



**On approval of the rules for maintaining the register of independent experts, as well as the grounds for inclusion in the unified register of independent experts and exclusion from it**

*Unofficial translation*

Order of the Minister of Health of the Republic of Kazakhstan dated October 21, 2020 No. ҚР DSM-145/2020. Registered with the Ministry of Justice of the Republic of Kazakhstan on October 26, 2020 No. 21509.

**Unofficial translation**

In accordance with subparagraph 18) of Article 8 of the Code of the Republic of Kazakhstan “On Public Health and the Healthcare System”, **I HEREBY ORDER:**

**Footnote. The preamble is in the wording of the order of the Minister of Healthcare of the Republic of Kazakhstan dated 21.06.2024 № 26 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).**

1. To approve the attached rules for maintaining the register of independent experts, as well as the grounds for inclusion in the unified register of independent experts and exclusion from it.

2. The Committee for Quality Control and Safety of Goods and Services of the Ministry of Health of the Republic of Kazakhstan, in accordance with the procedure established by the legislation of the Republic of Kazakhstan, shall ensure:

1) state registration of this order with the Ministry of Justice of the Republic of Kazakhstan;

2) posting this order on the Internet resource of the Ministry of Health of the Republic of Kazakhstan after its official publication;

3) within ten working days after the state registration of this order, submission to the Legal Department of the Ministry of Health of the Republic of Kazakhstan information on the implementation of the measures provided for in subparagraphs 1) and 2) of this paragraph.

3. Control over the execution of this order shall be entrusted to the supervising Vice-Minister of Health of the Republic of Kazakhstan.

4. This order shall be enforced the expiration of ten calendar days after the day of its first official publication.

*The Minister of Healthcare  
of the Republic of Kazakhstan*

*A. Tsoy*

Confirmed by the order of the  
Minister of Healthcare  
of the Republic of Kazakhstan  
October 21, 2020  
№ RK MH-145/2020

# **Regulations for maintaining the register of independent experts, as well as the grounds for inclusion in the unified register of independent experts and exclusion from it**

## **Chapter 1. General provisions**

1. These rules for maintaining the register of independent experts, as well as the grounds for inclusion in the unified register of independent experts and exclusion from it (hereinafter - the Rules) are developed in accordance with subparagraph 18) of Article 8 of the Code of the Republic of Kazakhstan dated July 7, 2020 "On the health of the people and the system health care "and determine the procedure for maintaining the register of independent experts, as well as the grounds for inclusion in the unified register of independent experts and exclusion from it.

2. The following concept is used in these Rules:

independent expert - an individual who meets the requirements determined by the authorized body and is included in the register of independent experts.

## **Chapter 2. Procedure for maintaining the register of independent experts**

3. The unified register of independent experts (hereinafter referred to as the register) is maintained by the state body in the field of medical services (assistance) (hereinafter referred to as the state body) in the Kazakh and Russian languages, in electronic form in accordance with Appendix 1 to these Rules.

4. The register shall be formed on the basis of applications submitted by individuals (specialists and/or applicants) applying for the provision of services for conducting an examination of the medical services (assistance) quality or healthcare entities carrying out an examination of the medical services (assistance) quality in the field of healthcare (hereinafter - the entity) in the form according to Appendix 2 to these Rules.

The application shall be submitted to the address indicated on the official website of the state body, from Monday to Friday, in accordance with the established work schedule from 9.00 to 18.30 p.m, excluding weekends and holidays.

**Footnote. Paragraph 4 is in the wording of the order of the Minister of Healthcare of the Republic of Kazakhstan dated 21.06.2024 № 26 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).**

5. The application for inclusion in the register shall be accompanied by electronic copies of the following documents:

1) an identity document;

2) a diploma of higher medical education (for educational documents issued by foreign educational organizations, a document confirming the completion of the recognition or nostrification procedure in accordance with Article 39 of the Law of the Republic of Kazakhstan "On Education" is required);

3) a document confirming at least 7 years of continuous work experience in the declared speciality (a work record book or another document in accordance with Article 35 of the Labour Code of the Republic of Kazakhstan), and it is also necessary to carry out activities in the field of healthcare in the declared speciality at the time of the examination of the medical services (assistance) quality, with the exception of the teaching staff of medical higher educational institutions, who have at least 7 years of work experience;

4) a document confirming completion of additional and informal education over the past 5 years on the issues of conducting examination of the medical services (assistance) quality, in a total volume of at least 4 credits (120 hours);

5) a certificate of assignment of the first and (or) highest qualification category or a specialist certificate in the relevant specialty/specialization with a qualification level of at least 7.2 (R), and for employees providing outpatient care at least 7.2 (I) in accordance with the order of the Minister of Healthcare of the Republic of Kazakhstan from the Minister of Healthcare of the Republic of Kazakhstan dated December 20, 2020 № KR MHC-283/2020 "On approval of the rules for confirming the results of continuous professional development, assignment and confirmation of qualification levels of healthcare workers" (registered in the Register of state registration of regulatory legal acts under № 21843).

