

## **On the approval of the Rules for conferring honorary titles in the field of healthcare**

### ***Unofficial translation***

Order of the Minister of Healthcare of the Republic of Kazakhstan dated December 22, 2020 No. KR HM-314/2020. Registered in the Ministry of Justice of the Republic of Kazakhstan on December 28, 2020 No. 21926

#### **Unofficial translation**

In accordance with subparagraph 35) of Article 7 of the Code of the Republic of Kazakhstan dated July 7, 2020 "On Public Health and Healthcare System" **I HEREBY ORDER:**

1. To approve the attached Rules for conferring honorary titles in the field of healthcare.
2. The Department of Science and Human Resources of the Ministry of Healthcare of the Republic of Kazakhstan, in the manner established by the legislation of the Republic of Kazakhstan, shall ensure:
  - 1) state registration of this order in the Ministry of Justice of the Republic of Kazakhstan;
  - 2) placement of this order on the Internet resource of the Ministry of Healthcare of the Republic of Kazakhstan after its official publication;
  - 3) submission of information on implementation of the measures provided for in subparagraphs 1) and 2) of this paragraph to the Legal Department of the Ministry of Healthcare of the Republic of Kazakhstan within ten working days after the state registration of this order in the Ministry of Justice of the Republic of Kazakhstan.
3. Control over execution of this order shall be entrusted to the supervising Vice- Minister of Healthcare of the Republic of Kazakhstan.
4. This order shall be enforced upon the expiration of ten calendar days after its first official publication.

*Minister of Healthcare of the  
Republic of Kazakhstan*

*A. Tsoy*

Approved  
by the order Minister  
of Healthcare of the  
Republic of Kazakhstan  
dated December 22, 2020  
No. KR HM-314/2020

## **Rules for conferring honorary titles in the field of healthcare**

### **Chapter 1. General provisions**

1. These Rules for conferring honorary titles in the field of healthcare have been developed in accordance with subparagraph 35) of Article 7 of the Code of the Republic of

Kazakhstan dated July 7, 2020 "On Public Health and Healthcare System" and shall determine the procedure for conferring honorary titles in the field of healthcare of the Republic of Kazakhstan.

2. Honorary titles shall be conferred to:

- 1) medical workers;
- 2) employees of subordinate organizations under the jurisdiction of the Ministry of Healthcare of the Republic of Kazakhstan (hereinafter - the Ministry);
- 3) employees of local executive bodies, state enterprises, other organizations and associations in the field of healthcare system;
- 4) teachers and researchers of organizations of medical education and science.

3. Honorary titles shall be conferred to highly professional specialists who have made a significant contribution to the development of healthcare system, have achieved significant results in their activities and carry out scientific, scientific-technical and innovative activities in the field of healthcare, as well as medical, pharmaceutical and (or) educational activities in the field of healthcare.

## **Chapter 2. The procedure for conferring an honorary title and their presentation**

4. The conferment of honorary titles shall be carried out on the basis of decision of the commission for conferring honorary titles (hereinafter - the Commission), created by the order of the Minister of Healthcare of the Republic of Kazakhstan.

5. The Commission shall be formed from among the representatives of interested state bodies, organizations, public figures and experts.

6. The total number of members of the Commission is an odd number, not less than fifteen people. Members of the Commission take part in the activities of the Commission without the right to replace.

7. The Commission is headed by the Chairman, and in his/her absence, the Deputy chairman.

8. The secretary of the commission carries out organizational support for its work, is not a member of it and does not take part in voting.

9. Submissions for the conferment of honorary titles shall be sent to the Ministry no later than 30 calendar days prior to public holidays and anniversaries.

10. The title of honor shall be conferred on the basis of presentation in the form, according to Appendix 1 to these Rules.

11. Submissions for awarding honorary titles shall be sent to the Ministry by:

- 1) state bodies;
- 2) local executive bodies of regions, the capital, cities of republican significance;
- 3) subordinate organizations of the Ministry;
- 4) organizations of medical education and science.

12. The submissions for conferring honorary titles shall reflect data characterizing the personality of the person to be awarded, total work experience in organizations, specific merits and information about the effectiveness and quality of work.

13. The Ministry registers the received submissions and attached documents for the person to be awarded for conferring honorary title within one day and submits them for consideration by the Commission within fifteen days.

14. The decision of the Commission on approval of a candidate for conferment of an honorary title shall be made at a meeting of the Commission by open voting by a simple majority of votes.

In case of equality of votes, the vote of the Chairman of the Commission shall be decisive.

In the absence of the required number of votes, the title of honor shall not be conferred.

A meeting shall be considered competent if it is attended by more than two-thirds of members of the Commission.

15. The decision of the Commission shall be drawn up in a minutes and signed by present members of the Commission.

16. The awarding of honorary titles shall be carried out in a solemn atmosphere, by the Minister or other officials.

17. Registration of persons awarded the honorary title shall be carried out by the Department of Personnel Management of the Ministry.

18. When conferring an honorary title, a minutes for conferring an honorary title shall be drawn up in the form, according to Appendix 2 to these Rules, in two copies, which is sealed with signature of the official and the seal of the Ministry.

Appendix 1  
to the Rules for  
conferring honorary titles  
in the field of healthcare  
Form

### **Presentation for conferring an honorary title**

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— (republic, region, district)  
1. Surname, name, patronymic \_\_\_\_\_

— 2. Date of birth \_\_\_\_\_

— (day, month, year)  
3. Place of birth \_\_\_\_\_

— (republic, region, city, district, village)

—  
— 4. Nationality \_\_\_\_\_

— 5. Gender \_\_\_\_\_

— 6. Education \_\_\_\_\_

— (name of educational institution, year of graduation)

7. Specialty by education \_\_\_\_\_

— 8. Academic degree, academic title \_\_\_\_\_

— 9. Place of work and position held \_\_\_\_\_

— 10. What state awards were awarded and the dates of awards  
\_\_\_\_\_

— 11. Total work experience \_\_\_\_\_

— 12. Work experience in the branch \_\_\_\_\_

— 14. Work experience in this work collective \_\_\_\_\_

15. Characteristics indicating the specific merits of the person to be awarded  
\_\_\_\_\_

— 16. The candidate is recommended at the place of work (minutes No.) \_\_\_\_\_  
from " \_\_\_\_ " \_\_\_\_\_ 20 \_\_\_\_

Nominated for an award \_\_\_\_\_

— Head \_\_\_\_\_

— (surname, name, patronymic and signature)

" \_\_\_\_ " \_\_\_\_\_ 20 \_\_\_\_ year

(place of seal)

## Minutes for conferring an honorary title

\_\_\_\_\_  
\_\_\_\_\_  
(city name, date, month, year of awarding)

By me, \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
(surname, name, patronymic (if any) of the Minister) on behalf of the Ministry of Healthcare of the Republic of Kazakhstan in accordance with the decision of the Commission on conferring an honorary title

from " \_\_\_\_ " \_\_\_\_\_ 20\_\_ year No. \_\_\_\_\_ awarded:  
\_\_\_\_\_

\_\_\_\_\_  
(surname, name, patronymic (if any) and position of the awarded person)

Minister of Healthcare of the Republic of Kazakhstan:  
\_\_\_\_\_

\_\_\_\_\_  
(surname, name, patronymic (if any), signature and seal of the organization)

Secretary of the Commission: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(surname, name, patronymic (if any) signature)

Surname, name, patronymic (if any) and signature of the awarded person:  
\_\_\_\_\_  
\_\_\_\_\_