy of the draft regulatory documentation on maximum permissible emissions and maximum permissible discharges of harmful substances and physical factors into the environment;</p>

List of documents and information required from the service recipient for the provision of public services

2) to obtain a sanitary-epidemiological conclusion on draft regulatory documentation of the sanitary protection zone, sanitary protection zones:

to the portal: an application in the form of an electronic document certified by the digital signature of the service recipient, in accordance with Annex 3 to these Rules;
an electronic copy of the draft regulatory documentation of the sanitary protection zone, sanitary protection zones;

3) to obtain a sanitary and epidemiological conclusion on draft regulatory documentation for raw materials and products:

to the portal: an application in the form of an electronic document certified by the digital signature of the service recipient, in accordance with Annex 3 to these Rules;
an electronic copy of the draft regulatory documentation for raw materials and products.

The service provider shall receive information about the details of the identity document of the service recipient, about the state registration (re-registration) of a legal entity, the state registration of an individual entrepreneur from the relevant state information systems through the "electronic government" gateway.

The grounds for refusal to provide a public service shall be:

1) establishing the unreliability of the documents submitted by the service recipient to receive public service, and (or) the data (information) contained in them;

2) non-compliance of the submitted data and information necessary for the provision of public services with the requirements established by regulatory legal acts in the field of sanitary and epidemiological welfare of the population and hygienic standards provided for in paragraph 4 of Article 94 of the Code of the Republic of Kazakhstan "On public health and the healthcare system";

10	Grounds for refusal to provide public services established by the legislation of the Republic of Kazakhstan	<p>3) a negative response from an authorized state body to a request for approval, which is required for the provision of a public service, as well as a negative conclusion of an examination, study or inspection;</p> <p>4) concerning the service recipient there is a court decision (sentence) that has entered into legal force on the prohibition of activities or certain types of activities requiring the receipt of a certain public service;</p> <p>5) concerning the service recipient there is a court decision that has entered into legal force, based on which the service recipient is deprived of the special right associated with receiving a public service;</p> <p>6) lack of consent of the service recipient, provided in accordance with Article 8 of the Law of the Republic of Kazakhstan "On Personal Data and Their Protection," to access restricted personal data that is required for the provision of public services.</p>
11	Other requirements taking into account the specifics of the provision of public services, including those provided in electronic form	<p>The service recipient shall have the opportunity to obtain information about the status of the provision of public services in remote access mode through the "personal account" of the portal, as well as a single contact center for the provision of public services.</p> <p>Contact numbers of help desks regarding the provision of public services shall be listed on the Ministry's Internet resource: www.mod.gov.kz.</p> <p>Unified contact center for the provision of public services: 1414, 8 800 080 7777.</p> <p>The service recipient shall have the opportunity to receive public services in electronic form through the portal, subject to the availability of an electronic signature.</p>

Annex 2
to the Rules for the provision
of public services "Issuance
of a sanitary and epidemiological
certificate for projects, works and

services at facilities located
on the territory of military camps
and training centers
of the Ministry of Defense
of the Republic of Kazakhstan"

Form

Ministry of Defense of the Republic
of Kazakhstan

Name of the state body of the
sanitary and epidemiological service

Form code according to NIAD _____

Organization code according to
GCEO _____

Sanitary and epidemiological conclusion

No. _____ " _____ " _____ 20 _____

Footnote. Annex 2 - as amended by the Order of the Minister of Defense of the Republic of Kazakhstan dated 09.03.2022 No. 119 (shall come into effect upon the expiration of sixty calendar days after the day of its first official publication).

1. Sanitary and epidemiological examination

_____ (full name of the object of sanitary and epidemiological examination)

Conducted _____

by appeal, order, resolution, planned and others (date, number)

2. Customer (service recipient) _____

full name of the business entity (affiliation), address/location of the facility, telephone number, surname, first name, patronymic (if any) of the manager

3. Scope of application of the object of sanitary and epidemiological examination

_____ Kind of activity

4. Projects, materials developed prepared _____

5. Submitted documents _____

6. Product samples presented _____

7. Expert opinion of other organizations (if any)

_____ name of the organization that issued the conclusion

8. Complete sanitary and hygienic characteristics and assessment of the object of examination

(services, processes, conditions, technologies, production, products)

9. Characteristics of the land plot for construction, reconstruction object; dimensions, area

type of soil, use of the site in the past, height of groundwater, presence of swamps, prevailing wind directions, dimensions of the sanitary protection zone, possibility of water supply, sewerage, heat supply and impact on the environment and public health, orientation to the cardinal points

10. Protocols of laboratory and laboratory-instrumental research and testing, as well as copies from general plans, drawings, photos

Sanitary and epidemiological report

full name of the object of sanitary and epidemiological examination

Based on sanitary and epidemiological examination, it complies with sanitary rules and hygienic standards

Suggestions: _____

Place of stamp

(Chief State Sanitary Doctor (Deputy))

last name, first name, patronymic (if any), signature

Annex 3
to the Rules for the provision
of public services "Issuance
of a sanitary and epidemiological
certificate for projects, works and
services at facilities located
on the territory of military camps
and training centers
of the Ministry of Defense
of the Republic of Kazakhstan"
The form

last name, first name, patronymic
(if any) of the head

name of the state body

from _____

last name, first name, patronymic
(if any) of the applicant

individual identification number/
business identification number

address of the applicant

_____ contact phone number of the
applicant

Statement

I hereby request you to examine and issue a sanitary and epidemiological conclusion
on the _____

— purpose of the object located at _____
(district, street, house, apartment)

I hereby agree to the use of information constituting a secret protected by law contained in
information systems. _____

_____ signature, date, month, year Annex (copies of documents):

- 1.
- 2.