**Footnote. Paragraph 5 is in the wording of the order of the Minister of Healthcare of the Republic of Kazakhstan dated 21.06.2024 № 26 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).**

6. An employee of the office of a state body, on the day of receipt of documents, shall receive, register and transfer it for execution to the appropriate structural unit of the state body.

When sending documents after the end of working hours, on weekends and holidays, the application is accepted on the next working day.

7. A specialist of the relevant structural unit of the state body, within 2 (two) working days from the date of registration of the documents specified in paragraph 5 of these Rules, verifies the completeness and validity of the submitted documents.

In the event that an incomplete package of documents is submitted and (or) their validity expires within the specified time frame, a motivated refusal is prepared for further consideration of the application.

A motivated refusal is registered in the document management system of a state body and sent to the e-mail of an independent expert or subject.

With a full package of documents, the specialist of the relevant structural unit of the state body, within 15 (fifteen) working days from the date of registration of the application by the office, enters the data of the independent expert into the register.

8. A specialist of the relevant structural unit of the state body verifies the relevance of the data of independent experts included in the register twice a year.

### **Chapter 3. Grounds for inclusion and exclusion from the unified register of independent experts**

9. The basis for inclusion in the unified register of independent experts is the compliance of an individual (specialist and (or) applicant) who submitted an application with the requirements approved in accordance with the order of the Minister of Healthcare of the Republic of Kazakhstan dated October 12, 2020 № KR MHC-125/2020 "On approval of requirements for healthcare entities for the provision of services of independent experts for the examination of the medical services (assistance) quality" (registered in the Register of state registration of regulatory legal acts under № 21421).

**Footnote. Paragraph 9 is in the wording of the order of the Minister of Healthcare of the Republic of Kazakhstan dated 21.06.2024 № 26 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).**

10. The grounds for excluding independent experts from the register shall be as follows:

1) receipt by the state body of one or more substantiated appeals regarding the quality of the independent expert's expertise within one calendar year, confirmed by decisions of the head of the state body based on the results of the conclusion of the appeals commission in the field of rendering medical services (assistance);

2) receipt by the state body of an application from an independent expert regarding his/her exclusion from the register;

3) a final court decision (verdict) that has entered into legal force with respect to the independent expert prohibiting him/her from engaging in medical activities (in the declared specialty);

4) termination (expiration) of one or more documents that were the basis for inclusion in the register;

5) discovery of false information in documents submitted for registry inclusion during the period of activity in conducting an examination of the medical services (assistance) quality.

**Footnote. Paragraph 10 is in the wording of the order of the Minister of Healthcare of the Republic of Kazakhstan dated 21.06.2024 № 26 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).**

Appendix 1  
to the Rules for maintaining the register  
of independent experts,  
grounds for inclusion  
and exclusion from the unified  
register of independent experts  
Form

**Register of independent experts**

Footnote. Appendix 1 is in the wording of the order of the Minister of Healthcare of the Republic of Kazakhstan dated 21.06.2024 № 26 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

No s/n	Full name (if any) of the independent expert	Speciality of the independent expert	Place of work of the independent expert	Contact information (phone number, email)	Healthcare entity carrying out the examination of the medical services (assistance) quality	Date of inclusion in the register	Note

Appendix 2  
to the Rules for maintaining the register  
of independent experts,  
grounds for inclusion  
and exclusion from the unified  
register of independent experts  
To \_\_\_\_\_  
(full name  
of the state body)  
from \_\_\_\_\_

## Application

Footnote. Appendix 2 is in the wording of the order of the Minister of Healthcare of the Republic of Kazakhstan dated 21.06.2024 № 26 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

I hereby ask to include in the Register of independent experts

\_\_\_\_\_  
(surname, name, patronymic (if any))

as an independent expert in the field of healthcare in the speciality

\_\_\_\_\_  
Information about an individual (specialist and/or applicant) applying for the provision of services for the examination of the medical services (assistance) quality:

1. Details of the identity document:

\_\_\_\_\_  
(type of document, when and by whom it was issued, validity period)

2. Details of the diploma of higher medical education:

\_\_\_\_\_  
(number, series of diploma, name of higher educational institution, date of issue,

date of nostrification (if available)

3. Information about the place of work

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name of the organization

4. Data on the passage of additional and non-formal education over the past 5 years on the issues of conducting an examination of the medical services (assistance) quality:

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(course topic, number, name of the educational organization, date of issue of the document on additional and non-formal education)

5. Contact information of an individual (specialist and (or) applicant) claiming to provide services for conducting an examination of the of medical services (assistance) quality

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(phone number, e-mail)

Attached documents:

1)

2)

3)

4)

"" \_\_\_\_\_ year

signature \_\_\_\_\_